

## Regular Monthly Meeting Minutes

### Wednesday, April 9, 2025 – 7:00pm

#### **CALL TO ORDER - @ 7:11 PM**

#### **I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

#### **II. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - President	6/30/2025		X
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027		X
4. Jennifer Freedman	Trustee	6/30/2025		X
5. Irene Chiu	Trustee	6/30/2025	X (LE 8:02 PM)	
6. Sarah Rivett	Trustee	6/30/2026		X (LA 8:11 PM)
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027	X	

**Also Present:** Larry Patton, Head of School  
Joshua Solow, SBO Management  
Michelle Dowling, Princeton Charter School  
Lisa Eckstrom, Princeton Charter School

#### **III. BOARD BUSINESS**

#### **IV. ADOPTION OF THE MINUTES**

- RESOLVED**, that the Board of Trustees move to approve the minutes of the meeting held on March 12, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu		X			
Rupal Kothari	1 <sup>st</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman					X	Shinae Park	2 <sup>nd</sup>	X			
Sarah Rivett					X						

#### **V. PUBLIC COMMENT - None**

#### **VI. MOTIONS FOR APPROVAL**

- Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **March 2025** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **March 2025**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to April 9, 2025.
- c. **RESOLVED**, that the Board of Trustees approves the check register from March 13, 2025, to April 9, 2025.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
  - March 14, 2025 - \$273,945.15
  - March 28, 2025 - \$254,801.04
- e. **RESOLVED**, that the Board of Trustees approves the 2025 Safety Grant Application in the amount of \$2,390.00.
- f. **RESOLVED**, that the Board of Trustees approves the renewal of Vision benefits with NVA as per the included renewal summary, rates are as follows for FY26:
  - \$4.60 Single
  - \$7.36 Employee/Child(ren)
  - \$8.28 Employee/Spouse
  - \$12.17 Family

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu		X			
Rupal Kothari	1 <sup>st</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi	2 <sup>nd</sup>	X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett					X						

## 2. Contracts

## 3. Personnel

- a. **RESOLVED**, that the Board of Trustees ratifies the following New Hires:
  - i. Katelyn Semkowycz, Elementary Science Teacher, effective August 25, 2025
  - ii. Ceelea Graham, Elementary ELA Teacher, effective August 25, 2025

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu	1 <sup>st</sup>	X			
Rupal Kothari	2 <sup>nd</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett					X						

## 4. Buildings & Ground

## 5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip requests for SY24-25:
  - i. Art Council of Princeton & Tortugas Mexican Restaurant on April 28, 2025, 7<sup>th</sup> Grade, Reason for Trip: Immersion experience to practice real world language skills in the restaurant, Cost: \$0.00
  - ii. Princeton Plasma Physics Lab on May 15, 2025, one 6<sup>th</sup>, one 7<sup>th</sup> and eleven 8<sup>th</sup> Grade Students, Reason for Trip: Science Bowl Team tours Princeton Plasma Physics Lab, Cost: \$0.00
  - iii. Howell Living History Farm on May 29, 2025, 1<sup>st</sup> Grade, Reason for Trip: Explore and learn

about planting, growing and harvesting, Cost: \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu	1 <sup>st</sup>	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi	2 <sup>nd</sup>	X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett					X						

## VII. EXECUTIVE SESSION @ 7:20 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu		X			
Rupal Kothari	1 <sup>st</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman					X	Shinae Park	2 <sup>nd</sup>	X			
Sarah Rivett					X						

- HIB Discussed.

## VIII. ADJOURN EXECUTIVE SESSION - @ 7:40 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 <sup>nd</sup>				X	Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman					X	Shinae Park	1 <sup>st</sup>	X			
Sarah Rivett					X						

## IX. MOTIONS FOR APPROVAL CONTINUED

### 6. Policies

### 7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- RESOLVED**, that the Board of Trustees approves the March 2025 HIB Report.
- RESOLVED**, that the Board of Trustees accepts the April 2025 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu	2 <sup>nd</sup>	X			
Rupal Kothari	1 <sup>st</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett					X						

## X. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri					X	Irene Chiu					X
Rupal Kothari	1 <sup>st</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi	2 <sup>nd</sup>	X			
Jennifer Freedman					X	Shinae Park		X			
Sarah Rivett		X									

## XI. BOARD COMMITTEE AND OTHER REPORTS

- Admissions Committee:** Presented by Lawrence Patton.
- Climate Committee:** Did not report.

3. **Communications Committee:** Did not report.
4. **Curriculum Committee:** Presented by Lawrence Patton.
5. **Facilities Committee:** Presented by Lawrence Patton.
6. **Finance Committee:** Presented by Lawrence Patton.
7. **Personnel Committee:** Presented by Lawrence Patton.

**XII. PUBLIC COMMENT** - None

**XIII. ADJOURNMENT** – @ 8:25 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri						Irene Chiu					X
Rupal Kothari	2 <sup>nd</sup>	X				Olga Troyanskaya		X			
Rakesh Kumar						Rishi Modi		X			
Jennifer Freedman						Shinae Park		X			
Sarah Rivett	1 <sup>st</sup>	X									