

Regular Monthly Meeting Minutes
Wednesday, March 11, 2020 – 7:00 pm
Marsee Center Building

I. CALL TO ORDER – 7:02 PM

II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

III. ROLL CALL

Voting Members	Role	Term Ends	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	2020	X	
Roxanna Choe	Trustee, Secretary	2020		X
Stefanos Damianakis	Trustee, Treasurer	2021	X	
Rebecca Feder	Trustee	2021	X	
Minzhi Liu	Trustee	2022	X, 7:05 pm	
Maryellen McQuade	Trustee, President	2021	X	
Lorie Roth	Trustee	2022	X	
Harlan Tenenbaum	Trustee	2022	X	
Olga Troyanskaya	Trustee	2020	X	

IV. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION – 7:03 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu					X						

Board adjourns to close session to discuss contract negotiations in regards to the building addition.

V. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION – 7:14 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

VI. ADOPTION OF THE MINUTES

- RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on February 12, 2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu	2 nd	X									

VII. PUBLIC COMMENT - NONE

VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Lengthy discussion regarding the handling of the Coronavirus, update on lottery,

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

IX. BOARD COMMITTEE AND OTHER REPORTS – NONE

X. MOTIONS FOR APPROVAL

1. Finance

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **February 2020** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **February 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approve the check register for the time period February 13, 2020 to March 11, 2020.
- c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
 - February 14, 2020- \$239,730.19
 - February 28, 2020- \$215,945.12

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	2 nd	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya	1 st	X			
Minzhi Liu		X									

2. Contracts - NONE

3. Personnel

- a. **RESOLVED**, that the Board of Trustees approves the following Staff Professional Development:

Employee	Cost	Description	Date
Laura Celik	Not to exceed \$125.00	American Chemical Society National Meeting	3/23/2020
Jana Clever	Not to exceed \$275.00 Mileage not to exceed \$30.00	To help students increase excitement and success with practical math tasks	4/17/2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 st	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

4. Curriculum

- a. **RESOLVED**, that the Board of Trustees approves the following class trip:

Trip Location	Grade	Costs & funding source	Attending	Date	Educational purpose
Princeton University Art Museum	8 th grade	Bus expense not to exceed: \$360.00 No cost to Students	50 Students 4 Teachers	4/16/2020	
National 4-H Conference Center	7 th and 8 th grade	Metro tickets not to exceed \$60.00	5 Students 1 Teacher	4/30/2020-5/4/2020	

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

5. Policies - NONE

6. Harassment, Intimidation & Bullying (HIB) & Miscellaneous

- a. **RESOLVED**, that the Board of Trustees approves the January HIB Report (no HIBs).
b. **RESOLVED**, that the Board of Trustees accepts the February HIB Report (no HIBs).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	2 nd	X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

XI. PUBLIC COMMENT - NO

XII. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION

XIII. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION

XIV. ADJOURNMENT – 8:45 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe					X	Lorie Roth		X			
Stefanos Damianakis	1 st	X				Harlan Tenenbaum	2 nd	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									