

Regular Monthly Meeting Minutes Wednesday, January 12, 2022 – 7:00pm

I. CALL TO ORDER – 7:28 PM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X, departed 9:30 pm	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024	X	
5. Lorie Roth	Trustee	2022	X	
6. Harlan Tenenbaum	Trustee	2022		X
7. Olga Troyanskaya	Trustee	2023	X	
8. John Weihe	Trustee	2023	X	

IV. ADOPTION OF THE MINUTES

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on December 8, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar		X				John Weihe	2 nd	X			

V. PUBLIC COMMENT

Grace – commented on COVID Test Kits distribution and building more strength with teaching staff/substitutes.

VI. ADJOURN PUBLIC SESSION AND OPEN EXECUTIVE SESSION – 7:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum					X
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			

Board adjourns to closed session to discuss a personnel matter, personnel contract matter and HIB.

VII. ADJOURN EXECUTIVE SESSION AND OPEN PUBLIC SESSION – 8:10 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	1 st	X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2 nd	X			

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth	2 nd	X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				John Weihe		X			

IX. BOARD COMMITTEE AND OTHER REPORTS

- Curriculum - Ms. Roth – committee did not meet
- School Climate / COVID - Ms. Trovanskava – report given
- Admissions - Ms. Choe - did not meet
- Communications - Ms. Choe - report given
- Facilities – Mr. Weihe/Mr. Damianakis – report given
- Finance – Mr. Kumar/Mr. Damianakis – report given
- Personnel – Mr. Damianakis – report given

X. MOTIONS FOR APPROVAL

1. **Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **December 2021** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **December 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves all line item transfer up to December 31, 2021.
- c. **RESOLVED**, that the Board of Trustees approves the check register from December 9, 2021, through January 12, 2022.
- d. **RESOLVED**, that the Board of Trustees approves the Curtis W. McGraw Foundation donation for \$5,000.00.
- e. **RESOLVED**, that the Board of Trustees approves the Fidelity Charitable Donor-Advised Fund grant for \$500.00.

- f. **RESOLVED**, that the Board of Trustees approves the Guerrero Family Foundation donation for \$1,000.00.
- g. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - December 15, 2021- \$236,206.67
 - December 17, 2021- \$222,091.76

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	2 nd	X				John Weihe		X			

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves Ms. Ralitsa Zaharieva’s professional development request for “The Pre-Modern World: Issues and Resources” at Princeton University in the amount of \$175.00.
- b. **RESOLVED**, that the Board of Trustees approves the Contract of Employment for Lawrence D. Patton as Head of School for the period of July 1, 2020, through June 30, 2023.
- c. **RESOLVED**, that the Board of Trustees approves the following new hire effective November 29, 2021:
 - Katie Tucker – Nurse Substitute

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				John Weihe	2 nd	X			

4. **Buildings & Grounds**

5. **Curriculum**

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the December 2021 HIB Report (1 HIBs).
- b. **RESOLVED**, to approve a liaison from Princeton Charter School staff to participate on the Cannabis Task Force if an invitation is granted.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1 st	X				John Weihe		X			

XI. **PUBLIC COMMENT - NONE**

XII. **ADJOURNMENT – 10:00 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum					X
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			

Rakesh Kumar		X				John Weihe		X			
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