

Regular Monthly Meeting Minutes Wednesday, March 9, 2022 – 7:00pm

- I. **CALL TO ORDER – 7:03 PM**
- II. **PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

- III. **ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024	X	
5. Minzhi Liu	Trustee	2022	X	
6. Lorie Roth	Trustee	2022	X	
7. Harlan Tenenbaum	Trustee	2022		X
8. Olga Troyanskaya	Trustee	2023	X	
9. John Weihe	Trustee	2023	X	

ALSO PRESENT: Lawrence Patton, Head of School
Brian Falkowski, SBA

- IV. **BOARD BUSINESS - NONE**
- V. **ADOPTION OF THE MINUTES**

- 1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on February 9, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	1	X			
Minzhi Liu	2	X									

- VI. **PUBLIC COMMENT - NONE**
- VII. **HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

- 1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Lawrence Patton discussed:

- a. Admission numbers closed on March 9, 2022.

- b. Enrollment Lottery will be held on Tuesday, March 15, 2022.
- c. Substance Abuse Parent Night update.
- d. Additional Parent meeting were discussed.
- e. Washing D.C. trip cancellation.
- f. CJ Lucky student show.
- g. NJSLA.
- h. Contracts – Lunch, Cleaning and Landscaping.
- i. Ribbon Cutting date is April 7, 2022.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1	X				John Weihe		X			
Minzhi Liu		X									

VIII. BOARD COMMITTEE AND OTHER REPORTS

1. Lorie – Curriculum and Program Committee
2. Roxanna – Communications Committee
3. Roxanna – Admissions Committee
4. Larry and Stefanos – 2021 Parent Survey Results Discussion
5. Olga – School Climate and Covid Response Committee
6. Stefanos – Facilities Committee
7. Stefanos – Finance Committee
8. Larry - Personnel Committee
9. Stefanos - Nominating Committee

Stefanos thanks Lorie and Minzhi for their contributions to the Board.

IX. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **February 2022** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **February 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line item transfer up to March 9, 2022.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from February 10, 2022 through March 9, 2022.
 - d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - February 15, 2022 - \$244,256.45
 - February 28, 2022 - \$220,058.51
 - e. **RESOLVED**, that the Board of Trustee retroactively approved the use of fund balance in the 2020-2021 school year budget to cover the following transfers:

- Regular Instruction – Other salaries for instruction - \$46,885
 - Unallocated benefits – Health benefits - \$219,493
 - Capital Outlay: Facilities Acquisition and Construction Services
 - Architectural/Engineering Services - \$104,042
 - Interest on Mortgage - \$13,828
- f. **RESOLVED**, that the Board of Trustee accepts the FY21 ACFR (Annual Comprehensive Financial Report) and AMR (Auditor’s Management Report).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	2	X			
Rakesh Kumar	1	X				John Weihe		X			
Minzhi Liu		X									

2. **Contracts - NONE**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves Ms. Tori Clemens professional development request for “STANJ Spring Conference Paper Mill Playhouse” by Speech & Theatre Association of New Jersey in the amount of \$75.00.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth	1	X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2	X			
Minzhi Liu		X									

4. **Buildings & Grounds - NONE**

5. **Curriculum**

- a. **RESOLVED**, that the Board of Trustees approves the following class trips, details attached:
- Wicked Trip & Lunch at Hard Rock Café (5/4) – Grade 8
 - Ellis Island & Statue of Liberty trip (6/3) – Grade 8
 - Six Flags Physics Day (4/29) – Grade 8

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	2	X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Minzhi Liu		X									

6. **Policies - NONE**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the HIB Self-Assessment.
- b. **RESOLVED**, that the Board of Trustees approves the February 2022 HIB Report (No HIBs).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X

Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	1	X				John Weihe		X			
Minzhi Liu	2	X									

8. NEW BUSINESS

- a. **RESOLVED**, that the Board of Trustees acknowledges the reading aloud of the resolution pertaining to School Ethics Commission Agency DKT. No.: 160-8/21 and SEC Docket No.: T23-21.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar	2	X				John Weihe		X			
Minzhi Liu		X									

X. PUBLIC COMMENT - NONE

XI. ADJOURNMENT – 9:48 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	1	X			
Rakesh Kumar		X				John Weihe		X			
Minzhi Liu		X									