

Regular Monthly Meeting Minutes

Wednesday, August 13, 2025 – 12:00pm

CALL TO ORDER - @ 12:15 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - President	6/30/2028	X	
2. Rupal Kothari	Trustee – VP	6/30/2027		X
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2028		X
5. Irene Chiu	Trustee	6/30/2028		X
6. Sarah Rivett	Trustee	6/30/2026	X	
7. Olga Troyanskaya	Trustee	6/30/2026		X
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027	X	

Also Present: Larry Patton, Head of School
 Brian Falkowski, SBA
 Michelle Dowling, Princeton Charter School
 Lisa Eckstrom, Princeton Charter School

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on July 9, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X
Rakesh Kumar	2 nd	X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett		X									

V. PUBLIC COMMENT - None

VI. EXECUTIVE SESSION – N/A

VII. ADJOURN EXECUTIVE SESSION – N/A

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett	1 st	X									

IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee:** No report out.
2. **Climate Committee:** No report out.
3. **Communications Committee:** No report out.
4. **Curriculum Committee:** No report out.
5. **Facilities Committee:** No report out.
6. **Finance Committee:** No report out.
7. **Personnel Committee:** No report out.

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to August 13, 2025.
 - b. **RESOLVED**, that the Board of Trustees approves the check register from July 10, 2025, to August 13, 2025.
 - c. **RESOLVED**, that the Board of Trustees certifies the payrolls for the following dates:
 - July 15, 2025 - \$51,913.20
 - July 30, 2025 - \$58,755.71
 - d. **RESOLVED**, that the Board of Trustees approves the submission of the FY26 IDEA Application as follows:
 - Basic -\$69,751.00
 - Preschool -\$1,569.00
 - e. **RESOLVED**, that the Board of Trustees approves the Adjustment to Public School Bid Threshold as follows:

WHEREAS, Brian Falkowski, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Princeton Charter School, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations. The School Business

Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett		X									

2. Contracts

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the employment contract for Larry Patton as per the attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park	2 nd	X			
Sarah Rivett	1 st	X									

4. Buildings & Ground

5. Curriculum

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the second and final reading of the Staff Handbook as attached.
- b. **RESOLVED**, that the Board of Trustees approves the second and final reading of the Student-Parent Handbook as attached.
- c. **RESOLVED**, that the Board of Trustees approves the first reading of the following policies:
 - i. 3220, 3230 - State and Federal Funds
 - ii. 3570 - District Records
 - iii. 9200 - Orientation and Board Member Training
 - iv. 4131, 4131.1 - Staff Development: Inservice Education/Visitations/Conferences
 - v. 4231, 4231.1 - Staff Development: Inservice Education/Visitations/Conferences
 - vi. 5145.4 - Equal Educational Opportunity
 - vii. 5141.21 - Administering Medication
 - viii. 6142.11 - Use of Artificial Intelligence

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett	2 nd	X									

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the July 2025 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the August 2025 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X

Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park	2 nd	X			
Sarah Rivett	1 st	X									

XI. PUBLIC COMMENT - None

XII. ADJOURNMENT - @ 1:15 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett	1 st	X									