

Regular Monthly Meeting Minutes

Wednesday, June 10, 2026 – 7:00pm

CALL TO ORDER - @ 7:05 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Act was enacted to ensure the public's right to have advance notice of and to attend meetings of public bodies in accordance with N.J.S.A. 10:4-6 et seq. In compliance with this Act and P.L. 2025, c. 72, notice of this meeting has been provided through the Princeton Charter School website under "Public Notices." Formal action may be taken at this meeting.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - President	6/30/2028	X	
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2028	X	
5. Irene Chiu	Trustee	6/30/2028	X	
6. Sarah Rivett	Trustee	6/30/2026	X (LE 7:17 PM)	
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027	X	

Also Present: Larry Patton, Head of School
Joshua Solow, SBO Management
Lisa Eckstrom, Princeton Charter School
Michelle Dowling, Princeton Charter School

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on May 12, 2026.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

- PUBLIC COMMENT** – Member of the public, Sanjay, made a statement that board elections delay was not communicated to the public.

- Lawrence Patton explained reasoning for the delay and that an email was sent out.

VI. EXECUTIVE SESSION - @ 7:11 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett				X							

- HIB Discussed.

VII. ADJOURN EXECUTIVE SESSION - @ 7:17 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett				X							

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				Rishi Modi	2 nd	X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

IX. BOARD COMMITTEE AND OTHER REPORTS

- Admissions Committee:** Presented by Larry Patton.
- Climate Committee:** Presented by Larry Patton.
- Communications Committee:** Presented by Larry Patton.
- Curriculum Committee:** Presented by Olga Troyanskaya and Lawrence Patton.
- Facilities Committee:** Presented by Larry Patton.
- Finance Committee:** Presented by Mishi Modi and Anita Misri.
- Personnel Committee:** Presented by Anita Misri and Larry Patton.

X. REORGANIZATION MOTIONS

- Adoption of the 2026-2027 Board of Trustees Meeting Calendar, as attached.
- Adoption of current Board of Trustees Policies and Bylaws.
- Adoption of School Curriculum, including textbooks, workbooks, and other instructional materials for all subject areas for the 2026-2027 school year.
- Appointment of Head of School/Lead Charter Person: **Lawrence D. Patton**.
- Appointments of other Internal Officers/Coordinators for 2026-2027:

a. Qualified Purchasing Agent	Dr. Brian Falkowski, QPA Q-0982
b. Public Agency Compliance Officer (PACO)	Dr. Brian Falkowski
c. Custodian of Public Records	Dr. Brian Falkowski
d. Board Secretary	Dr. Brian Falkowski

e. Emergent Management Coordinator	Lawrence D. Patton
f. Section 504 Officer	Rachaele Cianci
g. Affirmative Action Officer	Lisa Eckstrom
h. Title IX Officer	Lisa Eckstrom
i. Homeless Liaison	Lisa Eckstrom
j. Integrated Pest Management Coordinator	Patrick Byrne
k. Right to Know Custodians	Patrick Byrne
l. Indoor Air Quality Coordinator	Patrick Byrne
m. Chemical Hygiene Coordinator	Patrick Byrne
n. Asbestos Management Coordinator	Patrick Byrne

6. Designation of the following professional services for 2026-2027:

a. Official newspapers	- Town Topics - Trenton Times - Star Ledger
b. Official Depositories	- Peapack Gladstone Bank - PNC Bank
c. Legal Counsel	- Johnston Law Firm LLC - The Busch Law Group LLC
d. Pest Management Company	- Cooper Pest Solutions
e. Waste Removal Services	- Interstate Waste Services
f. Insurance Broker of Record (General Liability)	- Arthur J. Gallagher & Co.
g. Insurance Broker of Record (Health)	- Arthur J. Gallagher & Co. (SHIF)
h. Auditors	- Nisivoccia LLP
i. School Physician	- Dr. Robert Helmrich
j. ERISA 403(b) Supplemental Plan	- TIAA- CREF
k. SBA Services	- School Business Office LLC
l. Cleaning Services	- Quality Facility Solutions

7. Membership Renewals:

- a. New Jersey Charter School Association
- b. New Jersey School Boards Association

8. Authority to procure goods and services through State contracts.

9. Business Administrator authority to solicit bids for budgeted items.

10. Designate the contracted School Business Administrator as a school official acting under the authority of applicable provisions of N.J.S.A. 18A and N.J.A.C. 6A solely within the scope of services authorized in the professional services agreement approved by the Board.

11. 2026-2027 Professional Development / Travel Budget - \$25,000

12. Regular School District Travel (for general school business, PCS School Administrators) - \$400 total allowance per School Administrator

13. Authority to sign checks – Any two (2) of the following:

- a. Head of School

- b. President of Board
 - c. Vice-President of Board
 - d. School Business Administrator/ Board Secretary
14. Authority to pay non-contractually obligated bills, as necessary, between Board meetings: \$5,000 limit on bills to be released. The Business Administrator will report checks released to the Board at the following meeting.
15. Rate of pay for Substitute Teachers:
- a. \$200/day – Sub Certified
 - b. \$300/day – Nurse
16. Professional/EUS Services: BE IT RESOLVED: that the Princeton Charter School Board of Trustees has approved the following awarded contracts without competitive bidding as a professional and/or extraordinary unspecifiable service pursuant to N.J.S.A. 18A:18A-5 effective July 1, 2026 to June 30, 2027. Approve the contract with the School Health Insurance Fund (SHIF), for medical insurance, for the 2026-2027 school year, awarded at an amount of \$101,979.00 monthly. Approve renewal of the contract with Nisivoccia LLP, for School Board Auditor services, for the 2026-2027 school year awarded at \$45,300. Approve renewal of the contract with Aetna, for dental insurance for the 2026-2027 school year at an amount of \$2,193.40 monthly. Approve renewal of the contract with New Jersey Schools Insurance Group, for liability insurance, for the 2026-2027 school year, awarded at an amount of \$117,100. Approve renewal of the contract with SBO Management LLC, for school business administrator services, for the 2026-2027 school year, awarded at base amount of \$9,348.00 monthly. Approve renewal of the contract with Swing Education Inc., for professional staffing services, for the 2026-2027 school year, awarded at an amount of \$241.50 daily. Approve renewal of the contract with Rachaele Cianci, for child study team services, for the 2026-2027 school year, awarded at an amount of \$115 hourly. Approve renewal of the contract with Network Information Technologies, for information technology services, for the 2026-2027 school year, awarded at an amount of \$100 hourly. Approve renewal of the contract with Busch Law Group, for legal services, for the 2026-2027 school year, awarded at an amount of \$170 hourly. Approve renewal of the contract with Arthur J. Gallagher, for liability & medical insurance broker of record, for the 2026-2027 school year, awarded commission rate payable by insurer. Approve renewal of the contract with Brown & Brown, for dental and vision medical insurance broker of record, for the 2026-2027 school year, awarded commission rate payable by insurer.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi	2 nd	X			
Jennifer Freedman	1 st	X				Shinae Park		X			
Sarah Rivett					X						

XI. MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **May 2026** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **May 2026**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to **June 10, 2026**.
- c. **RESOLVED**, that the Board of Trustees approves the check register from **May 13, 2026, to June 10, 2026**.

- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
- May 15, 2026 - \$266,377.79
 - May 29, 2026 - \$273,252.68
- e. **RESOLVED**, that the Board of Trustees approves the contract with SBO Management, LLC for Business Administrator Services at a base rate of \$9,348.00 per month for the 2026-2027 school year.
- f. **RESOLVED**, that the Board of Trustees approves the following staff being applied under federal grants for the 2025-2026 school year:

Employee Name	Grant
Monica Gonzalez	ESEA - Title I

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park	1 st	X			
Sarah Rivett					X						

2. Contracts

- a. ~~**RESOLVED**, that the Board of Trustees approves the engagement letter with Nisivoccia, LLP as attached at \$45,300.00 for the annual audit and \$8,400.00 for the preparation of the IRS form 990 for the 2026-2027 school year.~~
- b. **RESOLVED**, that the Board of Trustees approves the Garden State Dust Control Service Agreement as attached at a monthly rate of \$129.28.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 st	X				Shinae Park		X			
Sarah Rivett					X						

3. Personnel

- a. ~~**RESOLVED**, that the Board of Trustees approves the three-year contract for Lawrence Patton as attached.~~
- b. **RESOLVED**, that the Board of Trustees approves the following reimbursement request:
- Lawrence Patton, various expenses as per the attached, \$355.96

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	2 nd	X			
Rupal Kothari	1 st	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

4. Buildings & Ground

5. Curriculum

6. Policies

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the May 2026 HIB Report.

- b. **RESOLVED**, that the Board of Trustees accepts the June 2026 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 st	X				Shinae Park	2 nd	X			
Sarah Rivett					X						

XII. PUBLIC COMMENT - None

XIII. ADJOURNMENT - @ 8:28 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	1 st	X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						