

Regular Monthly Meeting Minutes Wednesday, January 13, 2021 – 7:00 pm

I. CALL TO ORDER – 7:03 PM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
Roxanna Choe	Trustee, Secretary	2023	X	
Stefanos Damianakis	Trustee, Treasurer	2021	X	
Rebecca Feder	Trustee	2021	X	
Minzhi Liu	Trustee	2022	X	
Maryellen McQuade	Trustee, President	2021	X	
Lorie Roth	Trustee	2022	X	
Harlan Tenenbaum	Trustee	2022	X	
Olga Troyanskaya	Trustee	2023	X	
John Weihe	Trustee	2023	X	

IV. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION - NONE

V. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION - NONE

VI. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on December 9, 2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 nd	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	1 st	X									

VII. PUBLIC COMMENT

Ralitsa Zaharieva – teacher at PCS, wished the Board Happy New Year, and said she would just be observing the meeting.

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder	2 nd	X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	1 st	X									

IX. BOARD COMMITTEE AND OTHER REPORTS

1. Ms. McQuade gave an update on Board Governance. Board will need to recruit at least 2 new members for next school year.
2. Mr. Damianakis gave an update on construction.
3. Mr. Damianakis and Mr. Falkowski updated the Board on funding.

X. MOTIONS FOR APPROVAL

1. **Finance**
 - a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending as **December 2020** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **December 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
 - b. **RESOLVED**, that the Board of Trustees approves the check register from December 10, 2020 through January 13, 2020.
 - c. **RESOLVED**, that the Board of Trustees approves the Curtis W McGraw Foundation donation for \$5,000.00
 - ~~d. **RESOLVED**, that the Board of Trustees approves the Fidelity Charitable Donor Advised Fund grant for \$300.00~~
 - ~~e. **RESOLVED**, that the Board of Trustees approves the Guerrero Family Foundation donation for \$1,000.00~~
 - f. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - December 15, 2020- \$229,269.27
 - December 18, 2020- \$220,963.81
 - g. **RESOLVED**, that the Board of Trustees approves payments in between Board Meetings to Scozzari Builders, Inc. for the expansion project upon Architect Certification and release of funds by Peapack-Gladstone Bank.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	2 nd	X									

2. **Contracts**

3. **Personnel**

- a. **RESOLVED**, that the Board of Trustees approves Ms. Rachel Mostafavi’s maternity leave effective on or about February 12, 2021.
- b. **RESOLVED**, that the Board of Trustees approves Ms. Martha Toma’s Professional Development request for “Bringing Second Language Acquisition Research into the Foreign Language/ESL Classroom: L2 Vocabulary” for \$75 through Princeton University- Teacher Prep.
- c. **RESOLVED, that** the Board of Trustees approves Ms. Martha Toma’s Professional Development request for “Professional Strategies for Maximizing Comprehensible Input in the Target Language” for \$279 through BER. This will be held online on January 28, 2021.
- d. **RESOLVED**, that the Board of Trustees approves Ms. Katelyn Schmitt’s Professional Development request for \$59.99 on February 2, 2021. Ms. Schmitt will be reimbursed for this PD.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya	1 st	X			
Minzhi Liu		X				John Weihe	2 nd	X			
Maryellen McQuade		X									

4. **Buildings & Grounds**

5. **Curriculum**

6. **Policies**

7. **Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the December HIB Report (no HIBs).
- b. **RESOLVED**, that the Board of Trustees accepts the January HIB Report (no HIBs).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu	1 st	X				John Weihe		X			
Maryellen McQuade		X									

XI. **PUBLIC COMMENT - NONE**

XII. **ADJOURNMENT – 9:03pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya	2 nd	X			
Minzhi Liu		X				John Weihe		X			
Maryellen McQuade	1st	X									