

**Regular Monthly Meeting Minutes**  
**Wednesday, January 16, 2019 – 7:00 pm**  
**Marsee Center Building**

- A. Call to Order by Board President – 7:02 pm**
- B. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

- C. Roll Call**

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X	
Roxanna Choe	Trustee	X	
Stefanos Damianakis	Trustee, Treasurer	X	
Rebecca Feder	Trustee	X	
Paul Josephson	Trustee, Secretary	X	
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	
Lily Zou	Trustee		X

- D. Adjourn Public Session and Open Closed Session – 7:03 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 <sup>nd</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

Board adjourns to closed session for HIB report & employee matters.

- E. Adjourn Closed Session and Open Public Session – 7:29 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	2 <sup>nd</sup>	X									

**F. Adoption of the Minutes**

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **December 12, 2018**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 <sup>nd</sup>	X			
Roxanna Choe				X		Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson	1 <sup>st</sup>	X									

**G. Public Comment - NONE**

**H. Head of School Report/Recommendations**

- Admissions overview given by Mr. Patton.
- Professional Development
- ~~Field Trips~~

**RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**I. Board Committee and Other Reports**

- Report from Friends’ liaison
- Report from C&E liaison
  - Finance Committee – Mr. Damianakis gave the Board an update on the construction loan, budget to actual looking good, and audit due date is now February 13, 2019.
  - Facility Committee – Mr. Tenenbaum gave an update regarding KSS Architects, possible call tomorrow.
  - Communications Committee – No meeting held, but Mr. Tenenbaum described a strategy.
  - Retreat coming up on March 9<sup>th</sup>.

**K. Curriculum**

**L. Policies and Plans**

- RESOLVED**, that the Board of Trustees approves the 2<sup>nd</sup> and final reading of the following policies:

Policy Number	Policy Name:
1250	Visitors
5145.7	Gender Identity and Expression
4111.2/4211.2	Domestic Violence
5141.21, 5141.21E	Administering Medication
4111	Recruitment, Hiring and Selection

4211	Recruitment, Hiring and Selection
4115	Supervision
4131/4131.1, 4131/4131.1E	Staff Development, In-service Education, Visitation, Conferences

2. **RESOLVED**, that the Board of Trustees approves the 1<sup>st</sup> reading of the following policies:

Policy Number	Policy Name:
3510	Operation and maintenance of plant
3516	Safety
3541.33	Transportation Safety Parent
6145	Extracurricular Activities
6145.1 6145.2	Intramural Competitions; Interscholastic Competition
6171.3	Title I – Improving Academic Achievement and Parent and Family Engagement
5141.4	<del>Missing, abused and neglected children</del>

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**M. Faculty/Staff Appointments**

1. **RESOLVE**, that the Board of Trustees approves the hiring of **David Goldberg** as a Substitute.
2. **RESOLVE**, that the Board of Trustees approves the settlement agreement with Staff ID Number 201711, with agreement to reflect the breakout of payment between the insurance company and Princeton Charter School.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**N. School Business Reports**

1. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending December 2018 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending December 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
2. **RESOLVED**, that the Board of Trustees approve the check register for the time period December 13, 2018 to January 16, 2019.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
  - December 14, 2018 - \$213,166.09
  - December 30, 2018 - \$197,100.29

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			

Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**O. Harassment, Intimidation & Bullying**

1. **RESOLVED**, that the Board of Trustees approves the November 2018 HIB report.
2. **RESOLVED**, that the Board of Trustees approves the December 2018 HIB report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe	2 <sup>nd</sup>	X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X		1 only		Harlan Tenenbaum		X			
Rebecca Feder		X				Lily Zou					X
Paul Josephson		X									

**P. Approval of Engagements/Contracts**

**Q. Public Comment**

Discussion on calendar.

1. **RESOLVED**, that the Board of Trustees approves the 2019/2020 School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder	2 <sup>nd</sup>	X				Lily Zou					X
Paul Josephson		X									

**R. Adjournment – 8:45 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder	2 <sup>nd</sup>	X				Lily Zou					X
Paul Josephson	1 <sup>st</sup>	X									