

Regular Monthly Meeting Minutes Thursday, July 18, 2024 – 12:00pm

CALL TO ORDER - @ 12:05 PM

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Anita Misri	Trustee - VP	6/30/2025	X	
2. Rupal Kothari	Trustee	6/30/2024	X	
3. Rakesh Kumar	Trustee	6/30/2024	X	
4. Jennifer Freedman	Trustee	6/30/2025	X	
5. Irene Chiu	Trustee	6/30/2025		X (LA 12:34 PM)
6. Sarah Rivett	Trustee	6/30/2026		X
7. Olga Troyanskaya	Trustee	6/30/2026		X
8. Rishi Modi	Trustee	6/30/2026	X	

Also Present: Larry Patton, Head of School
 Joshua Solow, SBO Management Representative
 Michelle Dowling, Princeton Charter School
 Lisa Eckstrom, Princeton Charter School
 Shinae Park, Potential New Board Member

III. BOARD BUSINESS

1. **RESOLVED**, that the Board of Trustees accepts Stefanos Damianakis departure based on expired term as Board President as of June 30, 2024.
2. **RESOLVED**, that the Board of Trustees approves the reappointment of Rupal Kothari for a three-year term from July 1, 2024, to June 30, 2027.
3. **RESOLVED**, that the Board of Trustees approves the reappointment of Rakesh Kumar for a three-year term from July 1, 2024, to June 30, 2027.
4. **RESOLVED**, that the Board of Trustees approves the appointment of Shinae Park for a three-year term from July 1, 2024, to June 30, 2027.
5. **RESOLVED**, that the Board of Trustees approves the 2024-2025 **Board of Trustees Meeting Calendar** as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu					X

Rupal Kothari	1 st	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Sarah Rivett					X

IV. OATH OF OFFICE – Shinae Park

V. ELECTION – Board President

Nominee	Effective	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Anita Misri	July 1, 2024	Rishi Modi	Rupal Kothari	1 year	X			

VI. ELECTION – Board Vice President

Nominee	Effective	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Rupal Kothari	July 1, 2024	Anita Misri	Jennifer Freedman	1 year	X			

VII. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on June 18, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu					X
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	2 nd	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park				X	
Sarah Rivett					X						

VIII. PUBLIC COMMENT - None

IX. EXECUTIVE SESSION – N/A

X. ADJOURN EXECUTIVE SESSION – N/A

XI. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	2 nd	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	1 st	X				Shinae Park				X	
Sarah Rivett					X						

XII. BOARD COMMITTEE AND OTHER REPORTS

- Communications Committee:** Did not meet.
- Finance Committee:** Did not meet.
- Climate Committee:** Did not meet.
- Facilities Committee:** Did not meet.
- Personnel Committee:** Did not meet.
- Curriculum Committee:** Did not meet.
- Executive Committee:** Did not meet.
- Admissions Committee:** Did not meet.

XIII. MOTIONS FOR APPROVAL

1. **Finance**

- a. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to July 18, 2024.
- b. **RESOLVED**, that the Board of Trustees approves the check register from June 19, 2024, to July 18, 2024.
- c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - June 15, 2024 - \$277,804.69
 - June 30, 2024 - \$258,690.88
- d. **RESOLVED**, that the Board of Trustees accepts the grant from Capital and Endowment for the Kitchen Renovation project, in the amount of \$100,000.00.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park				X	
Sarah Rivett					X						

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves the Professional Development request for Michelle Dowling to attend the “Comprehensive Orton-Gillingham 3 Hour Virtual Refresher” on August 28, 2024, Cost \$900.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	1 st	X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park				X	
Sarah Rivett					X						

4. **Buildings & Grounds**

- a. **RESOLVED**, that the Board of Trustees approves the alterations to the Charter Room Kitchen.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	2 nd	X			
Rupal Kothari	1 st	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park				X	
Sarah Rivett					X						

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees adopts School Curriculum, including textbooks, workbooks, and other instructional materials for all subject areas for the 2024-2025 school year.
- b. The Board of Trustees motioned to table the approval of curriculum until August 2024 board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park				X	
Sarah Rivett					X						

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the Virtual/Remote Learning Plan for 2024-2025 as per the attached.
- b. **RESOLVED**, that the Board of Trustees approves the first reading of the Staff Handbook, as per the attached.
- c. **RESOLVED**, that the Board of Trustees approves the first reading of the Student-Parent Handbook, as per the attached.
- d. **RESOLVED**, that the Board of Trustees approves the first reading of the Acceptable Use Policy, as per the attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman	2 nd	X				Shinae Park				X	
Sarah Rivett					X						

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the June 2024 HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the July 2024 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri	1 st	X				Irene Chiu		X			
Rupal Kothari	2 nd	X				Olga Troyanskaya					X
Rakesh Kumar		X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park				X	
Sarah Rivett					X						

XIV. PUBLIC COMMENT - None

XV. ADJOURNMENT - @ 12:58 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Anita Misri		X				Irene Chiu	2 nd	X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar	1 st	X				Rishi Modi		X			
Jennifer Freedman		X				Shinae Park				X	
Sarah Rivett					X						