

Regular Monthly Meeting Minutes Wednesday, April 19, 2023 – 7:00 pm

- I. **CALL TO ORDER @ 7:04 PM**
- II. **PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

- III. **ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024		X (LA 8:43 PM)
5. Jennifer Freedman	Trustee	2025		X
6. Anita Misri	Trustee	2025	X	
7. Irene Chiu	Trustee	2025	X	
8. Olga Troyanskaya	Trustee	2023	X	
9. John Weihe	Trustee	2023	X	

- IV. **BOARD BUSINESS**
- V. **ADOPTION OF THE MINUTES**

- 1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on March 15, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	1 st	X			
Jennifer Freedman					X						

- VI. **PUBLIC COMMENT** – Junglien Chen raised a question about when revised curriculum would be released involving gender identification. Larry Patton responded with a timeframe.
- VII. **AUDIT PRESENTATION – BRIAN KO**
- VIII. **HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

- 1. **RESOLVED**, that the Board of Trustees accepts the Head of School Reports and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	2 nd	X			
Stefanos Damianakis		X				Irene Chiu		X			

Rupal Kothari	1 st	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman					X						

IX. BOARD COMMITTEE AND OTHER REPORTS

- Communications – Announcing of head of school hire.
- Curriculum – Homework and workload discussion and comments on report cards.
- Facilities – Mulching completed. Update on obtaining CO.
- Finance – Normal monthly financials discussed. FY24 Budget discussed.
- Personnel – Discussed staffing/recruiting of teachers.

X. Exit Public Session and Enter Executive Session - @ 8:35 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1 st	X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman					X						

- New Hire discussed.

XI. Exit Executive Session and Enter Public Session - @ 8:53 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman					X						

XII. MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **March 2023** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **March 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to March 31, 2023.
- c. **RESOLVED**, that the Board of Trustees approves the check register from March 16, 2023 through April 19, 2023.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - March 15, 2023 - \$235,782.59
 - March 30, 2023 - \$247,811.05

- e. **RESOLVED**, that the Board of Trustees approves the FY22 ACFR (Annual Comprehensive Financial Report and AMR (Auditor’s Management Report).
- f. **RESOLVED**, that the Board of Trustees approves the projected FY24 Budget and submission to the NJDOE.
- g. **RESOLVED**, that the Board of Trustees approves the amendment to the Economic Development Bond and Note dated June 17, 2015; replacing the LIBOR index as the interest rate applicable to the Loan Agreement with SOFR index effective June 1, 2023.
- h. **RESOLVED**, that the Board of Trustees approves the renewal of Vision benefits with National Vision Administrators LLC, rates are as follows for FY24:
 - \$4.60 Employee
 - \$8.28 Employee + Spouse
 - \$7.36 Employee + Child(ren)
 - \$12.17 Employee + Spouse + Child(ren)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman					X						

2. **Contracts**

3. **Personnel**

- a. **Resolved**, that the Board of Trustees approves the following Professional Development for Martha Toma; Princeton University Seminar: Theater as an Educational Tool, March 29, 2023, Cost \$175.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu	1 st	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2 nd	X			
Jennifer Freedman					X						

4. **Buildings & Grounds**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the following field trip requests for SY22-23:
 - Broadway- Vivian Beaumont Theater, May 24, 2023, Cost \$2,588, reason for trip – 7th Grade Annual Broadway Trip
 - Princeton Public Library, May 11, 2023, Cost \$200, reason for trip – exposure to library

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman					X						

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the Princeton Charter School Nursing Services Plan as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar	1 st	X				John Weihe		X			
Jennifer Freedman					X						

XIII. Exit Public Session and Enter Executive Session - @ 8:59 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2 nd	X			
Jennifer Freedman					X						

- HIB issue discussed.

XIV. Exit Executive Session and Enter Public Session - @ 9:08 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	1 st	X			
Jennifer Freedman					X						

XV. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves March 2023 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				John Weihe		X			
Jennifer Freedman					X						

- b. **RESOLVED**, that the Board of Trustees accepts April 2023 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Anita Misri				X	
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				John Weihe		X			
Jennifer Freedman					X						

XVI. NEW BUSINESS

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY22-23:
 - Mi España, May 12, 2023, Cost \$75, reason for trip – 7th Grade Spanish Culture field trip
- b. **RESOLVED**, that the Board of Trustees approves the purchase of National French Contest products, as attached, Cost \$150.
- c. **RESOLVED**, that the Board of Trustees approves **Nisivoccia** as the appointed auditor for the fiscal year ending June 30, 2023.
- d. **RESOLVED**, that the Board of Trustees approves the new hire, Michelle Dowling for the Assistant Head of School K-4 position.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	1 st	X			
Jennifer Freedman					X						

XVII. PUBLIC COMMENT - None

XVIII. ADJOURNMENT - @ 9:12 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman					X						