

Regular Monthly Meeting Minutes Wednesday, January 17, 2024 – 7:00pm

CALL TO ORDER - @ 7:02 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	6/30/2024	X	
2. Rupal Kothari	Trustee -	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Anita Misri	Trustee - VP	6/30/2025	X (LA 7:07 PM)	
6. Irene Chiu	Trustee	6/30/2025	X	
7. Olga Troyanskaya	Trustee	6/30/2026		X
8. Rishi Modi	Trustee	6/30/2026	X	
9. Sarah Rivett	Trustee	6/30/2026	X (LA 7:05 PM)	

Also Present: Larry Patton, Head of School
Joshua Solow, SBO Management Rep/Board Secretary

III. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on December 13, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri					X
Rupal Kothari	2 nd	X				Irene Chiu		X			
Rakesh Kumar	1 st	X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett		X									

IV. PUBLIC COMMENT - None

V. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damiana is		X				Anita Misri	2 nd	X			

Rupal Kothari	1 st	X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett		X									

VI. ADJOURN PUBLIC SESSION AND ENTER EXECUTIVE SESSION - @ 7:20 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu	1 st	X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	2 nd	X									

- HIB Case Discussed

VII. ADJOURN EXECUTIVE SESSION AND REENTER PUBLIC SESSION - @ 7:41 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu	1 st	X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi	2 nd	X			
Sarah Rivett		X									

VIII. PUBLIC COMMENT – Elizabeth Sims-Pottle joined for public comment. Stated she is a concerned parent in regards to her child at Princeton Charter School. Expressed to the board that her child has been receiving constant racist comments and wants to know how the school is handling the situation.

IX. BOARD COMMITTEE AND OTHER REPORTS

1. Admission Committee – Presented by Larry Patton
2. Communications Committee – Presented by Larry Patton
3. Finance Committee – Presented by Stefanos Damianakis
4. Personnel Committee – Presented by Larry Patton
5. Facilities Update – Provided by Stefanos Damianakis

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for months ending **December 2023** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **December 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to January 17, 2024.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from December 14, 2023 to January 17, 2024.

- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - December 15, 2023 - \$264,443.01
 - December 22, 2023 - \$236,972.15
- e. **RESOLVED**, that the Board of Trustees accepts the FY23 Annual Comprehensive Financial Report (ACFR) and the Auditors' Management Report (AMR) and its submission to the NJ Department of Education.
- f. **RESOLVED**, that the Board of Trustees approves the amended FY24 Budget.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1 st	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman	2 nd	X				Rishi Modi		X			
Sarah Rivett		X									

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Sam Vogel to attend the Responsive Classroom seminar on February 13, 2024, Cost \$309.00
- b. **RESOLVED**, that the Board of Trustees approves the following New Hires:
 - i. Eli Schaffer, Orchestra & Prep Orchestra (Part-Time), effective January 28, 2024

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi	2 nd	X			
Sarah Rivett	1 st	X									

4. **Buildings & Grounds**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY23-24:
 - Princeton High School on January 19, 2024, 8th Grade, Reason for Trip: Performing Arts Assembly, Cost \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 nd	X			
Rupal Kothari		X				Irene Chiu	1 st	X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett		X									

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the December 2023 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the January 2024 HIB Report.
- c. **RESOLVED**, that the Board of Trustees accepts the 2024-2025 Draft Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			

Rakesh Kumar	1 st	X				Olga Troyanskaya					X
Jennifer Freedman	2 nd	X				Rishi Modi		X			
Sarah Rivett		X									

XI. ADJOURNMENT - @ 8:56 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman	2 nd	X				Rishi Modi		X			
Sarah Rivett	1 st	X									