

**Regular Monthly Meeting Minutes
Wednesday, July 18, 2018 – 9:00 am
Marsee Center Building**

- A. Call to Order by Board President – 9:10 pm**
B. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

C. Roll Call

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Secretary	X	
Roxanna Choe	Trustee		X
Stefanos Damianakis	Trustee	X	
Rebecca Feder	Trustee		X
Paul Josephson	Trustee, President	X	
Maryellen McQuade	Trustee, Vice President	X	
Lorie Roth	Trustee		X
Harlan Tenenbaum	Trustee	X	
Lily Zou	Trustee		X

D. Adjourn Public Session and Open Closed Session – 9:14 pm

To discuss personnel matters, pending litigation and contract negotiations relative to building construction.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson		X									

E. Adjourn Closed Session and Open Public Session – 9:42 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	2 nd	X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson	1 st	X									

F. Adoption of the Minutes

RESOLVED, that the Board of Trustees move to approve the minutes from the meeting held on **June 13, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson	1 st	X									

G. Public Comment

H. Oath of Office – Stefanos Damianakis

I. Head of School Report/Recommendations

J. Board Committee and Other Reports

1. Report from Friends’ liaison
2. Report from C&E liaison

Communications & Community - Community Night out discussion

K. Curriculum

L. Policies and Plans

1. **RESOLVED**, that the Board of Trustees approves the first reading of the **Parent Handbook**.
2. **RESOLVED**, that the Board of Trustees approves the first reading of the **Faculty Handbook**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson		X									

M. Faculty/Staff Appointments

1. **RESOLVED**, that the Board of Trustees approves the following new hires for the 2018-2019 school year:
 - Michelle Miller - English
 - Monica Gonzalez - Kindergarten Aide
 - Laurie Ludgin - Leave Replacement - previous hire - resume on file
 - Alfredo Sanchez – ASP
 - ~~Meggan Rodrique – TBA~~
 - ~~Thomas Cunningham – Orchestra – TBA~~

2. **RESOLVED**, that the Board of Trustees approve **Kayla Ryder** as a Student Placement for Fall 2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson		X									

N. School Business Reports

1. **RESOLVED**, that the Board of Trustees approves the “PRELIMINARY” Board Secretary’s and Bank Reconciliation Reports for month ending June 2018 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending June 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
2. **RESOLVED**, that the Board of Trustees approve the check register for the time period of June 14, 2018 to July 18, 2018.
3. **RESOLVED**, that the Board of Trustees approve the attached line item transfers for the month of June 2018.
4. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
 - a. June 15, 2018 - \$ 215,111.93
 - b. June 22, 2018 - \$ 210,641.15
5. **RESOLVED**, that the Board of Trustees approves the **2018-2019 ESEA Application** in the amount of TITLE 1-A \$37,780.
6. **RESOLVED**, that the Board of Trustees approves the **2018-2019 IDEA Application** in the amount of \$55,875 Basic and \$1,183 Preschool.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson		X									

O. Harassment, Intimidation & Bullying

1. **RESOLVED**, that the Board of Trustees approves the June 2018 HIB report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis				X		Harlan Tenenbaum	1 st	X			

Rebecca Feder					X	Lily Zou						X
Paul Josephson		X										

P. Approval of Engagements/Contracts - NONE

Q. Public Comment

R. Adjournment – 10:39 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth					X
Stefanos Damianakis				X		Harlan Tenenbaum	1 st	X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson		X									