

Regular Monthly Meeting Minutes

Wednesday, November 13, 2024 – 7:00pm

CALL TO ORDER - @ 7:05 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - VP	6/30/2025	X	
2. Rupal Kothari	Trustee	6/30/2027	X	
3. Rakesh Kumar	Trustee	6/30/2027		X (LA 7:07 PM)
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025	X	
6. Sarah Rivett	Trustee	6/30/2026		X (LA 7:06 PM)
7. Olga Troyanskaya	Trustee	6/30/2026		X (LA 7:07 PM)
8. Rishi Modi	Trustee	6/30/2026		X (LA 7:35 PM)
9. Shinae Park	Trustee	6/30/2027	X	

Also Present: Larry Patton, Head of School
 Joshua Solow, SBO Management Representative
 Lisa Eckstrom, Princeton Charter School
 Michelle Dowling, Princeton Charter School

III. BOARD BUSINESS

IV. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on October 9, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	1 st	X									

V. PUBLIC COMMENT - None

VI. EXECUTIVE SESSION – N/A

VII. ADJOURN EXECUTIVE SESSION – N/A

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi					X
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett	2 nd	X									

IX. BOARD COMMITTEE AND OTHER REPORTS

1. **Admissions Committee:** Presented by Irene Chiu & Larry Patton.
2. **Climate Committee:** Presented by Jennifer Freedman.
3. **Communications Committee:** Presented by Rupal Kothari.
4. **Curriculum Committee:** Presented by Olga Troyanskaya.
5. **Facilities Committee:** Presented by Anita Misri.
6. **Finance Committee:** Presented by Rakesh Kumar.
7. **Personnel Committee:** Presented by Larry Patton.

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for the month ending **October 2024** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **October 2024**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to November 13, 2024.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from October 10, 2024, to November 13, 2024.
 - d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - October 15, 2024 - \$ 256,457.58
 - October 30, 2024 - \$ 266,671.89
 - e. **RESOLVED**, that the Board of Trustees approves the attached Annual Charter/Renaissance School Fiscal Questionnaire.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	2 nd	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett		X									

2. **Contracts**
3. **Personnel**
 - a. **RESOLVED**, that the Board of Trustees approves the following New Hire:
 - i. Megan Karow, Music Teacher, effective January 13, 2025
 - b. **RESOLVED**, that the Board of Trustees approves the retirement of Jeanne Nahan effective February 1, 2025.

- c. **RESOLVED**, that the Board of Trustees approves the following Professional Development:
- i. Cheryl Horan – “Writing Instruction for Students with Significant Writing Difficulty” at TCNJ, November 15, 2025, \$225.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	1 st	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park		X			
Sarah Rivett		X									

4. **Buildings & Ground**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the attached LIEP three-year plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 st	X				Shinae Park		X			
Sarah Rivett		X									

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the October 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the November 2024 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park	2 nd	X			
Sarah Rivett		X						X			

XI. **PUBLIC COMMENT** - None

XII. **ADJOURNMENT** - @ 8:23 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park		X			
Sarah Rivett		X									