

Regular Monthly Meeting Minutes

Wednesday, January 15, 2025 – 7:00pm

CALL TO ORDER - @ 7:05 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - VP	6/30/2025	X	
2. Rupal Kothari	Trustee	6/30/2027		X (LA 7:51 PM)
3. Rakesh Kumar	Trustee	6/30/2027	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025	X	
6. Sarah Rivett	Trustee	6/30/2026		X
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027	X	

Also Present: Larry Patton, Head of School
 Lisa Eckstrom, Princeton Charter School
 Michelle Dowling, Princeton Charter School
 Joshua Solow, SBO Management Representative

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on December 11, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari					X	Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 st	X				Shinae Park		X			
Sarah Rivett					X						

V. PUBLIC COMMENT – None

VI. EXECUTIVE SESSION – N/A

VII. ADJOURN EXECUTIVE SESSION – N/A

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari					X	Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				Rishi Modi	2 nd	X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee:** Presented by Lawrence Patton.
2. **Climate Committee:** Did not meet.
3. **Communications Committee:** Presented by Lawrence Patton.
4. **Curriculum Committee:** Did not meet.
5. **Facilities Committee:** Did not meet.
6. **Finance Committee:** Presented by Lawrence Patton & Rishi Modi.
7. **Personnel Committee:** Did not meet.

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for the month ending **December 2024** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **December 2024**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to January 15, 2025.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from December 12, 2024, to January 15, 2025.
 - d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - December 15, 2024 - \$255,434.64
 - December 20, 2024 - \$256,047.64
 - e. **RESOLVED**, that the Board of Trustees approves the Amended FY25 Budget and its submission to the NJDOE.
 - f. **RESOLVED**, that the Board of Trustees accepts the FY24 ACFR and AMR with no findings or recommendations and ratify their submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

2. **Contracts**
3. **Personnel**
 - a. **RESOLVED**, that the Board of Trustees approves the following Professional Development:
 - i. Sam Vogel - “National Conference on Science Education” at the Convention Center in

- Philadelphia, March 27, 2025, \$361.00
- ii. Brian Ciuffreda - “National Conference on Science Education” at the Convention Center in Philadelphia, March 26, 2025 - March 29, 2025, \$425.00
- iii. Erin Redmond - “School Health: Understanding Evolving Legal Obligations and Empowering School Nurses to Support Students” on February 26, 2025, \$150.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	1 st	X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

4. Buildings & Ground

5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip requests for SY24-25:
 - i. Grounds for Sculpture on April 4, 2025, 6th Grade, Reason for Trip: Art Education, Cost: \$0.00
 - ii. The Penn Museum of Archaeology and Anthropology on January 24, 2025, 50 Students, 5th Grade, Reason for Trip: To provide students with the experience of examining ancient Egyptian artifacts first hand, Cost: \$0.00
 - iii. Princeton Public Library on March 4, 2025, 50 4th Grade Students, Reason for Trip: Learn about current collections, digital resources, databases and study resources, Cost: \$105.00
 - iv. Howell Living History Farm on April 22, 2025, 2nd Grade, Reason for Trip: Science/ELA and Bee Shop Fundraiser Connection, Cost: \$0.00
 - v. Arden Theatre on April 30, 2024, 48 Students, Reason for Trip: To learn about transferring books to theater and writing an opinion piece, Cost: \$0.00
 - vi. Barnes Foundation on April 9, 2025, 50 French Students, Reason for Trip: French Milestone, Cost \$250.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park	2 nd	X			
Sarah Rivett					X						

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the second and final reading of the following policies:
 - i. 3327 P - Relations with Vendors
 - ii. 3542.2 P - School Meal Program Arrears
 - iii. 4151.1 & 4251.1 - Sick Leave
 - iv. 5131.1 - Harassment, Intimidation and Bullying
 - v. 5131.5 – Vandalism/Violence
 - vi. 5141.8 P - Sports Related Concussion and Head Injury
 - vii. 6142.2 - ESL, Bilingual
- b. **RESOLVED**, that the Board of Trustees approves the first reading of the following policies:
 - i. 3571.4 - Audit
 - ii. 5113 - Attendance, Absences, and Excuses
 - iii. 6114 - Emergencies and Disasters
 - iv. 6140 - Curriculum Adoption
 - v. 6146 - Graduation Requirements

- vi. 1112.4 - Spectator Code of Conduct
- vii. 3570 - District Records

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi	1 st	X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the December 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the January 2025 HIB Report.
- c. **RESOLVED**, that the Board of Trustees approves the 2025-2026 Draft Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park	2 nd	X			
Sarah Rivett					X						

XI. PUBLIC COMMENT - None

XII. ADJOURNMENT - @ 8:42 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						