

Regular Monthly Meeting Minutes
Wednesday, December 12, 2018 – 7:00 pm
Marsee Center Building

- A. Call to Order by Board President – 7:04 pm**
B. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

C. Roll Call

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X	
Roxanna Choe	Trustee		X
Stefanos Damianakis	Trustee, Treasurer	X	
Rebecca Feder	Trustee	X	
Paul Josephson	Trustee, Secretary	X	
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	
Lily Zou	Trustee	X, 7:10 pm	

D. Board Discussion

- Mr. Patton stated Mr. Christopher Tocco was given a RICE notice and asked that the discussion be discussed in Public Session. Mr. Patton stated Mr. Tocco was as the end of his FMLA leave. Mr. Patton contacted Mr. Tocco via telephone and Mr. Tocco informed Mr. Patton that he could not return to work. Mr. Patton stated that there was no other position he is qualified for and because of this, his employment would be terminated because he is not qualified for any other position.

E. Adjourn Public Session and Open Closed Session – 7:11 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson	2 nd	X									

The Board adjourns to closed session to discuss Potential Litigation, and employee matters.

F. Adjourn Closed Session and Open Public Session – 7:32 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	2 nd	X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson	1 st	X									

G. Board Committee and Other Reports

- Fundraiser update - Ms. Kathy Damianakis updated the Board on the GALA. The Board discussed fundraising goals of the GALA and future projects.

H. Adoption of the Minutes

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **November 14, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	2 nd	X				Maryellen McQuade				X	
Roxanna Choe					X	Lorie Roth	1 st	X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou				X	
Paul Josephson					X						

I. Public Comment - NONE

J. Head of School Report/Recommendations

- Professional Development
- Field Trips

RESOLVED, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder	2 nd	X				Lily Zou		X			
Paul Josephson		X									

K. Board Committee and Other Reports

1. Report from Friends' liaison – given earlier
2. ~~Report from C&E liaison~~

No Finance Committee. Curriculum Committee update by Ms. Canes-Wrone. Admissions committee – there are meetings schedules in January, and a schedule will be release shortly.

L. Adjourn Public Session and Open Closed Session – 8:26 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson	1 st	X									

The Board adjourns to closed session to discuss the December HIB report and contract negotiations with the school’s architect.

M. Adjourn Closed Session and Open Public Session – 9:15 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

J. Curriculum - NONE

K. Policies and Plans

- RESOLVED**, that the Board of Trustees approved the Nursing Services Plan for the 2018-2019 school year.
- RESOLVED**, that the Board of Trustees approves the first reading of the following policies:

Policy Number	Policy Name:
1250	Visitors
5415.7	Gender Identity and Expression
4111.2/4211.2	Domestic Violence
5141.21, 5141.21E	Administering Medication
4111	Recruitment, Hiring and Selection
4211	Recruitment, Hiring and Selection
4115	Supervision
4131/4131.1, 4131/4131.1E	Staff Development, In-service Education, Visitation, Conferences
5141.3	Health Examinations and Immunizations

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	2 nd	X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson	1 st	X									

L. Faculty/Staff Appointments

- RESOLVE**, that the Board of Trustees approve the *Resolution Separating Employment of Chis Tocco*.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			

Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

M. School Business Reports

- RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending November 2018 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending November 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- RESOLVED**, that the Board of Trustees approve the check register for the time period of November 15, 2018 to December 12, 2018.
- RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
 - November 15, 2018 - \$227,136.30
 - November 30, 2018 - \$219,543.74
- RESOLVED**, that the Board of Trustees approves the recycling of the attached list of computers.
- RESOLVED**, that the Board of Trustees approve the revised KSS Architect proposal not to exceed \$110,000, subject to addition negotiation.
- RESOLVED, the Board of Trustees approve the School Business Administrator to go out to bid for the Construction expansion following release and review of the new plans.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	2 nd	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson		X									

N. Harassment, Intimidation & Bullying

- RESOLVED**, that the Board of Trustees accepts the December 2018 HIB report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	2 nd	X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder	1 st	X				Lily Zou		X			
Paul Josephson		X									

O. Approval of Engagements/Contracts

P. Public Comment

Q. Adjournment – 9:34 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone	2 nd	X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder	1 st	X				Lily Zou		X			
Paul Josephson		X									