

Princeton Charter School

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Dear Princeton Charter School Family,

As we are approaching the midpoint of summer vacation, we are providing instructions that you will need for the start of school in order to facilitate planning for doctor's visits and forms that need to be filled out.

In August, we will send more information on setting up your *Schoology* account, *PaySchools* account - for making payments for school lunch, and *EZSchoolApps* -for payments for the After School Program and club/sports participation fees. Also the schedule of club meetings will be posted on the school website to help you plan for afterschool activities. Finally, the updated calendar of school openings and closings is also on the school website.

PowerSchool: We will be using *PowerSchool Enrollment Express* to collect and process all required start of school forms and parent permissions.

- New families will need to create a *PowerSchool* account - (You will receive a separate email on Tuesday, 7/28/26 with your Access ID and Access Password. You will need these to create your account.)
- Returning families with a child entering Charter for the first time this year will need to link children in *PowerSchool*.
- **Everyone** will need to update and verify information

Here is an outline of the required forms, permissions, and verifications, that need to be completed online in *PowerSchool*:

- Update contact information/emergency contacts in *PowerSchool*. If there are no changes, you will need to verify that there have been no changes.
- Complete the nurse's medical questionnaire.
- Read and e-sign the Computer Use form in order for students to have access to the school network, Chromebooks, tablets. (Note: grades 6-8 students will not be issued Chromebook until this form is signed, and grades K-5 students will not be allowed to use school Chromebook for class activities.)
- Upload allergy plan, medical plan, permission to administer medication form - only if applicable
- Sports participation physical (grades 6-8)

For students in grades 6-8 - Please [use this form](#) to indicate sports participation to help us to plan for the fall season. Note that the Sports Participation Medical Clearance form must be filled out and submitted on *PowerSchool*.

[Here is the link to detailed instructions](#) on how to access *PowerSchool* to upload the information required. Some forms will need to be printed, filled in and signed and then uploaded in *PowerSchool*; other forms will be filled in online. (We have attached here the Nurse's medical information form for you to print and bring to your child's physician. This form can then be scanned and uploaded into *PowerSchool*.) All forms are available in *PowerSchool*.

If your family does not have access to a computer and/or printer, we will provide access and support in the Marsee Center on Monday and Tuesday, 8/25 and 8/26 from 8:00AM-12:00 noon.

Reminder all summer correspondence, forms, and instructions are available on the school website under announcements.

Enjoy the summer.

Sincerely,

Larry Patton
Head of School