

## Regular Monthly Meeting Minutes Wednesday, July 21, 2021 – 9:00 am

**I. CALL TO ORDER – 9:02 AM**

**II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

**III. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
1. Roxanna Choe	Trustee	2023	X	
2. Stefanos Damianakis	Trustee	2024	X	
3. Rupal Kothari	Trustee	2024	X	
4. Rakesh Kumar	Trustee	2024	X	
5. Minzhi Liu	Trustee	2022		X
6. Lorie Roth	Trustee	2022	X	
7. Harlan Tenenbaum	Trustee	2022	X, left meeting at 10am	
8. Olga Troyanskaya	Trustee	2023	X, 10:51 am	
9. John Weihe	Trustee	2023	X	

**IV. BOARD BUSINESS**

1. Oath of Office – New Board Members
2. By-Law Discussion
3. **RESOLVED**, that the Board of Trustees approves the following Board Roles for the 2021-2022 school year:
  - a. President - Stefanos Damianakis
  - b. Vice President - Lorie Roth
  - c. Treasurer - Rakesh Kumar
  - d. Secretary - Roxanna Choe

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum	1 <sup>st</sup>	X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				John Weihe	2 <sup>nd</sup>	X			
Minzhi Liu					X						

**V. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION - NONE**

**VI. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION**

**VII. ADOPTION OF THE MINUTES**

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on June 09, 2021.
2. **RESOLVED**, that the Board of Trustees move to approve the minutes from the special meeting held on June 23, 2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum	2 <sup>nd</sup>	X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				John Weihe		X			
Minzhi Liu					X						

## VIII. PUBLIC COMMENT

Ms. Baraz – Asked if there will be any discussion regarding COVID and the rise of cases.

## IX. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rupal Kothari		X				Olga Troyanskaya					X
Rakesh Kumar		X				John Weihe	1 <sup>st</sup>	X			
Minzhi Liu					X						

## X. BOARD COMMITTEE AND OTHER REPORTS

1. Facilities – Construction project moving quickly, HVAC unit might be delayed until September, project is tracking to complete in November, discussion on boiler project.
2. Finance – Update on funding, and additional costs in FY21 due to COVID.
3. Admission – Did not meet.
4. Communication – Met regarding parent survey.
5. Committees

## XI. MOTIONS FOR APPROVAL

1. **Finance**
  - a. **RESOLVED**, that the Board of Trustees approves the **preliminary** Board Secretary’s and Bank Reconciliation Reports for month ending **June 2020** the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **June 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
  - b. **RESOLVED**, that the Board of Trustees approves the check register from June 09, 2021, through July 21, 2021.
  - c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
    - June 15, 2021- \$246,404.95

- June 18, 2021- \$234,014.92

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe		X			
Minzhi Liu					X						

## 2. Contracts

- RESOLVED**, that the Board of Trustees approves the Boiler Change Order in the amount of \$223,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2 <sup>nd</sup>	X			
Minzhi Liu					X						

## 3. Personnel

- RESOLVED**, that the Board of Trustees approves the following new hires for SY21-22
  - Ms. Sonia Dellas - French Teacher
  - Ms. Briana Juergensen - Spanish Teacher
  - Mr. Santiago Arroyo - Lunch and ASP
  - Ms. Erin Shaw - History Leave Replacement
  - Ms. Danya Goldstein - 2<sup>nd</sup> grade

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	1 <sup>st</sup>	X			
Rakesh Kumar		X				John Weihe	2 <sup>nd</sup>	X			
Minzhi Liu					X						

## 4. Buildings & Grounds

## 5. Curriculum

## 6. Policies

- To approve the first reading of the 2021-2022 Student Parent Handbook.
- To approve the first reading of the 2021-2022 Faculty Manual.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya	1 <sup>st</sup>	X			
Rakesh Kumar	2 <sup>nd</sup>	X				John Weihe		X			
Minzhi Liu					X						

## 7. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- RESOLVED**, that the Board of Trustees approves June 2021 HIB Report.
- RESOLVED**, that the Board of Trustees accepts July 2021 HIB Report (No HIB).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	1 <sup>st</sup>	X			
Minzhi Liu					X						

**XII. PUBLIC COMMENT - NONE**

**XIII. ADJOURNMENT -11:04 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum					X
Rupal Kothari		X				Olga Troyanskaya		X			
Rakesh Kumar		X				John Weihe	2 <sup>nd</sup>	X			
Minzhi Liu					X						