

## Regular Monthly Meeting Minutes Wednesday, October 16, 2019 – 7:00 pm Marsee Center Building

- A. **Call to Order by Board President – 7:05 pm**
- B. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date; time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

C. **Roll Call**

Voting Members	Role	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	X, 8:00 pm	
Roxanna Choe	Trustee, Secretary	X	departed 8:52 pm
Stefanos Damianakis	Trustee, Treasurer	X, 7:07pm	
Rebecca Feder	Trustee	X, 7:10 pm	
Minzhi Liu	Trustee	X	
Maryellen McQuade	Trustee, President	X	
Lorie Roth	Trustee	X	
Harlan Tenenbaum	Trustee	X	

D. **Board Business**

**RESOLVED**, that the Board of Trustees accept the resignation of Mr. Paul Josephson, effective 10/15/2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Minzhi Liu		X			
Roxanna Choe	2 <sup>nd</sup>	X				Maryellen McQuade	1 <sup>st</sup>	X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder					X	Harlan Tenenbaum		X			

**RESOLVED**, that the Board of Trustees approves Olga Troyanskaya to the Board of Trustees for term starting immediately and ending June 30, 2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			

**E. Adjourn Public Session and Open Closed Session – 7:15 pm**

Board adjourns to closed session to discuss contract negotiation.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			
Olga Troyanskaya		X									

**F. Adjourn Closed Session and Open Public Session – 8:37 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe		X				Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			
Olga Troyanskaya		X									

**G. Adoption of the Minutes**

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on **September 11, 2019**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			
Olga Troyanskaya				X							

**H. Public Comment – NONE**

**I. Head of School Report/Recommendations**

- Staff Travel
- HIB Self-Assessment

**RESOLVED**, that the Board of Trustees accepts the Head of School Report, HIB Self-Assessment and the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe					X	Maryellen McQuade		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Olga Troyanskaya		X									

**J. Board Committee and Other Reports – Discussion on dates of meetings.**

**K. Curriculum – NONE**

**L. Policies and Plans**

1. **RESOLVED**, that the Board of Trustees approve the 2<sup>nd</sup> and final reading of the **3510 - Integrated Pest Management**.
2. **RESOLVED**, that the Board of Trustees approves the **2019-2020 Nursing Services Plan**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe					X	Maryellen McQuade		X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			
Olga Troyanskaya	2 <sup>nd</sup>	X									

**M. Faculty/Staff Appointments**

1. **RESOLVED**, that the Board of Trustees approves the hiring of the following substitutes:
  - Kendall Storcella
  - Wendy Zoffer

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe					X	Maryellen McQuade	1 <sup>st</sup>	X			
Stefanos Damianakis		X				Lorie Roth		X			
Rebecca Feder	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Olga Troyanskaya		X									

**N. School Business Reports**

1. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending July, August & September 2019 as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending July, August & September 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
2. **RESOLVED**, that the Board of Trustees approve the check register for the time period August 21, 2019 to October 16, 2019.
3. **RESOLVED**, that the Board of Trustees Certify the payrolls for the following dates:
  - September 13, 2019 - \$206,749.88
  - September 30, 2019 - \$218,074.76

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder		X				Harlan Tenenbaum		X			
Olga Troyanskaya	2 <sup>nd</sup>	X									

**O. Harassment, Intimidation & Bullying**

1. **RESOLVED**, that the Board of Trustees accept the October HIB report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			

Roxanna Choe					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Olga Troyanskaya		X									

**P. Approval of Engagements/Contracts**

**Q. Public Comment - NONE**

**R. Adjournment – 9:28 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Minzhi Liu		X			
Roxanna Choe					X	Maryellen McQuade	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Lorie Roth		X			
Rebecca Feder	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Olga Troyanskaya		X									