



## Regular Monthly Meeting Minutes Wednesday, February 14, 2024 – 7:00pm

### CALL TO ORDER – 7:06 PM

#### I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

#### II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	6/30/2024	X	
2. Rupal Kothari	Trustee -	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Anita Misri	Trustee - VP	6/30/2025	X	
6. Irene Chiu	Trustee	6/30/2025		X
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Sarah Rivett	Trustee	6/30/2026		X

**Also Present:** Larry Patton, Head of School  
Brian Falkowski, SBA

#### III. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on January 17, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	2	X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar	1	X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

#### IV. PUBLIC COMMENT - none

#### V. HEAD OF SCHOOL REPORT/RECOMMENDATIONS – Presented by Larry Patton

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	2	X			
Sarah Rivett					X						

**VI. BOARD COMMITTEE AND OTHER REPORTS**

1. Reminder FY24 Disclosure Statements are Due April 30, 2024.
2. Admission Committee – Presented by Rupal Kothari
3. Communications Committee – Presented by Rupal Kothari
4. Finance Committee – Presented by Rishi Modi
5. Facilities Committee – Presented by Stefanos Damianakis
6. Personnel Committee – Presented by Larry Patton
7. Climate Committee – Presented by Jennifer Freedman
8. COVID Committee – Presented by Olga Troyanskaya

**VII. MOTIONS FOR APPROVAL**

**1. Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for months ending **January 2024** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **January 2024**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to February 14, 2024.
- c. **RESOLVED**, that the Board of Trustees approves the check register from January 18, 2024, to February 14, 2024.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
  - January 15, 2024 - \$243,293.94
  - January 31, 2024 - \$243,163.30
- e. **SEMI Waiver:**  
**WHEREAS**, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 school year; and  
**WHEREAS**, The Princeton Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible students in the 2024-2025 school year, and  
**NOW THEREFORE BE IT RESOLVED**, that the Princeton Charter School Board of Trustees hereby authorizes the Head of School to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			

Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar	2	X				Olga Troyanskaya	1	X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

2. **Contracts** - none

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Joannie Miles to attend TCRWP: Keeping a spotlight on Spelling, Punctuation, Grammar, & Editing in the writing workshop, viz zoom on February 15, 2024, Cost \$150.00.
- b. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Sandy Noyelle and Joannie Miles, to attend Advancing Literacy with [TCRPP@Columbia.edu](mailto:TCRPP@Columbia.edu) via zoom, March 4, 2024, Cost \$150.00 per person.
- c. **RESOLVED**, that the Board of Trustees approves the following travel request for Larry Patton:
  - Job Fair: New York City, March 9, 2024, Attendance fee: \$650.00, Transportation: \$21.50, Lunch: \$20.00, Total Cost: \$691.50

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1	X			
Rupal Kothari	2	X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

4. **Buildings & Grounds** - none

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY23-24:
  - Princeton University March 15, 2024, five students from 7<sup>th</sup> grade and five students from 8<sup>th</sup> Grade, Reason for Trip: PPPL Young Women’s Conference in STEM, Cost \$0.00.
- b. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY23-24:
  - Rutgers Science Explorer February 20<sup>th</sup> – February 23, 2024, Grades 5-8, Reason for Trip: Rutgers Science Bus Program (school visit) – Underwater Robots, Cost \$50/day.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	2	X				Anita Misri	1	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

6. **Policies** - none

**VIII. Executive Session – HIB Reports – 8:18 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			

Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

One (1) HIB was founded.

**IX. Adjourn Executive Session – 8:32 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	1	X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar	2	X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						

**X. Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the January 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the February 2024 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	2	X			
Sarah Rivett					X						

**XI. PUBLIC COMMENT - none**

**XII. ADJOURNMENT – 8:37 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	1	X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya	2	X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett					X						