

**Regular Monthly Meeting Minutes
Wednesday, April 17, 2019 – 7:00 pm
Marsee Center Building**

- A. Call to Order by Board President – 7:14 pm**
B. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

C. Roll Call

| Voting Members | Role | Present | Absent |
|----------------------|-------------------------|------------|--------|
| Brandice Canes-Wrone | Trustee, Vice President | | X |
| Roxanna Choe | Trustee | X | |
| Stefanos Damianakis | Trustee, Treasurer | X | |
| Rebecca Feder | Trustee | X | |
| Paul Josephson | Trustee, Secretary | | X |
| Maryellen McQuade | Trustee, President | X | |
| Lorie Roth | Trustee | X | |
| Harlan Tenenbaum | Trustee | X, 7:40 pm | |
| Lily Zou | Trustee | X | |

D. Adjourn Public Session and Open Closed Session – 7:15 pm

Board adjourns to discuss personnel matters, possible litigations and HIB incidents.

E. Adjourn Closed Session and Open Public Session – 7:54 pm

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|-----------------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 2 nd | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | 1 st | X | | | | Harlan Tenenbaum | | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |

F. Adoption of the Minutes

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **March 13, 2019**.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|-----------------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | 2 nd | X | | | | Harlan Tenenbaum | | X | | | |

| | | | | | | | | | | | |
|----------------|--|---|--|--|---|----------|--|--|--|--|--|
| Rebecca Feder | | X | | | | Lily Zou | | | | | |
| Paul Josephson | | | | | X | | | | | | |

G. Public Comment - NONE

H. Head of School Report/Recommendations

- Discussion items: Polling location, Sub Nurse rate
- Field Trips
- Faculty Staff Travel

RESOLVED, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | | X | | | | Harlan Tenenbaum | 2 nd | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |

I. Board Committee and Other Reports

1. Report from Friends’ liaison
2. Report from C&E liaison
 - Nominating Committee – discussion on Board member terms ending and possible new Board members joining the Board
 - Communication Committee – discussion on operating procedures for the committee moving forward, promoting Board election
 - End of the year party
 - Update on building status

J. Curriculum - NONE

K. Policies and Plans - NONE

L. Faculty/Staff Appointments

1. **RESOLVED**, that the Board of Trustees accepts the resignation of **Tatiana Campos** effective May 23, 2019.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | | X | | | | Harlan Tenenbaum | 2 nd | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |

M. School Business Reports

1. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending March 2019 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification,

and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending March 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

2. **RESOLVED**, that the Board of Trustees approve the check register for the time period March 14, 2019 to April 17, 2019.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
 - March 15, 2019 - \$222,663.28
 - March 22, 2019 - \$203,733.48

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | | X | | | | Harlan Tenenbaum | 2 nd | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |

N. Harassment, Intimidation & Bullying

1. **RESOLVED**, that the Board of Trustees approves the February 14 to March 13, 2019 HIB Report.
2. **RESOLVED**, that the Board of Trustees accepts the March 14 to April 17, 2019 HIB Report.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | | X | | | | Harlan Tenenbaum | 2 nd | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |

O. Approval of Engagements/Contracts

1. **RESOLVED**, that the Board of Trustees approve the Asbestos Abatement contract with **AEi2, LLC** in the amount of \$5,800 with notification costs and air clearance tests to be paid by the school totaling \$450.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | | X | | | | Harlan Tenenbaum | 2 nd | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |

P. Public Comment - NONE

Q. Adjournment – 8:42pm

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------------|--------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Brandice Canes-Wrone | | | | | X | Maryellen McQuade | 1 st | X | | | |
| Roxanna Choe | | X | | | | Lorie Roth | | X | | | |
| Stefanos Damianakis | | X | | | | Harlan Tenenbaum | 2 nd | X | | | |
| Rebecca Feder | | X | | | | Lily Zou | | X | | | |
| Paul Josephson | | | | | X | | | | | | |