

**PRINCETON CHARTER SCHOOL  
BOARD OF TRUSTEES  
PUBLIC MEETING AGENDA**

**August 19, 2015**

**BOARD MEETING: 9:00 AM  
MARSEE CENTER BUILDING**

**WELCOME**

Welcome to this public meeting of the Princeton Charter School Board of Trustees. The Board is an unpaid group of nine citizens and sets policy and makes decisions on educational, financial, and personnel matters for Princeton Charter School on behalf of the parents. We are always pleased when members of the community attend our meetings.

The Board of Trustees and Princeton Charter School operate under applicable New Jersey laws.

Each meeting includes opportunities for those attending to comment on items on the published agenda or other matters of interest to them. Early in the meeting there is a “Public Comment” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business”. The Board reserves the right to limit the time allotted to public participation. Law limits discussion of individual personnel.

We desire sincerely that our meetings provide useful opportunities for communication between the Board and the community. Thank you for attending.

***Princeton Charter School Board of Trustees***

# **PRINCETON CHARTER SCHOOL BOARD OF TRUSTEES**

## **BOARD MEETING**

### **PUBLIC MEETING AGENDA**

**DATE: August 19, 2015**

#### **A. OPENING OF THE MEETING**

##### **REQUIRED NOTICE OF PUBLIC MEETING**

As required by the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.), adequate notice of this meeting was provided through the annual public notice on May 30, 2015 to the following: Princeton Public Library; The Trenton Times; The Town Topics; Princeton; Mercer County Clerks; Princeton Public Schools Business Office; the Mercer County Superintendent of Education; Peapack Gladstone Bank.

#### **B. PRESIDENT—CALL TO ORDER**

#### **C. ADOPTION OF THE MINUTES**

RESOLVE, that the Board of Trustees move to approve the minutes from the July 22, 2015 meeting.

#### **D. CLOSED SESSION (To review personnel matters and HIB matters.)**

#### **E. PUBLIC COMMENT**

#### **F. HEAD OF SCHOOL REPORT /RECOMMENDATIONS**

1. Faculty/Staff Travel
2. Field Trips - none
3. Policies – Tardy and Absent
4. SPED

#### **G. BOARD COMMITTEE AND OTHER REPORTS**

1. Report from Friends' liaison
2. Report from C&E liaison
3. Admissions Committee
4. Facilities Committee
5. Finance Committee
6. Nominating Committee

#### **H. CURRICULUM**

1. Interventions for At-Risk Readers

#### I. POLICIES AND HANDBOOKS

1. Faculty/Staff Handbook – 2<sup>nd</sup> read
2. Parent/Student Handbook – 2<sup>nd</sup> read
3. EEO and Anti-harassment (amended) – 2<sup>nd</sup> read
4. Computer Use (amended) - 2<sup>nd</sup> read
5. Electronic Communications (amended)- 2<sup>nd</sup> read
6. Ethics/Conflict of Interest (amended) - 2<sup>nd</sup> read
7. NJSAFE (created) - 2<sup>nd</sup> read

#### J. FACULTY/STAFF APPOINTMENTS

1. New Hires
2. Substitute Teachers
  - Current
    - Amanda Bongiovanni
    - Manju Chawla
    - Alison Joyce
    - Kelly Kenney
    - Kathryn Solovay
  - New
    - Lisa Bohl
    - James Griffin
    - Elizabeth Herrera
    - Tim Reagan
    - Kristy Rubino
    - Veronica Zwelen

#### K. SCHOOL BUSINESS REPORTS

1. RESOLVED, that the Board of Trustees accept the check register for the time period of July 1 – August 13, 2015
2. RESOLVED, that the Board of Trustees approve the Bank Reconciliation report for the month of July, 2015
3. RESOLVED, that the Board of Trustees approve the attached line item transfers
4. RESOLVED, that the Board of Trustees certify the payrolls for the following dates:
  - i. July 15, 2015 - \$45, 768.00
  - ii. July 30, 2015 - \$56, 425. 07
5. RESOLVED, that the Board of Trustees accept the Line 108 report and Board Secretary Report for July, 2015 and be it further RESOLVED, that pursuant to N.J.A.C. 6:20-2.13(3), the Board of Trustees certify that as of July 31, 2015, after review of the monthly financial reports (Line 108 and Board Secretary reports), that to the best of their knowledge no major account or funds has been over expended in violation of N.J.A. C 6A: 12-21.11(b) and that there are sufficient funds available to meet the charter's financial obligations for the remainder of the fiscal year.

#### L. HARASSMENT, INTIMIDATION & BULLYING

#### M. APPROVAL OF ENGAGEMENTS / CONTRACTS

1. WSB Engagement Letter
2. D' Angelo's Italian Market ( Extension and Change Order)

N. PUBLIC COMMENT

O. ADJOURNMENT