

Regular Monthly Meeting Minutes
Wednesday, March 13, 2019 – 7:00 pm
Marsee Center Building

- A. Call to Order by Board President – 7:01 pm**
B. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

C. Roll Call

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X, 7:15 pm	
Roxanna Choe	Trustee	X	
Stefanos Damianakis	Trustee, Treasurer		X
Rebecca Feder	Trustee	X, 7:04 pm	
Paul Josephson	Trustee, Secretary		X
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	
Lily Zou	Trustee	X	

D. Adjourn Public Session and Open Closed Session – 7:02 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 st	X			
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum		X			
Rebecca Feder					X	Lily Zou		X			
Paul Josephson					X						

The Board adjourns to closed session to discuss an employee matter & HIB report.

E. Adjourn Closed Session and Open Public Session – 7:21 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum		X			
Rebecca Feder	2 nd	X				Lily Zou		X			
Paul Josephson					X						

F. Adoption of the Minutes

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **February 13, 2019**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum	2 nd			X	
Rebecca Feder		X				Lily Zou		X			
Paul Josephson					X						

G. Public Comment - NONE

H. Head of School Report/Recommendations

- Field Trips

RESOLVED, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Lily Zou		X			
Paul Josephson					X						

I. Board Committee and Other Reports

- Report from Friends' liaison
- Report from C&E liaison

Ms. McQuade stated the nominating committee needs to get up and running and asked for Trustees to volunteer to participate.

J. Curriculum

K. Policies and Plans

L. Faculty/Staff Appointments

- RESOLVED**, that the Board of Trustees approve hire of **Amy DeLorenzo** as a substitute teacher.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou	2 nd	X			
Paul Josephson					X						

M. School Business Reports

- RESOLVED**, that the Board of Trustees approves the Board Secretary's and Bank Reconciliation Reports for month ending February 2019 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of

its knowledge, as of month ending February 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

2. **RESOLVED**, that the Board of Trustees approve the check register for the time period February 14, 2019 to March 13, 2019.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
 - February 15, 2019 - \$ 225,121.43
 - February 28, 2019 - \$ 206,579.06
4. **RESOLVED**, that the Board of Trustees accepts the 2017-2018 CAFR (Comprehensive Annual Financial Report) and AMR (Auditor’s Management Report).
5. **RESOLVED**, that the Board of Trustees approves the 2017-2018 CAFR Corrective Action Plan.
6. **RESOLVED**, that the Board of Trustees approves the **preliminary 2019-2020 budget**.
7. **RESOLUTION**, to reject bids for the Expansion and Renovation of the Princeton Charter School

WHEREAS, the Princeton Charter School Board of Trustees (“Board”) upon the recommendation from the Head of School sought to contract for the Expansion and Renovation of the Princeton Charter School (“Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on February 26, 2019 at 11am, the School Business Administrator held the Bid Opening and received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

Bidder	Base Bid
McCauley Construction Long Branch, NJ	\$4,885,000
ALNA Construction Secaucus, NJ	\$5,599,000
J.H. Williams Moorestown, NJ	\$5,897,000

WHEREAS, all bid proposals presented at the Bid Opening exceeded the budgeted expenditure line for the Expansion and Renovation of the Princeton Charter School;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects all bids proposed because all bid proposals exceeded the budgeted appropriations for said project.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	2 nd	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum		X			
Rebecca Feder	1 st	X				Lily Zou		X			
Paul Josephson					X						

N. Harassment, Intimidation & Bullying

1. **RESOLVED**, that the Board of Trustees accepts the February 14 to March 13, 2019 HIB Report as amended.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou	2 nd	X			
Paul Josephson					X						

O. Approval of Engagements/Contracts - NONE

P. Public Comment - NONE

Ms. Choe brought up a discussion for Board communication.

Q. Adjournment – 8:10 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	1 st	X				Lorie Roth		X			
Stefanos Damianakis					X	Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou	2 nd	X			
Paul Josephson					X						