

Regular Monthly Meeting Minutes Wednesday, December 8, 2021 – 7:00pm

I. CALL TO ORDER – 7:04 PM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024		X
5. Lorie Roth	Trustee	2022	X	
6. Harlan Tenenbaum	Trustee	2022		X
7. Olga Troyanskaya	Trustee	2023	X	
8. John Weihe	Trustee	2023	X	

IV. ADOPTION OF THE MINUTES

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on November 10, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	1 st	X			

V. PUBLIC COMMENT – NONE

VI. ADJOURN PUBLIC SESSION AND OPEN EXECUTIVE SESSION – 7:07 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	1 st	X			

Board adjourns to executive session to discuss HIB.

VII. ADJOURN EXECUTIVE SESSION AND CLOSE PUBLIC SESSION – 8:00 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth	2 nd	X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	1 st	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	1 st	X			
Rakesh Kumar					X	John Weihe		X			

IX. BOARD COMMITTEE AND OTHER REPORTS

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **November 2021** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **November 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves all line item transfer up to November 30, 2021.
 - c. **RESOLVED**, that the Board of Trustees approves the check register from November 11, 2021, through December 8, 2021.
 - d. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - November 15, 2021- \$240,262.38
 - November 30, 2021- \$215,111.21
 - e. **RESOLVED**, that the Board of Trustees approves the submission of the American Rescue Plan Grant Application:
 - ESSER III - \$174,565.00
 - Learning Acceleration - \$50,000.00
 - Summer Learning - \$40,000.00
 - Beyond School Day - \$40,000.00
 - Mental Health - \$45,000.00
 - f. **RESOLVED**, that the Board of Trustees approves the transfer of \$1.2M in Fund 10 unreserved fund balance to Fund 30 to cover the building expansion project costs previously approved by the Board of Trustees that are not paid for with the construction loan amount and donations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	1 st	X			

2. Contracts

- a. **RESOLVED**, that the Board of Trustees approves the attached New Jersey Schools Insurance Group Indemnity and Trust Agreement and Resolution to Join/Renew Membership beginning July 1, 2021 and ending July 1, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth	1 st	X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar					X	John Weihe		X			

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves Ms. Devlaminck's professional development request for "Bringing Second Language Acquisition Research into the Foreign Language/ESL Classroom" at Princeton University in the amount of \$350.00.
- b. **RESOLVED**, that the Board of Trustees approves the following new hire effective November 8, 2021:
- Rebecca Simon – Drama Substitute

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari	2 nd	X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe	1 st	X			

4. Buildings & Grounds

5. Curriculum

6. Policies

- a. **RESOLVED**, that the Board of Trustees approves the submission of the Annual Charter/Renaissance School Fiscal Questionnaire.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth	1 st	X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	2 nd	X			
Rakesh Kumar					X	John Weihe		X			

7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the November 2021 HIB Report (No HIBs).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			

XI. PUBLIC COMMENT – NONE

XII. ADJOURNMENT – 9:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis	2 nd	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar					X	John Weihe		X			