

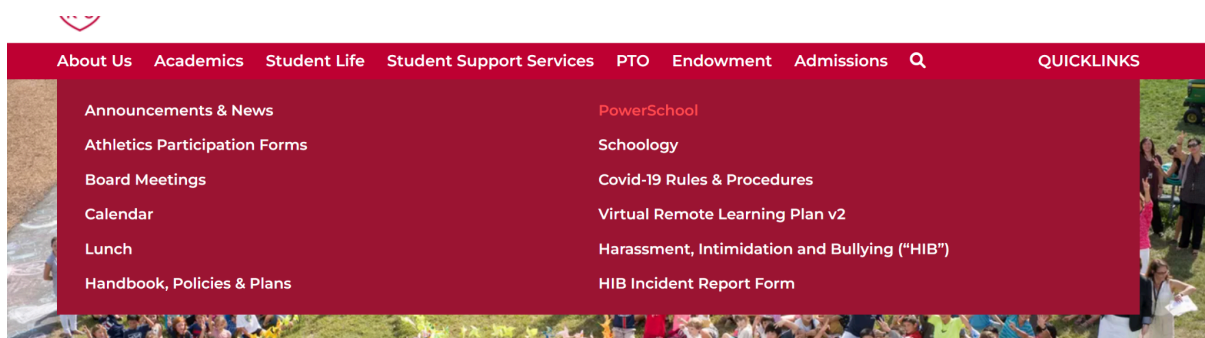
Princeton Charter School

PowerSchool - Start-of-School online forms and permissions

Note, we will also use this system throughout the year for trip permissions, etc.

All Families

1. Log on to Parent Portal <https://pcs.powerschool.com/public/home.html>
2. (The link to *PowerSchool* can also be found at the school website under “QUICKLINKS”) <https://princetoncharter.org/>



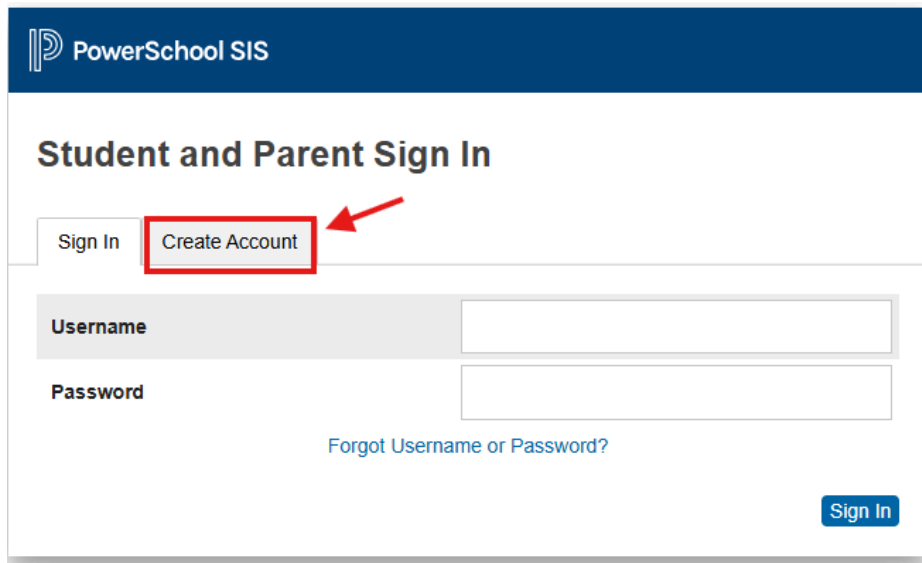
This will bring you to the “Student and Parent Sign In” window.

A screenshot of the PowerSchool SIS login interface. At the top is a dark blue header with the PowerSchool SIS logo. Below the header, the title "Student and Parent Sign In" is displayed. There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A blue "Sign In" button is at the bottom right of the form.

Families new to Charter

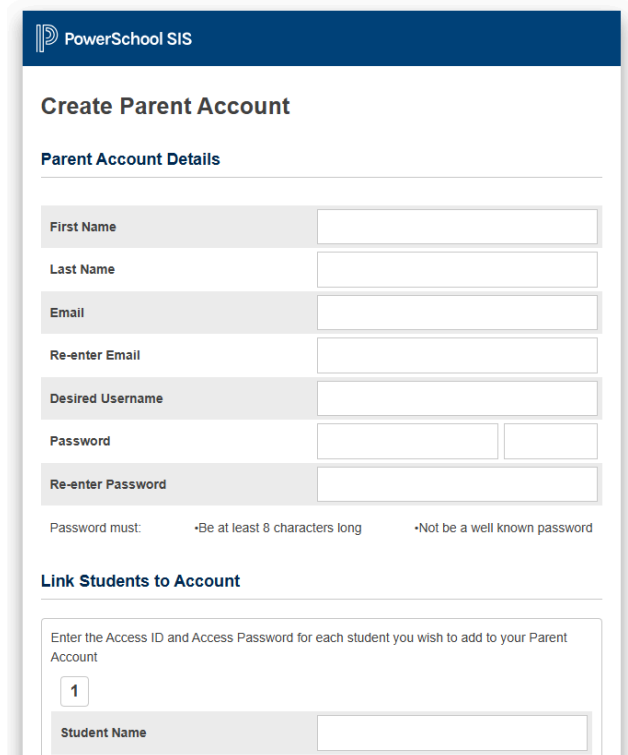
PowerSchool is our Student Information System (SIS). In order to access information on your child, and submit all required information and forms, you will first need to create an account in PowerSchool. (Note: You will also receive a separate email on Tuesday, 7/28/26 with your Access ID and Access Password. You will need these to create your account.)

1. Select the “CREATE ACCOUNT” tab.



The image shows the 'Student and Parent Sign In' page of the PowerSchool SIS. At the top is the PowerSchool SIS logo. Below it is the title 'Student and Parent Sign In'. There are two tabs: 'Sign In' and 'Create Account'. The 'Create Account' tab is highlighted with a red box and a red arrow points to it. Below the tabs are input fields for 'Username' and 'Password'. A link 'Forgot Username or Password?' is located below the password field. A 'Sign In' button is at the bottom right.

2. Fill in all required information and follow the simple instructions.



The image shows the 'Create Parent Account' page of the PowerSchool SIS. At the top is the PowerSchool SIS logo. Below it is the title 'Create Parent Account'. Under the title is the section 'Parent Account Details'. This section contains several input fields: 'First Name', 'Last Name', 'Email', 'Re-enter Email', 'Desired Username', 'Password' (with a strength indicator), and 'Re-enter Password'. Below these fields are instructions: 'Password must: -Be at least 8 characters long -Not be a well known password'. Under this section is the section 'Link Students to Account'. This section contains a text box with the instruction 'Enter the Access ID and Access Password for each student you wish to add to your Parent Account'. Below this text box is a table with one row. The first column is a small box containing the number '1'. The second column is a label 'Student Name' followed by an input field.

3. Follow the instructions below: [Accessing the Forms](#).

Current Families with a child who will be starting new this year.

You will need to add your child who is entering Charter this year to your **existing** account.

1. Log into PowerSchool
2. Select "ACCOUNT PREFERENCES"

PowerSchool SIS

ADA

Navigation

- Grades and Attendance
- Grade History
- Teacher Comments
- Forms
- School Bulletin
- Class Registration
- Balance
- My Schedule
- School Information
- Account Preferences
- PowerSchool

Grades and Attendance: TESTING, ADA

Grades and Attendance Standards Grades

Exp

Legend

Attendance Codes: Blank=Present | T=Tardy | U=Unverified absence | 1=Excused abse

3. Select the "STUDENTS" tab.

PowerSchool SIS

ADA

Navigation

- Grades and Attendance
- Grade History
- Teacher Comments
- Forms
- School Bulletin

Account Preferences - Students

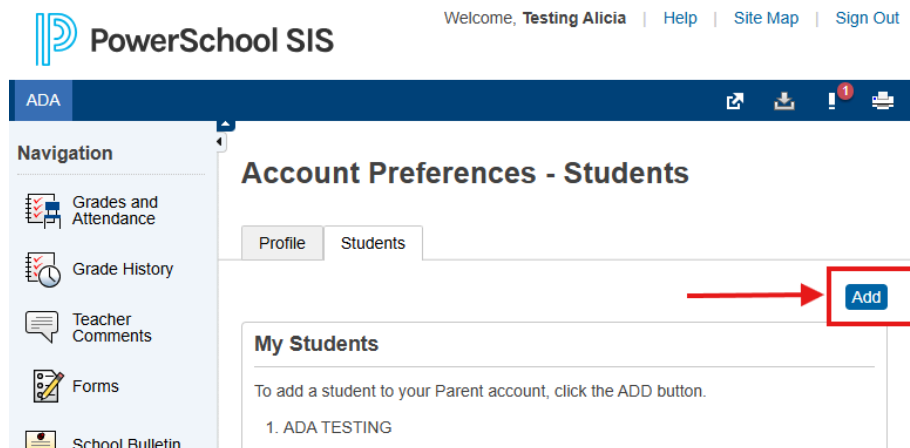
Profile Students

My Students

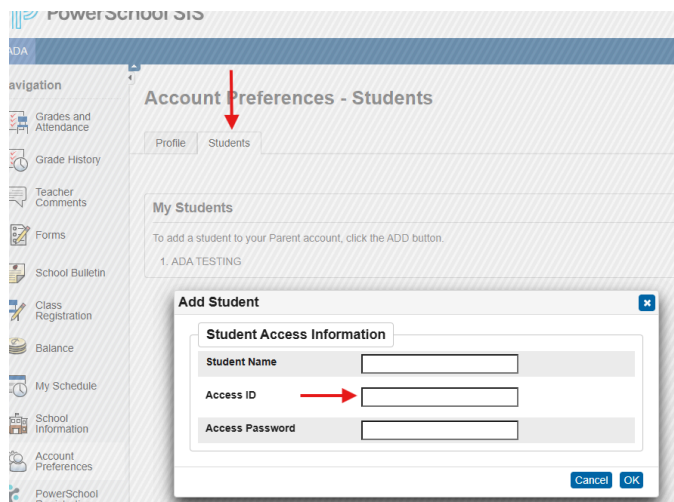
To add a student to your Parent account, click the ADD button.

1. ADA TESTING

- Click on the “ADD” button on the right.



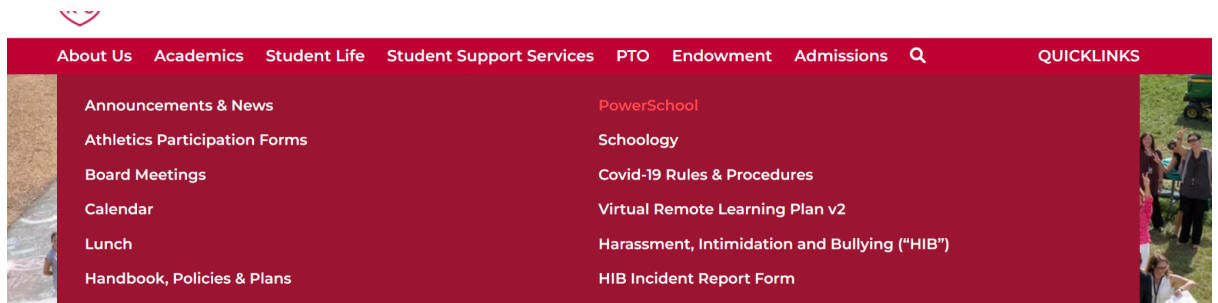
- Link your “new to Charter” child to your account using the “ACCESS ID” Note: You will receive a separate email on Tuesday, 7/28/26 with your Access ID and Access Password.



- Follow the instructions below.

Accessing the forms

- Log on to Parent Portal <https://pcs.powerschool.com/public/home.html>
- (The link to *PowerSchool* can also be found at the school website under “QUICKLINKS”) <https://princetoncharter.org/>



This will bring you to the “Student and Parent Sign In” window.

The screenshot shows the 'PowerSchool SIS' login page. It has a blue header with the logo. Below the header, the title 'Student and Parent Sign In' is displayed. There are two tabs: 'Sign In' (selected) and 'Create Account'. The 'Sign In' tab contains two input fields: 'Username' and 'Password'. Below the password field is a link that says 'Forgot Username or Password?'. At the bottom right of the form is a blue 'Sign In' button.

Once you sign in, you will land on this page:

The screenshot shows the PowerSchool SIS dashboard. At the top, there is a header with the logo and a welcome message: 'Welcome, Testing Alicia'. To the right of the welcome message are links for 'Help', 'Site Map', and 'Sign Out'. Below the header is a navigation sidebar on the left with the following items: 'Navigation', 'Grades and Attendance', 'Grade History', 'Teacher Comments', 'Forms' (highlighted with a red box and a red arrow), and 'School Bulletin'. The main content area is titled 'Grades and Attendance: TESTING, ADA'. It has two tabs: 'Grades and Attendance' (selected) and 'Standards Grades'. Below the tabs is a table titled 'Attendance By Class'. The table has columns for 'Exp', 'Course', 'T1', 'T2', 'T3', and 'F1'. Below the table is a link that says 'Show dropped classes also'. At the bottom of the main content area is a 'Legend' section.

3. Select “FORMS” from the tabs on the left side of the screen.

All student information updates, Back to School Forms, and Medical history updates will be completed in this section under the tab “ENROLLMENT.”

ADA

Navigation

- Grades and Attendance
- Grade History
- Teacher Comments
- Forms**
- School Bulletin
- Class Registration
- Balance
- My Schedule
- School Information
- Account Preferences
- PowerSchool Registration

Enrol Form Listing for TESTING, ADA

Enrollment General Forms Class Forms

01. Student Information

[S.01 Student Info Update](#)

[S.02 Student Change of Address](#)

Last Entry: 08/06/2025 02:49:28 PM

[S.03 Student Contacts Update](#)

Last Entry: 08/06/2025 02:49:40 PM

Back to School Forms

[BtS.01 Local Field Trip Permission Slip](#)

Last Entry: 08/06/2025 02:41:33 PM

[BtS.02 Acceptable Use Policy](#)

4. All forms required for participation in Athletic teams (grades 6-8) are located under the tab - "GENERALFORMS."

PowerSchool SIS

Welcome, Testing /

ADA

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School Form Listing for TESTING, ADA

Enrollment General Forms Class Forms

Athletics

[A.01 Athletics Registration Form](#)

[A.02 New Jersey Department of Education -Health History Update Questionnaire](#)

To participate on a school-sponsored interscholastic or intramural athletic team or squad, each student whose physical examination was compl 90 days prior to the first day of official practice shall provide a health history update questionnaire completed and signed by the student's paren

Last Entry: 08/07/2025 02:16:24 PM

[A.03 Sudden Cardiac Death Pamphlet](#)

5. Follow the links to upload all forms and read the relevant required information. The PPE form for athletics must be only one (1) page. (Use the document supplied by the school.)