

Regular Monthly Meeting Minutes Wednesday, December 13, 2023 – 7:00pm

CALL TO ORDER – 7:05 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporter Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	6/30/2024	X	
2. Rupal Kothari	Trustee -	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025		X
5. Anita Misri	Trustee - VP	6/30/2025	X	
6. Irene Chiu	Trustee	6/30/2025	X	
7. Olga Troyanskaya	Trustee	6/30/2026	X	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Sarah Rivett	Trustee	6/30/2026		X

Also Present: Larry Patton, Head of School
Brian Falkowski, SBA

III. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on November 21, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya	1	X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						

IV. PUBLIC COMMENT - NONE

V. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	1	X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						

VI. BOARD COMMITTEE AND OTHER REPORTS

1. Admission Committee – Presented by Rupal Kothari
2. Climate-Covid Committee – Presented by Larry Patton
3. Curriculum Committee – Presented by Larry Patton
4. Finance Committee – Presented by Rakesh Kumar and Stefanos Damianakis
5. Personnel Committee – Presented by Larry Patton

VII. MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for months ending **November 2023** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **November 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to December 13, 2023.
- c. **RESOLVED**, that the Board of Trustees approves the check register from November 22, 2023 to December 13, 2023.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - November 15, 2023 - \$263,777.46
 - November 30, 2023 - \$245,296.84

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi	1	X			
Sarah Rivett					X						

2. Contracts

- a. **RESOLVED**, that the Board of Trustees approves the Farewell Architects LLC proposal for Kitchen Renovations in the amount of \$14,000.00.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	1	X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	2	X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						

3. Personnel - none

4. Buildings & Grounds none

5. Curriculum

a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY23-24:

- Arden Theatre Company on January 24, 2024, 3rd Grade, Reason for Trip: Students will attend a theatre production of The BFG, based on the book by Roald Dahl, Cost \$1,605.00
- Penn Museum of Archaeology on February 9, 2024, 5th Grade, Reason for Trip: To provide students with the experience of examining Ancient Egyptian artifacts, Cost \$1,287.00
- Rutgers Science Explorer on February 20, 2024 through February 23, 2024, Grades 5 through 8, one grade per day, Reason for Trip: Rutgers Science Bus Program – Underwater Robots, Cost \$1,900.00
- Broadway, Grade 7 on April 10, 2024. Costs to be determined.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1	X			
Rupal Kothari	2	X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves The School Safety and Security Plan Annual Statement of Assurance.
- b. **RESOLVED**, that the Board of Trustees approves the Donor Recognition Policy.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	2	X				Anita Misri	1	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the November 2023 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the December 2023 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya	1	X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						

VIII. PUBLIC COMMENT - NONE

IX. ADJOURNMENT – 8:14 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	1	X				Olga Troyanskaya		X			
Jennifer Freedman					X	Rishi Modi		X			
Sarah Rivett					X						