

Regular Monthly Meeting Minutes Tuesday, May 14, 2024 – 7:00pm

CALL TO ORDER - @ 7:03 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	6/30/2024	X	
2. Rupal Kothari	Trustee	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025		X (LA 7:46 PM)
5. Anita Misri	Trustee - VP	6/30/2025	X	
6. Irene Chiu	Trustee	6/30/2025	X	
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026		X (LA 7:58 PM)
9. Sarah Rivett	Trustee	6/30/2026		X (LA 8:05 PM)

Also Present: Larry Patton, Head of School
 Joshua Solow, SBO Mgmt., Board Secretary
 Michelle Dowling, Princeton Charter School
 Lisa Eckstrom, Princeton Charter School

III. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on April 17, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 nd	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya	1 st	X			
Jennifer Freedman					X	Rishi Modi					X
Sarah Rivett					X						

IV. PUBLIC COMMENT – None

V. EXECUTIVE SESSION - @ 7:10 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1 st	X				Irene Chiu		X			
Rakesh Kumar	2 nd	X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi					X
Sarah Rivett					X						

- HIB cases discussed.

VI. ADJOURN EXECUTIVE SESSION - @ 7:31 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	2 nd	X				Anita Misri	1 st	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi					X
Sarah Rivett					X						

VII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	2 nd	X				Irene Chiu		X			
Rakesh Kumar	1 st	X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi					X
Sarah Rivett					X						

VIII. BOARD COMMITTEE AND OTHER REPORTS

- Communications Committee:** Rupal Kothari reported.
- Finance Committee:** Stefanos Damianakis reported.
- Curriculum Committee:** Olga Troyanskaya reported.
- Climate Committee:** Larry Patton and Jennifer Freedman reported.
- Facilities Committee:** Anita Misri reported.
- Personnel Committee:** Stefanos Damianakis reported.
- Executive Committee:** Anita Misri reported.
- Admissions Committee:** Rupal Kothari and Larry Patton reported.

IX. MOTIONS FOR APPROVAL

- Finance**
 - RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for months ending **April 2024** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **April 2024**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
 - RESOLVED**, that the Board of Trustees approves all line-item transfers up to May 14, 2024.

- c. **RESOLVED**, that the Board of Trustees approves the check register from April 18, 2024, to May 14, 2024.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - April 15, 2024 - \$246,407.16
 - April 30, 2024 - \$248,116.53
- e. ~~**RESOLVED**, that the Board of Trustees approves the contract with SBO Management LLC for School Business Administrator services at \$8,896.00 per month for the 2024-2025 school year.~~
- f. **RESOLVED**, that the Board of Trustees approves the submission of the Safety Grant application for the 2024 Safety Grant Program in the amount of \$1,819.00.
- g. **RESOLVED**, that Princeton Charter School, upon the recommendation of the School Director, hereby approves the 1-year renewal of the contract with Catering Solutions for the 2024-2025 school year. The total estimated cost of the contract is \$284,319.00. Per meal prices listed below:
 - Lunch K-5: \$5.83
 - Lunch 6-8: \$6.34

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	1 st	X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	2 nd	X									

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Kalpana Mehta to attend the Teacher Symposium at Gettysburg College from July 7, 2024, to July 10, 2024, Cost \$200.00
- b. **RESOLVED**, that the Board of Trustees approves the Staff Renewal List as attached for the 2024-2025 School Year.
- c. **RESOLVED**, that the Board of Trustees approves the following New Hires:
 - Kathy-Lynn Kelly, Elementary ELA, effective August 26, 2024
 - Allison Walsh, Math Grades 5-8, effective August 26, 2024
- d. **RESOLVED**, that the Board of Trustees accepts the resignation of Sandra Noyelle and Suneeta Vora, effective June 17, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman	2 nd	X				Rishi Modi	1 st	X			
Sarah Rivett		X									

4. **Buildings & Grounds**

5. **Curriculum**

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the April 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the May 2024 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1 st	X			

Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	2 nd	X									

X. PUBLIC COMMENT – None

XI. NEW BUSINESS – June 2024 Board Meeting date will be moved from June 13th to June 18th at 7:00 PM.

XII. ADJOURNMENT - @ 8:26 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	2 nd	X			
Sarah Rivett	1 st	X									