

Regular Monthly Meeting Minutes Wednesday, October 12, 2022 – 7:00 pm

- I. **CALL TO ORDER - 7:02 P**
- II. **PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

- III. **ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024	X	
5. Jennifer Freedman	Trustee	2025	X	
6. Anita Misri	Trustee	2025		LA - 7:05 PM
7. Irene Chiu	Trustee	2025	X	
8. Olga Troyanskaya	Trustee	2023	X	
9. John Weihe	Trustee	2023	X	

Also Present: Lawrence Patton, Head of School
Brian Falkowski, SBA

- IV. **BOARD BUSINESS - none**
- V. **ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION - 7:04 PM - HIB Investigations**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri					X
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2	X				Olga Troyanskaya		X			
Rakesh Kumar	1	X				John Weihe		X			
Jennifer Freedman		X									

Two (2) HIB investigations were unfounded and were reported to the Board.

- VI. **ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION - 7:10 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis	2	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			

Rakesh Kumar		X				John Weihe	1	X			
Jennifer Freedman		X									

VII. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on September 14, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis				X		Irene Chiu	1	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	2	X				John Weihe		X			
Jennifer Freedman		X									

VIII. PUBLIC COMMENT - none

IX. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees move to ratify the Annual Report.
- RESOLVED**, that the Board of Trustees accepts the Head of School Reports and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2	X			
Jennifer Freedman		X									

X. BOARD COMMITTEE AND OTHER REPORTS

- Curriculum and Programming - Olga Troynaskaya
- Covid - Olga Troyanskaya
- Admissions - Roxanna Choe
- Communications - Roxanna Choe
- Facilities - John Weihe
- Finance - Stefanos Damianakis
- Nominating - none
- Personnel - Stefanos Damianakis

XI. MOTIONS FOR APPROVAL

- Finance**
 - RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **July, August & September 2022** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **July, August & September 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - RESOLVED**, that the Board of Trustees approves all line item transfers up to September 30, 2022

- c. **RESOLVED**, that the Board of Trustees approves the check register from September 14, 2022 through October 12, 2022.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - September 15, 2022 - \$477,988.73
 - September 30, 2022 - \$239,089.49

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	2	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	1	X			
Jennifer Freedman		X									

2. **Contracts** - none

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves/ratifies Ms. Kostoula (Nadia) Papakonstantinou’s resignation effective June 30, 2022.
- b. **RESOLVED**, that the Board of Trustees approves/ratifies the following new hire effective October 4, 2022:
 - Megan Mitchell - Art Substitute
- c. **RESOLVED**, that the Board of Trustees approves the following professional development requests:
 - Ms. Rahlista Zaharieva’s request to attend “Natural Language Processing: An Essential toolkit for automation in today’s world” by Teachers as Scholars at Princeton University in the amount of \$175 on April 18, 2023.
 - Ms. Katelyn Schmitt’s request to attend “Lessons from the Enslaved: Discussing Slavery + Abolition in the Classroom” by Teachers as Scholars at Princeton University in the amount of \$175 on March 30, 2023.
 - Ms. Kalpana Mehta’s request to attend “Lessons from the Enslaved: Discussing Slavery + Abolition in the Classroom” by Teachers as Scholars at Princeton University in the amount of \$175 on March 30, 2023.
 - Ms. Amy Vallone’s request to attend “Helping English Language Learners Exit your ELL Program: Impactful Strategies to Increase Student Success.” and by Bureau of Education and Research in the amount of \$279 on October 25, 2022.
 - Ms. Amy Vallone’s request to attend “Accelerate ELL Students’ Learning in Pre-K and Kindergarten” and by Bureau of Education and Research in the amount of \$279 on November 10, 2022.
 - Ms. Tori Clemens’s request to attend Speech and Theatre Association Spring Conference Paper Mill Playhouse in the amount of \$75 on April 27, 2023.
 - Ms. Laura Celik’s request to attend NJ Science Convention, Princeton Marriott Forrester in the amount of \$180 on October 18, 2022.
 - Mr. Brian Ciuffreda’s request to attend NJ Science Convention, Princeton Marriott Forrester in the amount of \$180 on October 19, 2022.
 - Ms. Danya Goldstein’s request to attend “Effectively Dealing with Disruptive Students” by Bureau of Education and Research for \$279 on December 6, 2023.
 - Ms. Danya Goldstein’s request to attend “Guided Math: Differentiate Your Math Instruction Using Small Groups, Canters and Whole Group Strategies” by Bureau of Education and Research in the amount of \$279 on December 7, 2022.

- Ms. Victoria Zerambo's request to attend NJ Science Convention, Princeton Marriott Forrester in the amount of \$180 on October 18, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	1	X				Olga Troyanskaya		X			
Rakesh Kumar	2	X				John Weihe		X			
Jennifer Freedman		X									

4. **Buildings & Grounds** - none

5. **Curriculum** - none

6. **Policies**

- a. **RESOLVED**, that the Board of Trustees approves the Virtual Remote Learning Plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu	2	X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman	1	X									

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves September 2022 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri	1	X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2	X			
Jennifer Freedman		X									

XII. **PUBLIC COMMENT** - none

XIII. **ADJOURNMENT - 9:06 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis	1	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	2	X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman		X									