

Regular Monthly Meeting Minutes Wednesday, September 13, 2023 – 7:00pm

CALL TO ORDER - 7:03 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporter Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee - President	2024	X	
2. Rupal Kothari	Trustee -	2024	X	
3. Rakesh Kumar	Trustee	2024	X	
4. Jennifer Freedman	Trustee	2025	X	
5. Anita Misri	Trustee - VP	2025	LA – 7:08 PM	
6. Irene Chiu	Trustee	2025	X	
7. Olga Troyanskaya	Trustee	2025		X
8. Rishi Modi	Trustee	2025	X	
9. Sarah Rivett	Trustee	2025	X	

Also Present: Larry Patton, Head of School
Brian Falkowski, SBA

III. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on August 16, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	1	X				Anita Misri					X
Rupal Kothari	2	X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett		X									

IV. PUBLIC COMMENT - none

V. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			

Rupal Kothari		X			Irene Chiu		X			
Rakesh Kumar	1	X			Olga Troyanskaya					X
Jennifer Freedman		X			Rishi Modi	2	X			
Sarah Rivett		X								

VI. BOARD COMMITTEE AND OTHER REPORTS

1. **Climate Committee** – Jennifer Freedman reported.
2. **Facilities Committee** – Stefanos Damianakis reported.
3. **Finance Committee** - Stefanos Damianakis reported.
4. **Communications Committee** – Rupal Kothari reported.
5. **Personnel Committee** - Stefanos Damianakis reported.
6. To approve the following 2023-2024 Board Committees and members:

2023-2024 Board Committees	Chair	Member	Member	Member
1. Executive Committee	Stef	Anita	Olga	
2. Admissions	Rupal	Rakesh	Irene	Sarah
3. Curriculum and Programming	Olga	Jen	Sarah	
4. Communications & Community	Rupal	Rakesh	Jen	Irene
5. Facilities	Stef	Rakesh	Rishi	
6. Personnel	Stef	Anita	Rupal	Olga
7. School Climate	Jen	Olga	Sarah	Rishi
8. Finance	Stef	Anita	Irene	Rishi
9. Nominating	Anita	Olga	Rakesh	

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu	2	X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman	1	X				Rishi Modi		X			
Sarah Rivett		X									

VII. MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for months ending **June, July, & August 2023** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **June, July, & August 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to September 13, 2023.
- c. **RESOLVED**, that the Board of Trustees approves the check register from August 17, 2023 to September 13, 2023.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - August 15, 2023 - \$38,368.14

- August 30, 2023 - \$38,363.59
- e. **RESOLVED**, that the Board of Trustees approves the renewal of Dental benefits with Aetna as per the included renewal summary, rates are as follows for FY24:
- \$32.20 Employee
 - \$63.70 Employee + Spouse
 - \$84.80 Employee + Child(ren)
 - \$116.30 Employee + Spouse + Child(ren)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari	1	X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	2	X									

2. Contracts - none

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the following Professional Development for Michelle Dowling; Research Institute for Learning and Development, “Executive Function, Motivation, and Engagement: Fostering Social-Emotional Learning & Positive Behavior in Students”, November 9th & 10th, 2023, Cost \$525.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1	X			
Rupal Kothari		X				Irene Chiu	2	X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett		X									

4. Buildings & Grounds - none

5. Curriculum - none

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the 2023 Virtual/Remote Learning Plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman	2	X				Rishi Modi	1	X			
Sarah Rivett		X									

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the August 2023 HIB Report (none).
- b. **RESOLVED**, that the Board of Trustees accepts the September 2023 HIB Report (none).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu					
Rakesh Kumar	1	X				Olga Troyanskaya		X			X
Jennifer Freedman		X				Rishi Modi		X			

Sarah Rivett		X									
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VIII. PUBLIC COMMENT – Stefanos Damianakis stated his dissatisfaction with the Computer Science curriculum still not available after 5 months.

IX. ADJOURNMENT – 8:43 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar		X				Olga Troyanskaya					X
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	1	X									