

## Regular Monthly Meeting Minutes Tuesday, November 21, 2023 – 7:00pm

**CALL TO ORDER - @ 7:05 PM**

**I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

**II. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	6/30/2024	X	
2. Rupal Kothari	Trustee -	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Anita Misri	Trustee - VP	6/30/2025	X	
6. Irene Chiu	Trustee	6/30/2025	X	(LA 7:36 PM)
7. Olga Troyanskaya	Trustee	6/30/2026	X	(LA 7:09 PM)
8. Rishi Modi	Trustee	6/30/2026		X
9. Sarah Rivett	Trustee	6/30/2026		X

**Also Present:** Larry Patton, Head of School  
Joshua Solow, SBO Management, LLC

**III. ADOPTION OF THE MINUTES**

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on October 11, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 <sup>nd</sup>	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar	1 <sup>st</sup>	X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi					X
Sarah Rivett					X						

**IV. PUBLIC COMMENT –** Junglian Chen addressed the board asking about the use of HITOPS as an educational service at the school.

**V. HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya	1 <sup>st</sup>	X			
Jennifer Freedman	2 <sup>nd</sup>	X				Rishi Modi					X
Sarah Rivett					X						

**VI. ADJOURN PUBLIC SESSION AND ENTER EXECUTIVE SESSION - @ 7:40 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 <sup>nd</sup>	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	1 <sup>st</sup>	X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi					X
Sarah Rivett					X						

- HIB Update

**VII. ADJOURN EXECUTIVE SESSION AND ENTER PUBLIC SESSION - @ 7:54 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu	1 <sup>st</sup>	X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman	2 <sup>nd</sup>	X				Rishi Modi					X
Sarah Rivett					X						

**VIII. BOARD COMMITTEE AND OTHER REPORTS**

1. Admissions – Presented by Larry Patton
2. Communications – Presented by Larry Patton
3. School Climate – Presented by Jennifer Freedman
4. Finance – Presented by Rakesh Kumar
5. Facilities – Presented by Stefanos Damianakis
6. Personnel – Presented by Larry Patton

**IX. MOTIONS FOR APPROVAL**

**1. Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for months ending **October 2023** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **October 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to November 21, 2023.
- c. **RESOLVED**, that the Board of Trustees approves the check register from October 12, 2023 to November 21, 2023.

- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
- October 13, 2023 - \$243,450.91
  - October 30, 2023 - \$245,258.95
- e. **RESOLVED**, that the Board of Trustees approves the submission of the Annual Charter/Renaissance School Fiscal Questionnaire.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2 <sup>nd</sup>	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman	1 <sup>st</sup>	X				Rishi Modi					X
Sarah Rivett					X						

## 2. Contracts

### 3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Ralitsa Zaharieva to attend the Princeton University “Language and Autism” seminar on February 1, 2024, Cost \$150.00
- b. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Martha Toma to attend the Princeton University “Language and Autism” seminar on February 1, 2024, Cost \$150.00
- c. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Nicole Regina to attend “Guided Math: Practical Strategies to Differentiate your Math Instruction” seminar on January 8, 2024, Cost \$279.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	1 <sup>st</sup>	X				Olga Troyanskaya	2 <sup>nd</sup>	X			
Jennifer Freedman		X				Rishi Modi					X
Sarah Rivett					X						

## 4. Buildings & Grounds

### 5. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following field trip request for SY23-24:
- Waterloo Village on May 8, 2024, 2<sup>nd</sup> Grade, Reason for Trip: Social Studies Curriculum Connection, Cost \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1 <sup>st</sup>	X			
Rupal Kothari	2 <sup>nd</sup>	X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi					X
Sarah Rivett					X						

## 6. Policies

### 7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the October 2023 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the November 2023 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1 <sup>st</sup>	X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya	2 <sup>nd</sup>	X			
Jennifer Freedman		X				Rishi Modi					X
Sarah Rivett					X						

X. PUBLIC COMMENT - None

XI. ADJOURNMENT - @ 8: 34 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu	1 <sup>st</sup>	X			
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman	2 <sup>nd</sup>	X				Rishi Modi					X
Sarah Rivett					X						