

Regular Monthly Meeting Minutes
Wednesday, November 14, 2018 – 7:00 pm
Marsee Center Building

- A. Call to Order by Board President – 7:07 PM**
B. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school’s website.

- C. Roll Call**

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X	
Roxanna Choe	Trustee	X	
Stefanos Damianakis	Trustee, Treasurer	X	
Rebecca Feder	Trustee		X
Paul Josephson	Trustee, Secretary		X
Maryellen McQuade	Trustee, President		X
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X - phone	
Lily Zou	Trustee		X

- D. Adjourn Public Session and Open Closed Session – 7:11 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	1	X				Lorie Roth		X			
Stefanos Damianakis	2	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

Potential litigation regarding personnel matters:

Leave of Absence discussion

Teacher settlement discussion

PPS Agreement implementation discussion

Architect contract discussion

- E. Adjourn Closed Session and Open Public Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	1	X				Lorie Roth		X			
Stefanos Damianakis	2	X				Harlan Tenenbaum		X			

Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

F. Adoption of the Minutes

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **October 10, 2018.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe		X				Lorie Roth	2	X			
Stefanos Damianakis	1	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **October 31, 2018.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	2	X				Lorie Roth	1	X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

G. Public Comment - none

H. Head of School Report/Recommendations

- Professional Development
- Field Trips
 - 7th Grade Trip, Play: My Fair Lady, Lincoln Center, April 24, 2019, Cost to School: \$0, Cost to Student: \$56.22
- To approve the first reading of the following amended policy: 5131.1 Harassment Intimidation and Bullying.

RESOLVED, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	1	X				Lorie Roth		X			
Stefanos Damianakis	2	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

I. Board Committee and Other Reports

- Report from Friends' liaison
- Report from C&E liaison

Ms. Choe discussed a realtor open house and a Barnes and Noble fundraising event. Ms. Canes-Wrone The Curriculum Committee met and continue to meet with active agendas. Mr. Damianakis also provided a Finance Committee report update.

J. Curriculum - none
K. Policies and Plans

1. ~~RESOLVED~~, that the Board of Trustees approves the 1st and final reading of the HIB Policy Revisions. Approved earlier in meeting.
2. ~~RESOLVED~~, that the Board of Trustees approved the Nursing Services Plan for the 2018-2019 school year. Table for the next agenda.

L. Faculty/Staff Appointments

1. **RESOLVED**, that the Board of Trustees approves the leave of absence for **Kate Schmitt** on or around January 7, 2019.
2. **RESOLVED**, that the Board of Trustees approves **Kalpna Mehta** as the leave replacement for Kate Schmitt starting on or around January 7, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	2	X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

M. School Business Reports

1. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending October 2018 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending October 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
2. **RESOLVED**, that the Board of Trustees approve the check register for the time period of October 11, 2018 to November 14, 2018.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
 - a. October 15, 2018 - \$213,833.44
 - b. October 30, 2018 - \$212,461.82

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	2	X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

N. Harassment, Intimidation & Bullying

1. **RESOLVED**, that the Board of Trustees approves the October 2018 HIB report.
2. ~~RESOLVED~~, that the Board of Trustees accepts the ~~November 2018 HIB report.~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	2	X				Lorie Roth	1	X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

O. Approval of Engagements/Contracts

1. ~~RESOLVED~~, that the Board of Trustees approves Board President Maryellen McQuade to negotiate the KSS Architecture contract revision on behalf of the Board, with final approval of said contract to occur at either a Special or next scheduled Regular Board meeting.
2. **RESOLVED**, that the Board of Trustees approved **A Uniform State Memorandum of Agreement** Between Princeton Charter School and Law Enforcement Officials for the 2018-2019 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	2	X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						

P. Public Comment - none

Q. Adjournment – 8:53 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade					X
Roxanna Choe	2	X				Lorie Roth		X			
Stefanos Damianakis	1	X				Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou					X
Paul Josephson					X						