

Regular Monthly Meeting Minutes
Wednesday, September 12, 2018 – 7:00 pm
Marsee Center Building

- A. Call to Order by Board President – 7:06 pm**
B. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

C. Roll Call

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X	
Roxanna Choe	Trustee	X	
Stefanos Damianakis	Trustee, Treasurer	X	
Rebecca Feder	Trustee	X	
Paul Josephson	Trustee, Secretary	X	
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	
Lily Zou	Trustee	X	

D. Adjourn Public Session and Open Closed Session – 7:07 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
suRebecca Feder		X				Lily Zou		X			
Paul Josephson	2 nd	X									

Board adjourns to closed session to discussion settlement of PCS litigation and construction.

E. Adjourn Closed Session and Open Public Session – 8:34 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson	1 st	X									

F. Adoption of the Minutes

RESOLVED, that the Board of Trustees move to approve the minutes from the meeting held on **August 22, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone				X		Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou				X	
Paul Josephson	1 st			X							

G. Public Comment - NONE

H. Head of School Report/Recommendations

- Professional Development

RESOLVED, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	1 st	X				Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

I. Board Committee and Other Reports

1. Report from Friends’ liaison
2. Report from C&E liaison

Ms. Canes-Wrone gave the Board an update from the Charter School Association, and asked for volunteers to attend future meetings with State, Chart School Association, etc. advocating for Charter Schools.

Development Committee – Mr. Damianakis gave the committee update, and discussed campaign structure and strategy.

Admissions – Ms. Choe provided an update to the Board, discussed ways to improve weighted lottery.

J. Adjourn Public Session and Open Closed Session - NONE

K. Adjourn Closed Session and Open Public Session - NONE

L. Curriculum

M. Policies and Plans

1. **RESOLVED**, that the Board of Trustees approves the second and final reading of the **Parent Handbook**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

N. Faculty/Staff Appointments

1. **RESOLVED**, that the Board of Trustees approves the following new hires for the 2018-2019 school year:

- K.P. Weseloh - Substitute Teacher (previously approved for 2017-2018)
- Michael Inguardi - Substitute Teacher (approved each year since 2/2016)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	1 st	X				Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 nd	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

O. School Business Reports

1. **RESOLVED**, that the Board of Trustees approve the check register for the time period of August 23, 2018 to September 12, 2018.
2. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
- a. August 15, 2018 - \$35,746.62
 - b. August 30, 2018 - \$41,913.56
3. **CONSTRUCTION BID REJECTION**

WHEREAS, the Princeton Charter School Board of Trustees (hereinafter referred to as the “Board”) advertised for bids for the Expansion and Renovation of Princeton Charter School (hereinafter referred to as the “Project”); and

WHEREAS, on September 07, 2018 the Board received three (3) bids for the Project; and

WHEREAS, upon review, the Board finds that the construction plans did not include Bid Alternate #5; and

WHEREAS, the aforementioned deficiency, together with others determined by the Board, require the bid construction plans and specifications to be revised; and

WHEREAS, the Board may reject bids, in accordance with N.J.S.A. 18A:18A-22, where the Board wants to substantially revise the specifications.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bids received for Expansion and Renovation of Princeton Charter School and directs the Business Administrator to revise the specifications consistent with the Public Schools Contract Law and this Resolution and to make such additional revisions as deemed appropriate, consistent with the needs and desires of Princeton Charter School.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is hereby authorized to re-advertise the Project with the new specifications.

4. **AUDITOR APPOINTMENT**

WHEREAS, the Princeton Charter School Board of Trustees (hereinafter referred to as the “Board”) advertised requesting qualifications (hereinafter referred to as the “RFP”) for NJ Licensed Audit/Financial Advisory services; and

WHEREAS, firms were required to submit a response by 12 pm on June 14, 2018; and

WHEREAS, the Board has reviewed the responses and finds the response by Nisivoccia LLP Certified Public Accountants & Advisors to satisfy the qualifications set forth by the RFP.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves Nisivoccia LLP to provide Audit/Financial Advisory services for the 2018/2019 school year and perform the annual audit of the 2017/2018 school year which ended on June 30, 2018 for a fee of \$25,000.

5. **RESOLVED**, that the Board of Trustees approves the attached New Jersey Schools Insurance Group Indemnity and Trust Agreement and Resolution to Join/Renew Membership beginning July 1, 2018 and ending July 1, 2021.

6. **RESOLVED**, that the Board of Trustees approves the Settlement Agreement in the currently pending appeals adverse to Princeton Public Schools, in accordance with the terms therein, subject to further attorney negotiations and final authorization by the Princeton Charter School Board President.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	1 st	X				Maryellen McQuade		X			
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

P. Harassment, Intimidation & Bullying

Q. Approval of Engagements/Contracts

R. Public Comment

S. Adjournment – 9:43 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									