

Regular Monthly Meeting Minutes Wednesday, February 15, 2023 – 7:00 pm

- I. **CALL TO ORDER**
- II. **PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

- III. **ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024		X
5. Jennifer Freedman	Trustee	2025	X	
6. Anita Misri	Trustee	2025	X	
7. Irene Chiu	Trustee	2025	X	
8. Olga Troyanskaya	Trustee	2023	X	
9. John Weihe	Trustee	2023	X	

- IV. **BOARD BUSINESS**
- V. **ADOPTION OF THE MINUTES**

- 1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on January 18, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman	2 nd	X									

- VI. **PUBLIC COMMENT - NONE**
- VII. **HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

- 1. **RESOLVED**, that the Board of Trustees accepts the Head of School Reports and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			

Jennifer Freedman	2 nd	X								
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VIII. BOARD COMMITTEE AND OTHER REPORTS

1. Curriculum and Program - Olga Troyanskaya, discussed NJSLA scores and performance of students and upcoming curriculum.
2. Climate & COVID - Olga Troyanskaya, Academic stress on students and health and climate of the school.
3. Admissions - Roxanna Choe & Lawrence Patton, Enrollment and school lottery was discussed/presented.
4. Communications - Roxanna Choe, How the school is communicating with current and prospective student households.
5. Facilities - John Weihe, Facility matters discussed including potential roof of school building project.
6. Finance - Anita Misri & Stefanos Damianakis, Update on current finances and projection for year end numbers.
7. Nominating - Stefanos Damianakis, No meeting.
8. Personnel - Stefanos Damianakis, Update on Division Head search.

MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **January 2023** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **January 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to January 31, 2023.
- c. **RESOLVED**, that the Board of Trustees approves the check register from January 19, 2023 through February 15, 2023.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - January 13, 2022 - \$229,948.78
 - January 30, 2022 - \$246,176.90
- e. **SEMI Waiver:**

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023-2024 school year; and

WHEREAS, The Princeton Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible students in the 2023-2024 school year, and

NOW THEREFORE BE IT RESOLVED, that the Princeton Charter School Board of Trustees hereby authorizes the Head of School to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023-2024 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1 st	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman		X									

2. **Contracts**

3. **Personnel**

4. **Buildings & Grounds**

5. **Curriculum**

a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY22-23.

- Howell Living History Farm – Grade 1 on March 2, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu	1 st	X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman		X									

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

a. **RESOLVED**, that the Board of Trustees approves February 2023 HIB Report.

b. **RESOLVED**, that the Board of Trustees acknowledges the first reading of the Harassment, Intimidation and Bullying Policy.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	2 nd	X			
Jennifer Freedman	1 st	X									

IX. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION - @ 8:44 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1 st	X				Anita Misri	2 nd	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya	1 st	X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman		X									

- HIB incidents at the school discussed.

X. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION - @ 8:56 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	1 st	X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman		X									

XI. PUBLIC COMMENT - None

XII. ADJOURNMENT - @ 8:56 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	1 st	X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman		X									