

Regular Monthly Meeting Minutes Wednesday, July 19, 2023 – 12:00pm

CALL TO ORDER

I. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW – 12:05 PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

II. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Stefanos Damianakis	Trustee	2024	X	
2. Rupal Kothari	Trustee	2024	X	
3. Rakesh Kumar	Trustee	2024	X	
4. Jennifer Freedman	Trustee	2025	X	
5. Anita Misri	Trustee	2025	X	
6. Irene Chiu	Trustee	2025	LA – 12:12 PM	LE – 7:04 PM
7. Olga Troyanskaya	Trustee	2026	X	
8. Rishi Modi	*New Trustee	2026	X	
9. Sarah Rivett	*New Trustee	2026	X	

Also Present: Larry Patton, Head of School
Brian Falkowski, SBA

III. BOARD BUSINESS

1. BOARD PRESIDENT

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Stefanos Damianakis	Anita	Rakesh	1-year	5		1	1

2. BOARD VICE PRESIDENT

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Anita Misri	Olga	Jen	1-year	6			1

3. BOARD SECRETARY & TREASURER

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Brian Falkowski	Rakesh	Stefanos	1-year	6			1

4. NEW BOARD OF TRUSTEE MEMBERS INDUCTION

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Rishi Modi	Rakesh	Anita	3-year	7			
Sarah Rivett			3-year	7			
Olga Troyanskaya			3-year	7			

IV. OATH OF OFFICE

1. RISHI MODI
2. SARAH RIVETT
3. OLGA TROYANSKAYA

V. ADOPTION OF THE MINUTES

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on June 14, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	2	X				Olga Troyanskaya	1	X			
Jennifer Freedman		X				Rishi Modi				X	
Sarah Rivett				X							

VI. PUBLIC COMMENT - None

VII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1	X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	2	X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett		X									

VIII. BOARD COMMITTEE AND OTHER REPORTS

1. **Finance Committee Meeting** – Presented by Stefanos Damianakis

IX. REORGANIZATION MOTIONS

- ~~1. Adopt School Curriculum, including textbooks, workbooks, and other instructional materials for all subject areas for the 2023-2024 school year.~~
- ~~2. Membership Renewals~~
 - ~~a. New Jersey Association of School Administrators~~

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves all line-item transfers up to July 19, 2023.
 - b. **RESOLVED**, that the Board of Trustees approves the check register from June 15, 2023 to July 19, 2023.
 - c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - June 15, 2023 - \$258,840.09
 - June 30, 2023 - \$240,344.87
 - d. **RESOLVED**, that the Board of Trustees accepts the Preschool and Charter Security Grant award for Princeton Charter School in the amount of \$23,084.

- e. **Vended Meals Renewal: BE IT RESOLVED:** that Princeton Charter School upon the recommendation of the School Director, hereby approves the renewal of the contract with Whitsons Culinary Group for the 2023-2024 school year.
- Breakfast: \$2.2366
 - Lunch: \$3.9562
 - Snack: \$1.055
- f. **Stale Checks: RESOLVED,** that the Board of Trustees approve the void of the attached list of stale checks.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu		X			
Rakesh Kumar	1	X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi	2	X			
Sarah Rivett		X									

2. Contracts - None

3. Personnel

- a. **RESOLVED,** that the Board of Trustees approves the following New Hires:
- i. Adriana Gaissert, Middle School Spanish, effective August 28, 2023
 - ii. Michael Keogh, Middle School English, effective August 28, 2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	2	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	1	X									

4. Buildings & Grounds - None

5. Curriculum - None

6. Policies

- a. **RESOLVED,** that the Board of Trustees approves the final reading of Policy # 5111 Admission, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri	1	X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman		X				Rishi Modi		X			
Sarah Rivett	2	X									

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED,** that the Board of Trustees approves the June 2023 HIB Report (none).
- b. **RESOLVED,** that the Board of Trustees accepts the July 2023 HIB Report (none).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis	1	X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya	2	X			
Jennifer Freedman		X				Rishi Modi				X	

Sarah Rivett				X							
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XI. PUBLIC COMMENT - None

XII. ADJOURNMENT – 1:14 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Stefanos Damianakis		X				Anita Misri		X			
Rupal Kothari		X				Irene Chiu					X
Rakesh Kumar		X				Olga Troyanskaya		X			
Jennifer Freedman	1	X				Rishi Modi		X			
Sarah Rivett	2	X									