

Regular Monthly Meeting Minutes

Wednesday, July 9, 2025 – 12:00pm

CALL TO ORDER - @ 12:04 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - President	6/30/2025	X	
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025	X	
6. Sarah Rivett	Trustee	6/30/2026	X (ED 1:30 PM)	
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027		X

Also Present: Larry Patton, Head of School
Joshua Solow, SBO Management Representative
Michelle Dowling, Princeton Charter School

III. BOARD BUSINESS

- RESOLVED**, that the Board of Trustees approves the reappointment of Anita Misri for a three-year term from July 1, 2025, to June 30, 2028.
- RESOLVED**, that the Board of Trustees approves the reappointment of Jennifer Freedman for a three-year term from July 1, 2025, to June 30, 2028.
- RESOLVED**, that the Board of Trustees approves the reappointment of Irene Chiu for a three-year term from July 1, 2025, to June 30, 2028.
- RESOLVED**, that the Board of Trustees approves the 2025-2026 Board of Trustees Meeting Calendar as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	1 st	X				Olga Troyanskaya		X			
Rakesh Kumar	2 nd	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park					X

Sarah Rivett		X									
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IV. ELECTION – Board President

Nominee	Effective	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Anita Misri	July 1, 2025	Olga Troyanskaya	Rupal Kothari	1 year	X			

V. ELECTION – Board Vice President

Nominee	Effective	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Rupal Kothari	July 1, 2025	Anita Misri	Sarah Rivett	1 year	X			

VI. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on June 11, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	2 nd	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett		X									

VII. PUBLIC COMMENT - None

VIII. EXECUTIVE SESSION – N/A

IX. ADJOURN EXECUTIVE SESSION – N/A

X. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri						Irene Chiu					
Rupal Kothari						Olga Troyanskaya					
Rakesh Kumar						Rishi Modi					
Jennifer Freedman						Shinae Park					
Sarah Rivett											

XI. BOARD COMMITTEE AND OTHER REPORTS

- Admissions Committee:** Did not meet.
- Climate Committee:** Did not meet.
- Communications Committee:** Did not meet.
- Curriculum Committee:** Did not meet.
- Facilities Committee:** Did not meet.
- Finance Committee:** Did not meet.
- Personnel Committee:** Did not meet.

XII. MOTIONS FOR APPROVAL

- Finance**
 - RESOLVED**, that the Board of Trustees approves the **preliminary** Board Secretary's and Bank Reconciliation Reports for the month ending **June 2025** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **June 2025**, no major

account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to July 9, 2025.
- c. **RESOLVED**, that the Board of Trustees approves the check register from June 12, 2025, to July 9, 2025.
- d. **RESOLVED**, that the Board of Trustees certifies the payrolls for the following dates:
 - June 15, 2025 - \$285,780.74
 - June 30, 2025 - \$264,584.28
- e. **RESOLVED**, that the Board of Trustees accepts the donation from Friends of Princeton Charter School in the amount of \$25,000.00.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu	1 st	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

2. Contracts

3. Personnel

4. Buildings & Ground

5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY25-26:
 - i. Camp Fairview Lake on September 26, 2025, Grade 8, Reason for Trip: Leadership Development, Cost: \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

6. Policies

- a. **RESOLVED**, that the Board of Trustees authorizes the Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan.
- b. **RESOLVED**, that the Board of Trustees approves the 2025 Virtual/Remote Learning Plan as attached.
- c. **RESOLVED**, that the Board of Trustees approves the first reading of the Staff Handbook as attached.
- d. **RESOLVED**, that the Board of Trustees approves the first reading of the Student-Parent Handbook as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the June 2025 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the July 2025 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	1 st	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park					X
Sarah Rivett					X						

XIII. PUBLIC COMMENT - None

XIV. ADJOURNMENT - @ 1:40 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	1 st	X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett					X						