

**Regular Monthly Meeting Minutes  
Wednesday, May 13, 2020 – 7:00 pm  
Marsee Center Building**

**I. CALL TO ORDER – 7:05 PM**

**II. PUBLIC NOTICE OF MEETING/NJ SUNSHINE LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Princeton Charter School Board of Trustees has caused notice of this meeting to be given by having the date, time and place mailed to the Clerk of the Municipality; advertised in Town Topics, Trenton Times & Reporte Hispano; mailed to the County Superintendent of Schools; posted in the faculty lounge and on the school's website.

**III. ROLL CALL**

Voting Members	Role	Term Ends	Present	Absent
Brandice Canes-Wrone	Trustee, Vice President	2020	X, arrived 7:15 pm	
Roxanna Choe	Trustee, Secretary	2020	X	
Stefanos Damianakis	Trustee, Treasurer	2021	X	
Rebecca Feder	Trustee	2021	X	
Minzhi Liu	Trustee	2022	X, arrived 7:20 pm	
Maryellen McQuade	Trustee, President	2021	X	
Lorie Roth	Trustee	2022	X	
Harlan Tenenbaum	Trustee	2022	X, arrive 7:20 pm	
Olga Troyanskaya	Trustee	2020	X	

**IV. ADJOURN PUBLIC SESSION AND OPEN CLOSED SESSION – 7:07 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone					X	Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum					X
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu					X						

Board adjourns to closed session to discuss personnel renewals, and finance contract negotiations for new building.

**V. ADJOURN CLOSED SESSION AND OPEN PUBLIC SESSION – 7:50 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

**VI. ADOPTION OF THE MINUTES**

1. **RESOLVED**, that the Board of Trustees move to approve the minutes from the meeting held on April 15, 2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum	2 <sup>nd</sup>	X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

**VII. PUBLIC COMMENT - NONE**

**VIII. HEAD OF SCHOOL REPORT/RECOMMENDATIONS**

1. **RESOLVED**, that the Board of Trustees accepts the Head of School Report and approves the Head of School Recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone						Maryellen McQuade	1 <sup>st</sup>				
Roxanna Choe						Lorie Roth					
Stefanos Damianakis	2 <sup>nd</sup>					Harlan Tenenbaum					
Rebecca Feder						Olga Troyanskaya					
Minzhi Liu											

**IX. BOARD COMMITTEE AND OTHER REPORTS**

**X. MOTIONS FOR APPROVAL**

**1. Finance**

- a. **RESOLVED**, that the Board of Trustees approves the Board Secretary’s and Bank Reconciliation Reports for month ending **April 2020** as per the attached. Pursuant to N.J.A.C. 6A:23-16.10 et seq., the Princeton Charter School Board of Trustees acknowledges receipt of the Secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of month ending **April 2020**, no major account or fund has been over expended in violation of N.J.A.C. 6A:2316.10 et seq., and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **RESOLVED**, that the Board of Trustees approve the check register for the time April 16, 2020 through May 13, 2020
- c. **RESOLVED**, that the Board of Trustees certify the payrolls for the following dates:
  - April 30, 2020- \$211,702.74
- d. **RESOLVED**, that the Board of Trustees approves the the submission of the grant application for the **2020 Safety Grant Program** in the amount of \$3,489.90

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis		X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu	2 <sup>nd</sup>	X									

**2. Contracts**

**3. Personnel**

- a. **RESOLVED**, that the Board of Trustees approves Ms. Rebecca Smith’s resignation effective June 30, 2020.
- b. **RESOLVED**, that the Board of Trustee rehire list for the 2020-2021 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

**4. Curriculum**

**5. Policies**

**6. Harassment, Intimidation & Bullying (HIB) & Miscellaneous**

- a. **RESOLVED**, that the Board of Trustees approves the March HIB Report (no HIBs).
- b. **RESOLVED**, that the Board of Trustees accepts the April HIB Report (no HIBs).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade		X			
Roxanna Choe		X				Lorie Roth	2 <sup>nd</sup>	X			
Stefanos Damianakis	1 <sup>st</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									

**XI. PUBLIC COMMENT - NONE**

**XII. ADJOURNMENT – 9:15 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Brandice Canes-Wrone		X				Maryellen McQuade	1 <sup>st</sup>	X			
Roxanna Choe		X				Lorie Roth		X			
Stefanos Damianakis	2 <sup>nd</sup>	X				Harlan Tenenbaum		X			
Rebecca Feder		X				Olga Troyanskaya		X			
Minzhi Liu		X									