

Regular Monthly Meeting Minutes

Wednesday, November 12, 2025 – 7:00pm

CALL TO ORDER - @ 7:03 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee – President	6/30/2028	X	
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2028	X	
5. Irene Chiu	Trustee	6/30/2028	X	
6. Sarah Rivett	Trustee	6/30/2026		X
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026		X
9. Shinae Park	Trustee	6/30/2027		X

Also Present: Larry Patton, Head of School
Joshua Solow, SBO Management
Michelle Dowling, Princeton Charter School
Lisa Eckstrom, Princeton Charter School
Maryam Simon, Friends of Princeton Charter School

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on October 8, 2025.
- RESOLVED**, that the Board of Trustees move to approve the minutes of the special meeting held on October 15, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

- V. **PUBLIC COMMENT** - None
- VI. **EXECUTIVE SESSION** - @ 7:06 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

- HIB Discussed

VII. **ADJOURN EXECUTIVE SESSION** - @ 7:24 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu	2 nd	X			
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

VIII. **HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

IX. **BOARD COMMITTEE AND OTHER REPORTS**

1. **Admissions Committee**: Presented by Michelle Dowling.
2. **Climate Committee**: Presented by Jennifer Freedman.
3. **Communications Committee**: Presented by Lisa Eckstrom.
4. **Curriculum Committee**: Presented by Olga Troyanskaya.
5. **Facilities Committee**: Presented by Lawrence Patton.
6. **Finance Committee**: Presented by Anita Misri.
7. **Personnel Committee**: Presented by Anita Misri.

X. **MOTIONS FOR APPROVAL**

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **October 2025** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **October 2025**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to November 12, 2025.

- c. **RESOLVED**, that the Board of Trustees approves the check register from October 9, 2025, to November 12, 2025.
- d. **RESOLVED**, that the Board of Trustees certifies the payrolls for the following dates:
- October 15, 2025 - \$262,734.56
 - October 30, 2025 - \$265,018.15
- e. **RESOLVED**, that the Board of Trustees approves the Annual Charter/Renaissance School Fiscal Questionnaire as attached.
- f. **RESOLVED**, that the Board of Trustees approves the appropriation of local and private contributions to fiscal year 2025 budget in the amount of \$381,299.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

2. Contracts

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the FMLA request for Kelsey Yoast as per the attached.
- b. **RESOLVED**, that the Board of Trustees approves the following reimbursement request:
- i. Larry Patton, various expenses as per the attached, \$456.50
- c. **RESOLVED**, that the Board of Trustees approves the following professional development request:
- i. Ceelea Graham, NJ Youth Sports Summit, November 5, 2025, Cost: \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

4. Buildings & Ground

5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for FY 25-26:
- i. Arden Theatre on January 14, 2026, 48 3rd Grade Students, Reason for Trip: To continue work with novel studies, Cost: \$0.00
 - ii. Camp Fairview Lake on April 24, 2026, 50 6th Grade Students, Reason for Trip: 6th Grade Trip to Fairview, Cost: \$0.00
 - iii. Camp Fairview Lake on September 25, 2026, 55 8th Grade Students, Reason for Trip: 8th Grade Trip to Fairview, Cost: \$0.00
 - iv. Howell Living History Farm on April 10, 2026, 44 2nd Grade Students, Reason for Trip: Science/ELA and Bee Shop Fundraiser Connection, Cost: \$0.00
 - v. Princeton High School on January 23, 2026, 50 8th Grade Students, Reason for Trip: 8th Grade Trip to Performing Arts Assembly, Cost: \$0.00
 - vi. Washington D.C. & Arlington, Virginia from May 6, 2026 to May 8, 2026, 50 8th Grade Students, Reason for Trip: Annual 8th Grade Washington D.C. Civics Trip, Cost: \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu	1 st	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X

Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the second and final reading of the following plans:
 - i. Evaluation Plan
 - ii. Gifted and Talented Program
 - iii. Response to Intervention (RTI) Services Student Support Process
 - iv. Professional Development Plan
 - v. Virtual/Remote Learning Plan
 - vi. Mentoring Plan
- b. **RESOLVED**, that the Board of Trustees approves the Princeton Charter School Mission Statement as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman	2 nd	X				Shinae Park					X
Sarah Rivett					X						

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the October 2025 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the November 2025 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman	1 st	X				Shinae Park					X
Sarah Rivett					X						

XI. **PUBLIC COMMENT** – None

XII. **ADJOURNMENT** - @ 8:49 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman	1 st	X				Shinae Park					X
Sarah Rivett					X						