

Regular Monthly Meeting Minutes Wednesday, April 17, 2024 – 7:00pm

CALL TO ORDER - @ 7:04 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	6/30/2024	X	
2. Rupal Kothari	Trustee	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Anita Misri	Trustee - VP	6/30/2025	X	
6. Irene Chiu	Trustee	6/30/2025		X
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Sarah Rivett	Trustee	6/30/2026		X

Also Present: Larry Patton, Head of School
 Joshua Solow, SBO Mgmt. Representative
 Michelle Dowling, PCS Admin.
 Lisa Eckstrom, PCS Admin.

III. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on March 13, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1 st	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya	2 nd	X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

IV. PUBLIC COMMENT – None

V. EXECUTIVE SESSION - @ 7:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1 st	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	2 nd	X			
Sarah Rivett					X						

- HIBs discussed.

VI. ADJOURN EXECUTIVE SESSION - @ 7:38 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 nd	X			
Rupal Kothari	1 st	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

VII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1 st	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya	2 nd	X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

VIII. BOARD COMMITTEE AND OTHER REPORTS

- Communications Committee:** Larry Patton reported.
- Finance Committee:** Anita Misri reported.
- Climate Committee:** Jennifer Freedman reported.
- Facilities Committee:** Stefanos Damianakis reported.
- Curriculum Committee:** Olga Troyanskaya reported.
- Personnel Committee:** Larry Patton & Stefanos Damianakis reported.
- Executive Committee:** Anita Misri reported.

IX. MOTIONS FOR APPROVAL

- Finance**
 - RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for months ending **March 2024** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **March 2024**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - RESOLVED**, that the Board of Trustees approves all line-item transfers up to April 17, 2024.
 - RESOLVED**, that the Board of Trustees approves the check register from March 14, 2024, to April 17, 2024.
 - RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:

- March 15, 2024 - \$249,746.36
- March 22, 2024 - \$249,229.76

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	2 nd	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	1 st	X			
Sarah Rivett					X						

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves the following reimbursement requests:
- i. Laura Celik, Science Lab, \$186.56
 - ii. Laura Celik, Science Bowl, \$20.97
 - iii. Sonia Dellas, American Association of Teacher of French Membership Renewal, \$64.00
 - iv. Delilah Gomez, Job Candidate Overnight, \$251.03
- b. **RESOLVED**, that the Board of Trustees approves the following New Hires:
- i. Nadia Cap, Substitute Teacher, effective May 1, 2024

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 nd	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya	1 st	X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

- c. **RESOLVED**, that the Board of Trustees approves the following New Hires:
- i. Mathew Sichel, effective August 8, 2024
 - ii. Katie Tolento, effective August 8, 2024

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar	1 st	X				Olga Troyanskaya		X			
Jennifer Freedman	2 nd	X				Rishi Modi		X			
Sarah Rivett					X						

4. **Buildings & Grounds**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the following workshop proposal for SY23-24:
- Movie Workshop – Le Petit Nicolas with Yassine Ait Ali, PhD student at Princeton University, on May 3, 2024, 7th Grade, Cost: \$50.00.
- b. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY23-24:
- National Conference Center & Washington, D.C. on April 25, 2024, 5 Students total, Reason for Trip: Science Bowl Nationals, Cost \$0.00.
 - Waterloo Village on May 8, 2024, 2nd Grade, Reason for Trip: 19th Century History, Cost \$780.00.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1 st	X			

Rupal Kothari	2 nd	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

6. Policies

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the March 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the April 2024 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1 st	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	2 nd	X			
Sarah Rivett					X						

X. PUBLIC COMMENT - None

XI. ADJOURNMENT – @ 8:54 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 nd	X			
Rupal Kothari	1 st	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						