

Regular Monthly Meeting Minutes Wednesday, June 09, 2021 – 7:00 pm

I. CALL TO ORDER – 7:04 PM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee, Secretary	2023	X	
2. Stefanos Damianakis	Trustee, Treasurer	2021	X	
3. Rebecca Feder	Trustee	2021	LA – 7:20 PM	
4. Minzhi Liu	Trustee	2022	X	
5. Maryellen McQuade	Trustee, President	2021	X	
6. Lorie Roth	Trustee	2022	X	
7. Harlan Tenenbaum	Trustee	2022		X
8. Olga Troyanskaya	Trustee	2023	X	
9. John Weihe	Trustee	2023	X	

Also Present: Brian Falkowski, Acting SBA
Larry Patton, Principal

IV. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION – 7:07 PM – HIB Investigations reported to the Board of Trustees

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum					X
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu	2	X				John Weihe		X			
Maryellen McQuade		X									

HIB investigations occurred, 1st HIB not founded and the 2nd HIB could not be determined given the evidence and therefore unfounded.

V. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION - 7:15 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum					X
Rebecca Feder					X	Olga Troyanskaya		X			

Minzhi Liu	2	X				John Weihe		X			
Maryellen McQuade		X									

VI. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on May 12, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rebecca Feder					X	Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe	1	X			
Maryellen McQuade	2	X									

VII. PUBLIC COMMENT

Ralista Zaharieva – Felt that there is a compensation system error and considered this theft of wages. Spoke out of favor for the Board President in regards to the employee compensation system.

VIII. ACKNOWLEDGEMENT AND ACCEPTANCE OF BOARD OF TRUSTEES ELECTION RESULTS:

- Stefanos Damianakis - elected to 3-year term beginning 7/1/2021
- Rupal Kothari - elected to 3-year term beginning 7/1/2021
- Rakesh Kumar - elected to 3-year term beginning 7/1/2021

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rebecca Feder	1	X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	2	X									

IX. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

- RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe	2	X			
Maryellen McQuade	1	X									

X. BOARD COMMITTEE AND OTHER REPORTS

- Roxanna Cho - Update on Friends of Princeton, specifically fundraising both past present and future status.
- Stafanos Damianakis – Facility/TCO update, furniture and fixtures procurement, HVAC project phasing, and slideshow for the presentation of the school building project.

XI. MOTIONS FOR APPROVAL

- Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending as **May 2021** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **May 2021**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approves the check register from May 12, 2021, through June 09, 2021.
- c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - May 14, 2021- \$239,855.67
 - May 28, 2021- \$225,473.89

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu	2	X				John Weihe		X			
Maryellen McQuade	1	X									

2. Contracts

- a. **RESOLVED**, that the Board of Trustees approves Busch Law Group’s Agreement for 2021-2022 school year.
- b. **RESOLVED**, that the Board of Trustees approves the contract with School Business Office LLC for 2021-2022 school year.
- c. **Vended Meals Renewal**: BE IT RESOLVED: that Princeton Charter School, upon the recommendation of the Head of School, hereby approves the renewal of the contract with Revolution Foods for the 2021-2022 school year.
 - Breakfast: \$1.81
 - Lunch: \$2.84
 - Snack: \$0.72

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum					X
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	2	X									

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves Ms. Katelynn Schmitt’s maternity leave request to return to work full time on December 13, 2021.
- b. **RESOLVED**, that the Board of Trustees approves Title I staff employees for the 2020-2021 school year being listed on the grant for salaries; Ms. Monica Gonzale and Ms. Veronica Zerambo.
- c. **RESOLVED**, That the Board of Trustees approves the following new hires
 - Mr. Marcus Johnson- Math Teacher

- d. **RESOLVED**, That the Board of Trustees approves Ms. Susan Eustis retirement effective 06/17/2021.
- e. **RESOLVED**, That the Board of Trustees approves the correction of the following motion approved on February 10, 2021:

Original Motion:

RESOLVED, that the Board of Trustees approves Ms. Julia Mahony who is a 4th grade history teacher with a salary of \$76,928.00 effective February 1, 2021.

Corrected Motion:

RESOLVED, that the Board of Trustees approves Ms. Julia Mahony who is a 4th grade history teacher with a salary of \$45,000.00 effective February 1, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2	X				Harlan Tenenbaum					X
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	1	X									

- 4. **Buildings & Grounds - none**
- 5. **Curriculum - none**
- 6. **Policies - none**
- 7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**
 - a. **RESOLVED**, that the Board of Trustees approves May 2021 HIB Report.
 - b. **RESOLVED**, that the Board of Trustees accepts June 2021 HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum					X
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	2	X									

- XII. **PUBLIC COMMENT**
- XIII. **ADJOURNMENT – 8:43 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rebecca Feder	2	X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	1	X									