

Regular Monthly Meeting Minutes

Wednesday, May 14, 2025 – 7:00pm

CALL TO ORDER – @ 7:10 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - President	6/30/2025	X	
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025	LA – 8:13 PM	X
6. Sarah Rivett	Trustee	6/30/2026	X ED – 8:02 PM	
7. Olga Troyanskaya	Trustee	6/30/2026		X
8. Rishi Modi	Trustee	6/30/2026	LA – 7:22 PM	X
9. Shinae Park	Trustee	6/30/2027	LA – 7:18 PM	X

Also Present: Larry Patton, Head of School
 Brian Falkowski, SBA
 Joshua Solow, SBO Management Representative
 Michelle Dowling, Princeton Charter School
 Lisa Eckstrom, Princeton Charter School

III. BOARD BUSINESS – Letter for Rakesh about the election process, etc.

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on April 9, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park					X
Sarah Rivett	1 st	X									

V. PUBLIC COMMENT - None

VI. EXECUTIVE SESSION – N/A

VII. ADJOURN EXECUTIVE SESSION – N/A

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 st	X				Shinae Park		X			
Sarah Rivett	2 nd	X									

IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee:** Presented by Lawrence Patton.
2. **Climate Committee:** Presented by Jennifer Freedman.
3. **Communications Committee:** Presented by Rupal Kothari.
4. **Curriculum Committee:** Did not report.
5. **Facilities Committee:** Presented by Rishi Modi and Lawrence Patton.
6. **Finance Committee:** Presented by Rishi Modi and Lawrence Patton.
7. **Personnel Committee:** Presented by Anita Misri.

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **April 2025** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **April 2025**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to May 14, 2025.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from April 10, 2025, to May 14, 2025.
 - d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - April 15, 2025 - \$265,495.64
 - April 30, 2025 - \$247,612.52
 - e. **Food Service Management Contract: BE IT RESOLVED**, that the Board of Trustees, upon the recommendation of the School Director, hereby approves the awarding of the contract to Maschio's Food Services Inc. as the Food Services Management Company for the 2025-2026 school year. The contract will commence on July 1, 2025 and end on June 30, 2026. The management flat fee for this contract will be in the amount of \$20,000.00. The guarantee loss is \$7,800.00 for this contract. The estimated total cost of the contract is \$173,032.80.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	2 nd	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

2. **Contracts**

- a. **RESOLVED**, that the Board of Trustees approves the contract with Busch Law Group for Legal Services at a rate of \$172.00/hr for the 2025-2026 school year.
- b. **RESOLVED**, that the Board of Trustees approves the contract with Homecare Therapies for Clinical Nurse Services at a starting rate of \$85.00/hr for the 2025-2026 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	1 st	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park		X			
Sarah Rivett					X						

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the Staff Renewal List as attached for the 2025-2026 school year.
- b. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Joan Miles to attend the Reading Institute virtually with The Reading & Writing Project at Mossflower from July 28, 2025 to July 31, 2025, Cost \$850.00
- c. **RESOLVED**, that the Board of Trustees approves the retirement of Marie Devlaminck, effective July 1, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

4. Buildings & Ground

5. Curriculum

6. Policies

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the April 2025 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the May 2025 HIB Report.
- c. **RESOLVED**, that the Board of Trustees approves the updated 2025-2026 Princeton Charter School Academic Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

XI. PUBLIC COMMENT - None

XII. ADJOURNMENT - @ 8:36 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park	2 nd	X			
Sarah Rivett					X						