

**Regular Monthly Meeting Minutes**  
**Wednesday, October 10, 2018 – 7:00 pm**  
**Marsee Center Building**

- A. Call to Order by Board President – 7:05 pm**  
**B. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

**C. Roll Call**

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X	
Roxanna Choe	Trustee	X	
Stefanos Damianakis	Trustee, Treasurer	X	
Rebecca Feder	Trustee	X	
Paul Josephson	Trustee, Secretary	X	
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	
Lily Zou	Trustee		X

**D. Adjourn Public Session and Open Closed Session – 7:08 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	2 <sup>nd</sup>	X									

Board adjourns to closed session to discuss possible litigation, construction, HIB, Charter Review as it relates to Charter Segregation and staff contracts relating to HC.

**E. Adjourn Closed Session and Open Public Session – 8:29pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	1 <sup>st</sup>	X									

**F. Adoption of the Minutes**

**RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **September 12, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **October 3, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade				X	
Roxanna Choe				X		Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	2 <sup>nd</sup>	X									

**G. Public Comment - NONE**

**H. Head of School Report/Recommendations**

- Professional Development
- HIB Self Evaluation

**RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**I. Board Committee and Other Reports**

1. Report from Friends’ liaison
2. Report from C&E liaison

Mr. Damianakis gave a Development Committee update. Ms. Roth reported on the climate committee. Mr. Damianakis also provided the finance committee report.

**J. Curriculum**

**K. Policies and Plans**

1. **RESOLVED**, that the Board of Trustees approves the first reading of the HIB Policy Revisions.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone						Maryellen McQuade					
Roxanna Choe						Lorie Roth					
Stefanos Damianakis						Harlan Tenenbaum					
Rebecca Feder						Lily Zou					
Paul Josephson											

#### L. Faculty/Staff Appointments

1. **RESOLVED**, that the Board of Trustees approves the following new hires for the 2018-2019 school year:
  - Sneha Tallapaneni – Substitute Teacher
  - Kalpana Mehta – Substitute Teacher
2. **RESOLVED**, that the Board of Trustees approves the Leave of Absence extension for Kristi Nelson.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	2 <sup>nd</sup>	X									

#### M. School Business Reports

1. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending August & September 2018 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending August & September 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
2. **RESOLVED**, that the Board of Trustees approve the check register for the time period of September 13, 2018 to October 10, 2018.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
  - a. September 15, 2018 - \$ 206,708.82
  - b. September 28, 2018 - \$ 219,743.05
4. **RESOLVED**, that the Board of Trustees approves the SEHBP PCS Monthly Contributions:
  - Single - \$692.12
  - Employee & Spouse - \$1,341.80
  - Employee & Child - \$1,172.31
  - Family - \$1,841.33

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	1 <sup>st</sup>										

**N. Harassment, Intimidation & Bullying**

1. **RESOLVED**, that the Board of Trustees accepts the October 2018 HIB report.
2. ~~**RESOLVED**, that the Board of Trustees approves the September 2018 HIB report.~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson											

**O. Approval of Engagements/Contracts**

**P. Public Comment**

**Q. Adjournment – 9:14 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson											