

## Regular Monthly Meeting Minutes

### Wednesday, April 15, 2026 – 7:00pm

#### **CALL TO ORDER - @ 7:07 PM**

#### **I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

#### **II. ROLL CALL**

| Voting Members       | Role                | Term Ends | Present | Absent         |
|----------------------|---------------------|-----------|---------|----------------|
| 1. Anita Misri       | Trustee – President | 6/30/2028 | X       |                |
| 2. Rupal Kothari     | Trustee – VP        | 6/30/2027 | X       |                |
| 3. Rakesh Kumar      | Trustee             | 6/30/2027 |         | X (LA 7:20 PM) |
| 4. Jennifer Freedman | Trustee             | 6/30/2028 | X       |                |
| 5. Irene Chiu        | Trustee             | 6/30/2028 |         | X (LA 7:24 PM) |
| 6. Sarah Rivett      | Trustee             | 6/30/2026 |         | X (LA 7:18 PM) |
| 7. Olga Troyanskaya  | Trustee             | 6/30/2026 | X       |                |
| 8. Rishi Modi        | Trustee             | 6/30/2026 | X       |                |
| 9. Shinae Park       | Trustee             | 6/30/2027 | X       |                |

**Also Present:** Larry Patton, Head of School  
 Brian Falkowski, SBA  
 Joshua Solow, SBO Management Representative  
 Michelle Dowling, Princeton Charter School  
 Lisa Eckstrom, Princeton Charter School

#### **III. BOARD BUSINESS**

#### **IV. ADOPTION OF THE MINUTES**

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on March 11, 2026.

| Voting Members    | Motion | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |        | X   |    |         |        | Irene Chiu       |                 |     |    |         | X      |
| Rupal Kothari     |        | X   |    |         |        | Olga Troyanskaya | 1 <sup>st</sup> | X   |    |         |        |
| Rakesh Kumar      |        |     |    |         | X      | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |        | X   |    |         |        | Shinae Park      | 2 <sup>nd</sup> | X   |    |         |        |
| Sarah Rivett      |        |     |    |         | X      |                  |                 |     |    |         |        |

#### **V. PUBLIC COMMENT - None**

#### **VI. EXECUTIVE SESSION - @ 7:09 PM**

| Voting Members    | Motion | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |        | X   |    |         |        | Irene Chiu       |                 |     |    |         | X      |
| Rupal Kothari     |        | X   |    |         |        | Olga Troyanskaya | 2 <sup>nd</sup> | X   |    |         |        |
| Rakesh Kumar      |        |     |    |         | X      | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |        | X   |    |         |        | Shinae Park      | 1 <sup>st</sup> | X   |    |         |        |
| Sarah Rivett      |        |     |    |         | X      |                  |                 |     |    |         |        |

- HIBs Discussed.

## VII. ADJOURN EXECUTIVE SESSION - @ 7:17 PM

| Voting Members    | Motion | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |        | X   |    |         |        | Irene Chiu       |                 |     |    |         | X      |
| Rupal Kothari     |        | X   |    |         |        | Olga Troyanskaya | 1 <sup>st</sup> | X   |    |         |        |
| Rakesh Kumar      |        |     |    |         | X      | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |        | X   |    |         |        | Shinae Park      | 2 <sup>nd</sup> | X   |    |         |        |
| Sarah Rivett      |        |     |    |         | X      |                  |                 |     |    |         |        |

## VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

| Voting Members    | Motion          | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |                 | X   |    |         |        | Irene Chiu       |                 | X   |    |         |        |
| Rupal Kothari     |                 | X   |    |         |        | Olga Troyanskaya | 2 <sup>nd</sup> | X   |    |         |        |
| Rakesh Kumar      |                 | X   |    |         |        | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |                 | X   |    |         |        | Shinae Park      |                 | X   |    |         |        |
| Sarah Rivett      | 1 <sup>st</sup> | X   |    |         |        |                  |                 |     |    |         |        |

## IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee:** Presented by Michelle Dowling.
2. **Climate Committee:** Presented by Larry Patton.
3. **Communications Committee:** Presented by Jennifer Freedman.
4. **Curriculum Committee:** No present out to board.
5. **Facilities Committee:** Did not meet.
6. **Finance Committee:** Presented by Rishi Modi.
7. **Personnel Committee:** Presented by Anita Misri.

## X. MOTIONS FOR APPROVAL

1. **Finance**
  - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **March 2026** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **March 2026**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
  - b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to April 15, 2026.
  - c. **RESOLVED**, that the Board of Trustees approves the check register from March 12, 2026, to April 15, 2026.
  - d. **RESOLVED**, that the Board of Trustees certifies the payrolls for the following dates:

- March 13, 2026 - \$280,692.85
  - March 27, 2026 - \$272,108.23
- e. **RESOLVED**, that the Board of Trustees, upon recommendation of the School Director, hereby approves the renewal contract to Maschio's Food Services Inc. as the Food Services Management Company for the 2026-2027 school year. The contract will commence on July 1, 2026 and end on June 30, 2027. The management flat fee for this contract will be in the amount of \$20,600.00. There is no guarantee return of this contract. The estimated total cost of the contract is \$184,623.72 as attached.
- f. **RESOLVED**, that the Board of Trustees approves the 2026-2027 budget as attached.
- g. **RESOLVED**, that the Board of Trustees approves the award of the custodial bid to Quality Facility Solutions effective June 1, 2026 as attached and below.

| Quality Facility Solutions     |                            |
|--------------------------------|----------------------------|
| <u>Service Description</u>     | <u>Cost</u>                |
| Nightly Cleaning Service       | \$21.27 per hour per staff |
| Daily Porter Position          | \$22.73 per hour           |
| Bathrooms & Carpets            | \$5,892.41                 |
| Summer Cleaning                | \$3,723.25 All-in Cost     |
| Winter & Spring Break Cleaning | \$3,372.79 All-In Cost     |

| Voting Members    | Motion          | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |                 | X   |    |         |        | Irene Chiu       | 1 <sup>st</sup> | X   |    |         |        |
| Rupal Kothari     |                 | X   |    |         |        | Olga Troyanskaya |                 | X   |    |         |        |
| Rakesh Kumar      |                 | X   |    |         |        | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |                 | X   |    |         |        | Shinae Park      |                 | X   |    |         |        |
| Sarah Rivett      | 2 <sup>nd</sup> | X   |    |         |        |                  |                 |     |    |         |        |

## 2. Contracts

- a. **RESOLVED**, that the Board of Trustees approves the switch from Waste Management to Interstate Waste Services to provide waste removal services at the cost of \$508.75 per month.

| Voting Members    | Motion | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |        | X   |    |         |        | Irene Chiu       | 1 <sup>st</sup> | X   |    |         |        |
| Rupal Kothari     |        | X   |    |         |        | Olga Troyanskaya | 2 <sup>nd</sup> | X   |    |         |        |
| Rakesh Kumar      |        | X   |    |         |        | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |        | X   |    |         |        | Shinae Park      |                 | X   |    |         |        |
| Sarah Rivett      |        | X   |    |         |        |                  |                 |     |    |         |        |

## 3. Personnel

## 4. Buildings & Ground

## 5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for FY 25-26:
- i. Camden Adventure Aquarium on June 11, 2026, 42 1<sup>st</sup> Grade Students, Reason for Trip: First graders will visit an aquarium to learn about habitats and resources around the world, Cost: \$0.00
  - ii. Tortuga's Mexican Village on June 3, 2026, 16 7<sup>th</sup> Grade Students, Reason for Trip: Immersion experience to practice real-world language skills, Cost: \$0.00
  - iii. Richardson Auditorium on May 5, 206, 4<sup>th</sup> Grade, Reason for Trip: Annual PSO Bravo Concert, Cost: \$100.00

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Anita Misri    |        | X   |    |         |        | Irene Chiu     |        | X   |    |         |        |

|                   |                 |   |  |  |  |                  |                 |   |  |  |  |  |
|-------------------|-----------------|---|--|--|--|------------------|-----------------|---|--|--|--|--|
| Rupal Kothari     |                 | X |  |  |  | Olga Troyanskaya |                 | X |  |  |  |  |
| Rakesh Kumar      |                 | X |  |  |  | Rishi Modi       |                 | X |  |  |  |  |
| Jennifer Freedman |                 | X |  |  |  | Shinae Park      | 2 <sup>nd</sup> | X |  |  |  |  |
| Sarah Rivett      | 1 <sup>st</sup> | X |  |  |  |                  |                 |   |  |  |  |  |

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- RESOLVED**, that the Board of Trustees approves the March 2026 HIB Report.
- RESOLVED**, that the Board of Trustees accepts the April 2026 HIB Report.
- RESOLVED**, that the Board of Trustees approves the 2026-2027 School Calendar as attached.

| Voting Members    | Motion          | Yes | No | Abstain | Absent | Voting Members   | Motion | Yes | No | Abstain | Absent |
|-------------------|-----------------|-----|----|---------|--------|------------------|--------|-----|----|---------|--------|
| Anita Misri       | 1 <sup>st</sup> | X   |    |         |        | Irene Chiu       |        | X   |    |         |        |
| Rupal Kothari     |                 | X   |    |         |        | Olga Troyanskaya |        | X   |    |         |        |
| Rakesh Kumar      |                 | X   |    |         |        | Rishi Modi       |        | X   |    |         |        |
| Jennifer Freedman |                 | X   |    |         |        | Shinae Park      |        | X   |    |         |        |
| Sarah Rivett      | 2 <sup>nd</sup> | X   |    |         |        |                  |        |     |    |         |        |

XI. **PUBLIC COMMENT** - None

XII. **ADJOURNMENT** - @ 8:12 PM

| Voting Members    | Motion | Yes | No | Abstain | Absent | Voting Members   | Motion          | Yes | No | Abstain | Absent |
|-------------------|--------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Anita Misri       |        | X   |    |         |        | Irene Chiu       |                 | X   |    |         |        |
| Rupal Kothari     |        | X   |    |         |        | Olga Troyanskaya | 2 <sup>nd</sup> | X   |    |         |        |
| Rakesh Kumar      |        | X   |    |         |        | Rishi Modi       |                 | X   |    |         |        |
| Jennifer Freedman |        | X   |    |         |        | Shinae Park      | 1 <sup>st</sup> | X   |    |         |        |
| Sarah Rivett      |        | X   |    |         |        |                  |                 |     |    |         |        |