Dear Princeton Charter School Families,

I am sure students and parents are eager to see class assignments and the schedule for the year. These are now available through PowerSchool. See the instructions below on how to access PowerSchool and your child's schedule.

If you are new to Charter this year, you will need to log onto PowerSchool. We have sent out instructions for all new students with unique log-in credentials to access your child's PowerSchool account. If you have not received these instructions, please contact Lindsey Donaldson at <a href="mailto:ldonaldson@princetoncharter.org">ldonaldson@princetoncharter.org</a>.

All class placements are final. Please note that every new school year offers the opportunity to make new friends and meet new classmates. Changes in class groupings are helpful for students in developing their ability to manage new situations and to learn to get along with others.

**Time Sensitive**: If you have not already done so, submit all forms required for the start of school in PowerSchool.

**After School Program**: You will be able to register for the after school program on PowerSchool as well. The ASP begins on Tuesday

**PaySchools - Lunch Program**: We are resolving the issues with *PaySchools*. We will let you know as soon as this is live, with instructions on the lunch process. Apologies for the inconvenience caused by this delay. We are expecting it to be resolved today.

I hope that you are all excited and ready for this year regardless if it is the first year of kindergarten for a new family, or if it is the last year of 8th grade.

Sincerely,

-Larry

## **Princeton Charter School**

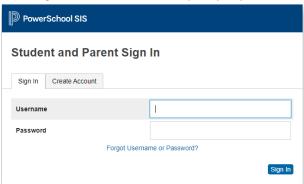
## Accessing Schedule in PowerSchool

If you are new to Charter this year, you will need to log into Princeton Charter School's *PowerSchool for the first time*. We have sent out instructions for all new students with unique log-in credentials to access your child's PowerSchool account. If you have not received these instructions, please contact Lindsey Donaldson at Idonaldson@princetoncharter.org.

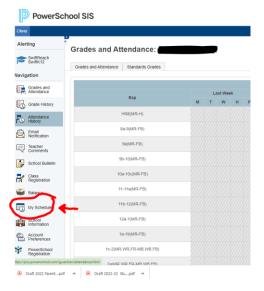
**Student schedules are now available in** <u>PowerSchool</u> **for you to view.** Apologies, schedules will only be viewable from a computer, i.e. not working on the app.

Follow these steps to see your child's schedule in PowerSchool

1. First Log into <a href="PowerSchool">PowerSchool</a>: https://pcs.powerschool.com/public/home.html



2. Click on the "My Schedule" icon on the left side menu.



3. You have two options, Week View (best), or Matrix View



