

Regular Monthly Meeting Minutes

Wednesday, February 12, 2025 – 7:00pm

CALL TO ORDER - @ 7:03 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - President	6/30/2025	X	
2. Rupal Kothari	Trustee – VP	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025	X	
6. Sarah Rivett	Trustee	6/30/2026	X	
7. Olga Troyanskaya	Trustee	6/30/2026		X
8. Rishi Modi	Trustee	6/30/2026		X
9. Shinae Park	Trustee	6/30/2027	X	

Also Present: Larry Patton, Head of School
Joshua Solow, SBO Management
Michelle Dowling, Princeton Charter School
Lisa Eckstrom, Princeton Charter School

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on January 15, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman	2 nd	X				Shinae Park		X			
Sarah Rivett	1 st	X									

V. PUBLIC COMMENT - None

VI. EXECUTIVE SESSION - @ 7:05 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

- HIB incident discussed.

VII. ADJOURN EXECUTIVE SESSION - @ 7:24 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	2 nd	X									

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									

IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee:** Presented by Lawrence Patton.
2. **Climate Committee:** Did not meet.
3. **Communications Committee:** Presented by Lawrence Patton.
4. **Curriculum Committee:** Did not meet.
5. **Facilities Committee:** Presented by Lawrence Patton.
6. **Finance Committee:** Presented by Lawrence Patton and Anita Misri.
7. **Personnel Committee:** Presented by Lawrence Patton and Anita Misri.

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for the month ending **January 2025** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **January 2025**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to February 12, 2025.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from January 16, 2025, to February 12, 2025.
 - d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:

- January 15, 2025 - \$248,583.40
- January 30, 2025 - \$258,731.79

e. **SEMI Waiver:**

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2025-2026 school year; and

WHEREAS, The Princeton Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible students in the 2025-2026 school year, and

NOW THEREFORE BE IT RESOLVED, that the Princeton Charter School Board of Trustees hereby authorizes the Head of School to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2025-2026 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	2 nd	X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves the following New Hire:
- i. Jessica Kunz, Substitute Teacher, effective February 13, 2025.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	2 nd	X									

4. **Buildings & Ground**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the following field trip requests for SY24-25:
- i. Chocolatarium & The Blue Bears on April 28, 2025, 7th Grade French, Reason for Trip: Visit a chocolatarium, enjoy a French lunch and attend workshops to learn about French pastries, Cost: \$711.00
- ii. Arden Theatre on April 30, 2025, 48 Students, Reason for Trip: To learn about transferring books to theater and writing an opinion piece, Cost: \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

6. **Policies**

- a. **RESOLVED**, that the Board of Trustees approves the second and final reading of the following policies:
- i. 3542.2 - School Meal Arrears
- ii. 3571.4 - Audit

- iii. 5113 - Attendance, Absences, and Excuses
- iv. 6114 - Emergencies and Disasters
- v. 6140 - Curriculum Adoption
- vi. 6146 - Graduation Requirements
- vii. 5141.8 - Sports Concussion
- viii. 1112.4 - Spectator Code of Conduct
- ix. 3570 - District Records

b. **RESOLVED**, that the Board of Trustees approves the first reading of the following policies:

- i. 5131 - Conduct and Discipline
- ii. 5141 - Face Coverings

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the January 2025 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the February 2025 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

XI. **PUBLIC COMMENT** – None

XII. **ADJOURNMENT** - @ 8:47 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									