

## Regular Monthly Meeting Minutes

### Wednesday, August 14, 2024 – 12:00pm

**CALL TO ORDER - @ 12:07 PM**

**I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

**II. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee – President	6/30/2025	X	
2. Rupal Kothari	Trustee – Vice President	6/30/2027		X (LA 12:13 PM)
3. Rakesh Kumar	Trustee	6/30/2027	X (ED 1:30 PM)	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025		X
6. Sarah Rivett	Trustee	6/30/2026		X
7. Olga Troyanskaya	Trustee	6/30/2026	X (ED 1:43 PM)	
8. Rishi Modi	Trustee	6/30/2026	X	
9. Shinae Park	Trustee	6/30/2027	X	

**Also Present:** Larry Patton, Head of School  
Joshua Solow, SBO Management Representative  
Michelle Dowling, Princeton Charter School

**III. BOARD BUSINESS**

**IV. ADOPTION OF THE MINUTES**

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on July 18, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 <sup>st</sup>	X				Irene Chiu					X
Rupal Kothari					X	Olga Troyanskaya		X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 <sup>nd</sup>	X				Shinae Park		X			
Sarah Rivett					X						

**V. PUBLIC COMMENT - None**

**VI. EXECUTIVE SESSION – N/A**

**VII. ADJOURN EXECUTIVE SESSION – N/A**

**VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya	2 <sup>nd</sup>	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 <sup>st</sup>	X				Shinae Park		X			
Sarah Rivett					X						

**IX. BOARD COMMITTEE AND OTHER REPORTS**

- Communications Committee:** Did not meet.
- Finance Committee:** Larry Patton and Rishi Modi presented to the board.
- Climate Committee:** Did not meet.
- Facilities Committee:** Did not meet.
- Personnel Committee:** Did not meet.
- Curriculum Committee:** Did not meet.
- Executive Committee:** Did not meet.
- Admissions Committee:** Did not meet.

**X. MOTIONS FOR APPROVAL**

- Finance**
  - RESOLVED**, that the Board of Trustees approves all line-item transfers up to August 14, 2024.
  - RESOLVED**, that the Board of Trustees approves the check register from June 30, 2024, to August 14, 2024.
  - RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
    - July 15, 2024 - \$63,581.16
    - July 30, 2024 - \$57,545.86
  - RESOLVED**, that the Board of Trustees approves the IDEA and ESEA grant applications as follows:
    - To approve FY25 IDEA Application:
      - Basic - \$70,588.00
      - Preschool - \$1,578.00
    - To approve FY25 ESEA Application:
      - Title I-A - \$15,767.00
      - Title II-A - \$6,078.00 Reallocated to Title I
      - Title IV Part A - \$10,000.00 Reallocated to Title I
    - To approve the refusal of Title III funds

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 <sup>st</sup>	X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya	2 <sup>nd</sup>	X			
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park		X			
Sarah Rivett					X						

- Contracts**
- Personnel**
  - RESOLVED**, that the Board of Trustees approves the Professional Development request for Joan Miles & Katie Tolento to attend the “Introduction to Singapore Math and Curriculum Implementation” online workshop on August 22, 2024, Cost \$304.50

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 <sup>st</sup>	X				Rishi Modi		X			
Jennifer Freedman	2 <sup>nd</sup>	X				Shinae Park		X			
Sarah Rivett					X						

4. **Buildings & Ground**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees adopts School Curriculum, including textbooks, workbooks, and other instructional materials for all subject areas for the 2024-2025 school year.
- b. **RESOLVED**, that the Board of Trustees approves the following field trip request:
  - Pennsbury Manor, on October 29, 2024, 50 Students, Reason for Trip: To support the 4<sup>th</sup> Grade History Class, Cost \$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	2 <sup>nd</sup>	X				Rishi Modi		X			
Jennifer Freedman	1 <sup>st</sup>	X				Shinae Park		X			
Sarah Rivett					X						

6. **Policies**

- a. **RESOLVED**, that the Board of Trustees approves the second and final reading of the Staff Handbook, as per the attached.
- b. **RESOLVED**, that the Board of Trustees approves the second and final reading of the Student-Parent Handbook, as per the attached.
- c. **RESOLVED**, that the Board of Trustees approves the second and final reading of the Acceptable Use Policy, as per the attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 <sup>nd</sup>	X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman	1 <sup>st</sup>	X				Shinae Park		X			
Sarah Rivett					X						

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the July 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the August 2024 HIB Report.
- c. **RESOLVED**, that the Board of Trustees approves the submission of the request through Artemis to destroy records that have exceeded their required retention period as per the attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	Rishi Modi		X			
Jennifer Freedman	1 <sup>st</sup>	X				Shinae Park	2 <sup>nd</sup>	X			
Sarah Rivett					X						

XI. **PUBLIC COMMENT** – None

XII. **ADJOURNMENT** - @ 1:52 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Anita Misri	1 <sup>st</sup>	X					Irene Chiu					X
Rupal Kothari	2 <sup>nd</sup>	X					Olga Troyanskaya					X
Rakesh Kumar						X	Rishi Modi		X			
Jennifer Freedman		X					Shinae Park		X			
Sarah Rivett						X						