

**Regular Monthly Meeting Minutes
Wednesday, February 12, 2020 – 7:00 pm
Marsee Center Building**

I. CALL TO ORDER – 7:09 PM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	2020		X
Roxanna Choe	Trustee, Secretary	2020	X	
Stefanos Damianakis	Trustee, Treasurer	2021	X	
Rebecca Feder	Trustee	2021		X
Minzhi Liu	Trustee	2022	X	
Maryellen McQuade	Trustee, President	2021	X	
Lorie Roth	Trustee	2022	X	
Harlan Tenenbaum	Trustee	2022	X	
Olga Troyanskaya	Trustee	2020	X	

IV. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION - NONE

V. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION – NONE

VI. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on January 15, 2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 st	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya	2 nd	X			
Minzhi Liu		X									

VII. PUBLIC COMMENT - NONE

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth		X			

Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya	2 nd	X			
Minzhi Liu		X									

IX. BOARD COMMITTEE AND OTHER REPORTS

Personnel – Ms. McQuade updated the Board of the process for staff evaluation and renewals.
 Curriculum – Ms. Roth updated the Board with various additions and improvement to the school’s curriculum.

X. MOTIONS FOR APPROVAL

1. Finance

a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **January 2020** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **January 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

b. **RESOLVED**, that the Board of Trustees approve the check register for the time period January 15, 2020 to February 12, 2020.

c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:

- January 13, 2019- \$224,300.79
- January 30, 2019- \$209,080.16

d. **SEMI Waiver:**

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year; and

WHEREAS, the Princeton Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2020-2021 school year, and

NOW THEREFORE BE IT RESOLVED, that the Princeton Charter School Board of Trustees hereby authorizes the Head of School to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2020-2021 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya	1 st	X			
Minzhi Liu		X									

2. Contracts

~~a. **RESOLVED**, that the Board of Trustees approve the loan agreement between Peapack-Gladstone Bank and Princeton Charter School to finance the construction of the “Alterations and Additions to the Princeton Charter School”, with the total loan value of _____.~~

~~b. RESOLUTION TO AWARD “ALTERATIONS AND ADDITIONS TO THE PRINCETON CHARTER SCHOOL”~~

~~**WHEREAS**, formal bid proposals for Alterations and Additions to Princeton Charter School (“Project”) were solicited and received on October 11, 2019; and~~

~~**WHEREAS**, Scozzari Builders, Inc. (“Scozzari”) submitted the lowest responsive and responsible bid in the amount of \$3,985,243.00 (base price); and~~

~~**WHEREAS**, Scozzari has agreed in writing, pursuant to N.J.S.A. 18A:18A-36a, to extend the period for the Board to consider and award a contract based on the base bid until February 10, 2020;~~

~~**WHEREAS**, Scozzari has also agreed in writing, pursuant to N.J.S.A. 18A:18A-36a, to extend the period for the Board to consider and award a contract based on the Alternate #5, additional 5th Grade Classrooms, in the amount of \$932,793.00, until ninety (90) days from the date of the base bid contract award;~~

~~**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees hereby awards the base bid contract for the Project to Scozzari Builders, Inc., in the amount of \$3,985,243.00; and~~

~~**BE IT FURTHER RESOLVED** that the Board of Trustees hereby reserves the right to determine whether to award a contract for Alternate #5 to Scozzari Builders, Inc., within ninety (90) days from the date of this action by the Board; and~~

~~**BE IT FURTHER RESOLVED** that the Board of Trustee’s administration and contracted professionals are hereby authorized to take all steps necessary and appropriate to carry out this action of the Board. **TABLED**~~

3. Personnel

a. RESOLVED, that the Board of Trustees approves the following new hire:

- Manju Chawla- Substitute Teacher

b. RESOLVED, that the Board of Trustees approves the following Staff Professional Development:

Employee	Cost	Description	Date
Karen Leahy	Not to exceed \$175.00	To understand strategies for classroom management	5/14/2020
Karen Leahy	Not to exceed: \$149.00	To help ELL students learn and succeed in school	Online
Katelyn Schmitt	Free	To help educate students on the history and culture of China, Japan, and Korea.	3/13/2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 st	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 nd	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu		X									

4. Curriculum

a. RESOLVED, that the Board of Trustees approves the following class trip:

Trip Location	Grade	Costs & funding source	Attending	Date	Educational purpose
French Chocolate Factory	7 th Grade	Cost to students: Not to exceed \$684.00 Bus Expense: Not to exceed \$540.00 Total Cost: Not to exceed \$1,225.00	36 Students 3 Adults	3/25/2020	To learn more about the story of cocoa.
Repertorio Espanol	6-8 th Grade	Cost to students: Not to exceed \$602.00 Train Expense: Not to exceed \$36.00 Lunch Cost not to exceed:	7 Students 2 Adults	5/13/2020	Language and cultural enrichment for students in the Spanish Club

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 st	X			
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu		X									

5. Policies

- a. **RESOLVED**, that the Board of Trustees approves the 2nd and final reading of the following policy: I. 5145.7- Gender-Identity-and-Expression1.15 1. See reference to DOE Transgender Student Guidance for School Districts.
- b. **RESOLVED**, that the Board of Trustees approves the 2nd and final reading of the **Princeton Charter School Evaluation Plan**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 st	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya	2 nd	X			
Minzhi Liu		X									

6. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the December HIB Report.
- b. **RESOLVED**, that the Board of Trustees accepts the January HIB Report (no HIBs)
- c. **RESOLVED**, that the Board of Trustees accepts the 2020-2021 Draft Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade		X			
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu		X									

XI. PUBLIC COMMENT - NONE

XII. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION – 8:28 PM

Board adjourns to closed session to discuss contract negotiations relating to facility expansion.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 st	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya	2 nd	X			
Minzhi Liu		X									

XIII. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION – 9:13 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu		X									

Discussion about Board Retreat topics.

XIV. ADJOURNMENT – 9:24 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu		X									