

Regular Monthly Meeting Minutes Wednesday, July 20, 2022 – 9:00 am

I. CALL TO ORDER – 9:03 AM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024	X	ED – 10:57 AM
5. Jennifer Freedman	Trustee	2025	X	
6. Anita Misri	Trustee	2025	X	ED – 9:55 AM
7. Irene Chiu	Trustee	2025	X	
8. Olga Troyanskaya	Trustee	2023	LA – 9:12 AM	
9. John Weihe	Trustee	2023	X	

IV. BOARD BUSINESS

1. Oath of Office – New Board Members
2. **RESOLVED**, that the Board of Trustees approves the following Board Roles for the 2022-2023 school year:
 - a. President – Stefanos Damianakis
 - b. Vice President – Roxanna Choe

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2	X				Olga Troyanskaya					X
Rakesh Kumar	1	X				John Weihe		X			
Jennifer Freedman		X									

Welcome comments from Stephanos – Introduced new Board Members, be able to switch hats as a Board Member to represent all students, Governance updates – role of the Board is not to run the school, but to oversee it. SBO will send updates for Board Member course requirements.

V. ADOPTION OF THE MINUTES

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on June 8, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri				X	
Stefanos Damianakis		X				Irene Chiu				X	
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	2	X				John Weihe	1	X			
Jennifer Freedman				X							

VI. PUBLIC COMMENT - None

VII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS – Larry Patton presented his HOS Report (attached).

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1	X				Anita Misri					X
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2	X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Jennifer Freedman		X									

VIII. BOARD COMMITTEE AND OTHER REPORTS

The Board discussed and reviewed the various committee reports.

- “Friends of”
- Subcommittee on Computer Science
- Finance Committee

IX. MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the **preliminary** Board Secretary’s and Bank Reconciliation Reports for month ending **June 2022** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **June 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfers up to June 30, 2022.
- c. **RESOLVED**, that the Board of Trustees approves the check register from June 8, 2022, through July 20, 2022.
- d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - June 15, 2022- \$242,558.62
 - June 21, 2022- \$214,836.25

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri					X
Stefanos Damianakis		X				Irene Chiu		X			

Rupal Kothari	2	X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	1	X			
Jennifer Freedman		X									

2. **Contracts - None**

3. **Personnel**

a. **RESOLVED**, that the Board of Trustees approves the following new hires for SY22-23

- Mr. Joseph Morris – Science Teacher
- Ms. Alicia Testa – Math / Computer Science Teacher
- Ms. Amanda Robinson – English Teacher
- Mr. Joshua Gonzalez – Lunch Manager and Parking Overtime Supervision

b. **RESOLVED**, that the Board of Trustees approves Ms. Martha Toma’s professional development request for the ACTFL Conference- Boston, Massachusetts from November 18 through November 20, 2022 in the amount of \$285.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri					X
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya	1	X			
Rakesh Kumar	2				X	John Weihe		X			
Jennifer Freedman		X									

4. **Buildings & Grounds - None**

5. **Curriculum - None**

6. **Policies**

a. **RESOLVED**, that The Board of Trustees approves the 2nd reading of the following policies:

Policy Number	Policy Name:
3542.2P	School Meal Program Arrears
6171.2	Gifted and Talented (Mandated- New)
6140	Curriculum Adoption (Mandated- New)
2224.1	Discrimination/Sexual Harassment Report Form (Mandated- New)

b. To approve the first reading of the 2022-2023 Student-Parent Handbook.

c. To approve the first reading of the 2022-2023 Faculty Manual.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri					X
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	1	X			
Jennifer Freedman	2	X									

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

a. **RESOLVED**, that the Board of Trustees approves June 2022 HIB Report (No HIBs).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1	X				Anita Misri		X			
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	2	X			

Jennifer Freedman		X									
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X. PUBLIC COMMENT - None

XI. ADJOURNMENT – 11:07 AM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Anita Misri					X
Stefanos Damianakis		X				Irene Chiu		X			
Rupal Kothari	2	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			
Jennifer Freedman	1	X									