

Princeton Charter School

100 BUNN DRIVE, PRINCETON NJ 08540 | WWW.PCS.K12.NJ.US
Phone: 609 924 0575 | Fax: 609 924 0282

August 19, 2024

Dear Princeton Charter School Family,

As the start school is rapidly approaching, you will be receiving quite a bit of information needed for the variety of programs and procedures involved in the safe and smooth operation of school. For example:

- Ordering School Lunches,
- General updates in advance of the school year,
- Access to student schedules,
- Registering for an after school sport, (grades 6-8)
- Registering for the After School Program,
- Drop-off and pick-up procedures, etc.

These emails will be coming over the next two weeks so “be on the look-out.” Note, we will also include them on our website for easy future access. I thank you in advance for working to prepare all required information, permissions, and forms.

Action Required: If you have not done so, please go to [rSchoolsToday](#) to submit all back-to-School forms. (See letter below sent on August 9, 2024.)

Help Needed: Finally, an appeal to parents: We are currently looking for a tenant for rental space in the Marsee center (where my office is located). Our long-time tenant and friends, the Princeton Symphony Orchestra, have moved to a larger space to accommodate their increase in staff as an organization.

Word of mouth has always been effective for Charter, and I am hoping that someone might know of a business or non-profit that is looking for office space. We have 900 sf of office space with parking located away from the classrooms in the Marsee Center. Please direct any inquiries to me, lpatton@princetoncharter.org.

Thank you for any assistance in this matter.

Sincerely,

Lawrence Patton

Princeton Charter School

100 BUNN DRIVE, PRINCETON NJ 08540 | WWW.PCS.K12.NJ.US
Phone: 609 924 0575 | Fax: 609 924 0282

[Sent August 9, 2024]

Dear Princeton Charter School Family,

I hope this letter finds you enjoying the summer. Now that we are in August and school is approaching, I want to provide you with the back to school information, forms, and requirements so that you have time to plan, make doctors' appointments, submit all forms, etc. in advance of the start of school.

We will once again use *rSchoolsToday* to upload all back to school information online ([use this link](#)). Parents must submit the following for each child at Charter:

- Medical questionnaire - medical forms and information, and if applicable - medical/allergy plans
- Student Acceptable Use Policy Form (needed to allow students to use technology at PCS)
- Media and Publicity Consent Form
- Class Trip Permission Form
- Athletic participation forms (grades 6-8).

rSchools was new for us last year and a bit clunky; we have worked to refine the process for this year. See instructions attached to this email. Parents will need to open the rSchools program, and update contact information, upload medical forms and sign-off on permissions.

This letter and instructions can be found on the school website as well.

In a few weeks, we will alert families when schedules and class assignments will be accessible via PowerSchool, our Student Information System (SIS). We hope to provide timely information that is useful in ensuring a great start of school, especially for families new to Charter.

Shameless plug: I was invited to do the Princeton Podcast, hosted by mayor Mark Freda. [Here is the link to the episode.](#)

Enjoy the rest of summer.

Sincerely,
Larry Patton
Head of School