

Regular Monthly Meeting Minutes

Wednesday, October 8, 2025 – 7:00pm

CALL TO ORDER - @ 7:05 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee – President	6/30/2028	X	
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2028	X	
5. Irene Chiu	Trustee	6/30/2028	X	
6. Sarah Rivett	Trustee	6/30/2026	X	
7. Olga Troyanskaya	Trustee	6/30/2026		X
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027	X	

Also Present: **Larry Patton, Head of School**
Joshua Sollow, SBO Management Representative
Michelle Dowling, Princeton Charter School
Lisa Eckstrom, Princeton Charter School
Maryam Simon, Friends of Princeton Charter School

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on September 10, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	2 nd	X									

V. PUBLIC COMMENT - None

VI. EXECUTIVE SESSION – N/A

VII. ADJOURN EXECUTIVE SESSION – N/A

HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	2 nd	X									

IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee**: Presented by Michelle Dowling and Irene Chiu.
2. **Climate Committee**: Presented by Larry Patton.
3. **Communications Committee**: Presented by Larry Patton and Rupal Kothari.
4. **Curriculum Committee**: Presented by Larry Patton.
5. **Facilities Committee**: Did not meet.
6. **Finance Committee**: Presented by Rishi Modi and Larry Patton.
7. **Personnel Committee**: Presented by Anita Misri.

X. MOTIONS FOR APPROVAL

1. **Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **September 2025** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **September 2025**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to October 8, 2025.
- c. **RESOLVED**, that the Board of Trustees approves the check register from September 11, 2025, to October 8, 2025.
- d. **RESOLVED**, that the Board of Trustees certifies the payrolls for the following dates:
 - September 15, 2025 - \$253,645.22
 - September 30, 2025 - \$258,526.51
- e. **RESOLVED**, that the Board of Trustees approves the submission of the ESEA Application as follows:
 - To approve FY26 ESEA Application:
 - Title I-A - \$15,503.00
 - Title II-A - \$6,437.00 Reallocated to Title I
 - Title IV Part A - \$10,000.00 Reallocated to Title I
 - To approve the refusal of Title III funds

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

2. Contracts

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the intermittent FMLA request for Karen Leahy as per the attached.
- b. **RESOLVED**, that the Board of Trustees approves the following reimbursement request:
 - i. Larry Patton, various expenses as per the attached, \$1,082.84
- c. **RESOLVED**, that the Board of Trustees approves the following New Hires for FY 25-26:
 - i. Haiben Wu, Orchestra, effective October 9, 2025
 - ii. Jamie Howard, ELA Substitute, effective October 6, 2025
- d. **RESOLVED**, that the Board of Trustees approves the following professional development request:
 - i. Victoria Zerambo - NJ Science Convention, "Bringing 21st Century Science Skills to the Classroom" at Marriot Forrestal, October 21st, Cost: \$205.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									

4. Buildings & Ground

5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for FY 25-26:
 - i. Waterloo Village on April 22, 2026, 2nd Grade, Reason for Trip: Social Studies Curriculum Connection, Cost: \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	2 nd	X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the first reading of the following plans:
 - i. Evaluation Plan
 - ii. Gifted and Talented Program
 - iii. Response to Intervention (RTI) Services Student Support Process
 - iv. Professional Development Plan
 - v. Virtual/Remote Learning Plan
 - vi. Mentoring Plan

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the September 2025 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the October 2025 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									

XI. PUBLIC COMMENT - None

XII. ADJOURNMENT - @ 8:59 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									