



FROM THE NURSE'S OFFICE



Dear PCS Families,

We hope you are enjoying your summer break and are looking forward, as we are, to the beginning of another great year at Princeton Charter School.

We are committed to providing your children with the best possible care while they are at school. You can help us with this important goal by taking care of the following tasks in a timely manner.

1. Complete the three required health information forms (enclosed.) These required forms are also available in the Back-to-School section of the website at <http://pcs.k12.nj.us>
2. If your child has asthma or has a food allergy, download the required forms, also found in the Back-to-School section of the web site, and return in the time indicated. **NOTE:** These forms require a physician's signature and must be resubmitted **each school year**. If your form indicates that medications should be on hand in our office, you may bring these to the Health Office when you submit your forms. We would like to have all medications in *before* the first day of school.
3. All completed forms can be dropped off at school beginning on **Monday, August 26<sup>th</sup>**. You can mail them to PCS at any time. **In order to begin the school year with the important health and emergency information found on the forms, please submit them by Friday, August 30<sup>th</sup> at the latest.** This is an issue of student safety.

**Please take the time to read through the Student/Parent Handbook, which is found on the school website under "Student Life"**. The handbook is updated every year and often contains important changes in school policy and procedures of which you need to be aware. Well informed parents help us provide a safe and healthy environment for the students at PCS. Thank you for your cooperation!

#### **Important Reminders**

4. Kindergarten and 3<sup>rd</sup> grade students must complete the enclosed Physical Evaluation Form (also available on the website.)
5. Sixth, seventh and eighth graders interested in playing fall sports must have the required forms in by **Tuesday, September 3<sup>rd</sup>** to be sure of being cleared in time for the first practice. Information and required forms are found on the school website.
6. **If your child will be absent or will be coming in late, please notify the nurse's office (by email or phone) by 8:12am on the day of the absence/tardy.** Daily attendance is submitted to PowerSchool at 8:12am. If your child has been marked absent, and we have not heard from you, we must make every attempt to reach you by phone to confirm your child's whereabouts and ensure that they are safe and sound. Timely notification will help us cut down on unnecessary calls, which take valuable time away from important health office business and student needs. We appreciate your cooperation!

#### **Flu Immunizations Recommended**

The American Association of Pediatricians, the Centers for Disease Control, and our school physician, all strongly recommend children be immunized against the flu. Please contact your child's pediatrician for information concerning vaccine availability.

Please feel free to contact us at any time should you have questions or concerns.

Sincerely,

*Paula Davis, RN and Kathy MacKenzie, RN*

[nurse@princetoncharter.org](mailto:nurse@princetoncharter.org)

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