

**Regular Monthly Meeting Minutes
Wednesday, September 11, 2019 – 7:00 pm
Marsee Center Building**

- A. Call to Order by Board President – 7:06 pm**
- B. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

C. Roll Call

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X	
Roxanna Choe	Trustee, Secretary	X	
Stefanos Damianakis	Trustee, Treasurer	X	
Rebecca Feder	Trustee	X	
Paul Josephson	Trustee		X
Minzhi Liu	Trustee	X	
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	

- D. Adjourn Public Session and Open Closed Session**
- E. Adjourn Closed Session and Open Public Session**
- F. Adoption of the Minutes**

- 1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **August 21, 2019**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	2 nd	X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	1 st	X			
Paul Josephson					X						

- G. Public Comment**
- H. Head of School Report/Recommendations**
- I. Adjourn Public Session and Open Closed Session – 7:41 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade		X			

Stefanos Damianakis	2 nd	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	1 st	X			
Paul Josephson					X						

Motion to adjourn to closed session to discuss pending litigation.

J. Adjourn Closed Session and Open Public Session – 7:50 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	2 nd	X			
Stefanos Damianakis	2 nd	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	1 st	X			
Paul Josephson					X						

RESOLVED, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe	2 nd	X				Maryellen McQuade		X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	1 st	X			
Paul Josephson					X						

K. Board Committee and Other Reports

L. Appoint of Officers or the 2019/2020 School Year

Board President – Maryellen McQuade

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade		X			
Stefanos Damianakis	1 st	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	2 nd	X			
Paul Josephson					X						

Board Vice President – Brandice Canes-Wrone

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe	2 nd	X				Maryellen McQuade		X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	1 st	X			
Paul Josephson					X						

Treasurer – Stefanos Damianakis

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	1 st	X			
Stefanos Damianakis		X				Lorie Roth		X			

Rebecca Feder		X				Harlan Tenenbaum	2 nd	X			
Paul Josephson					X						

Secretary – Roxanna Choe

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	1 st	X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	2 nd	X			
Paul Josephson					X						

K. Curriculum – NONE

L. Policies and Plans

1. **RESOLVED**, that the Board of Trustees approve the 1st reading of the 3510 - Integrated Pest Management.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade		X			
Stefanos Damianakis	2 nd	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	1 st	X			
Paul Josephson					X						

M. Faculty/Staff Appointments

1. **RESOLVED**, that the Board of Trustees approves **Nancy Schulman** as Business Office Staff for the 2019-2020 school year.
2. **RESOLVED**, that the Board of Trustees approves **Salish Queen** as ASP for the 2019-2020 school year.
3. **RESOLVED**, that the Board of Trustees approves **Anne Gammon** as ASP for the 2019-2020 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	1 st	X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	2 nd	X			
Paul Josephson					X						

K. School Business Reports

1. **RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for month ending July 2019 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending July 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
2. **RESOLVED**, that the Board of Trustees approve the check register for the time period August 21, 2019 to September 11, 2019.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
 - August 30, 2019 - \$34,010.57

Vote on 3 only.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	1 st	X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum	2 nd	X			
Paul Josephson					X						

- L. Harassment, Intimidation & Bullying - NONE**
- M. Approval of Engagements/Contracts - NONE**
- N. Public Comment**
- O. Adjournment – 9:10 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	2 nd	X			
Stefanos Damianakis	1 st	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			
Paul Josephson					X						